

## Processing Steps for Individual Permits

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1. [Pre-application consultation](#) (optional)
2. Applicant submits [Joint Aquatic Resource Permits Application](#) (JARPA) form.
3. Application received and assigned identification number
4. Public notice issued (within 15 days of receiving all information)
5. 15 to 30 day comment period depending upon nature of activity)
6. Proposal is reviewed\* by Corps and:
  - Public
  - Special interest groups
  - Local agencies
  - State agencies
  - Federal agencies
7. Corps considers all comments.
8. Other Federal agencies consulted, if appropriate.
9. District Engineer may ask applicant to provide additional information.
10. Public hearing held, if needed.
11. District Engineer makes decision.
12. Permit is issued, or permit is denied and applicant is advised of the reason(s).

\* Review period may be extended if applicant fails to submit information or due to requirements of certain laws.

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Point of Contact: Regulatory Reception or  
Contact a Specific Staff Member

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