

| AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT | | | | 1. CONTRACT ID CODE | PAGE OF PAGES | |
|---|----------------------------------|---|--|--|---|---|
| | | | | J | 1 | 3 |
| 2. AMENDMENT/MODIFICATION NO. 0001 | 3. EFFECTIVE DATE 02-Sep-2003 | 4. REQUISITION/PURCHASE REQ. NO. W68MD9-3106-1925 | | 5. PROJECT NO.(If applicable) | | |
| 6. ISSUED BY USA ENGINEER DISTRICT, SEATTLE ATTN: CENWS-CT P.O. BOX 3755 SEATTLE WA 98124-3755 | CODE DACA67 | 7. ADMINISTERED BY (If other than item 6) See Item 6 | | CODE | | |
| 8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) | | | | X | 9A. AMENDMENT OF SOLICITATION NO. DACA67-03-R-0216 | |
| | | | | X | 9B. DATED (SEE ITEM 11) 18-Apr-2003 | |
| | | | | | 10A. MOD. OF CONTRACT/ORDER NO. | |
| | | | | | 10B. DATED (SEE ITEM 13) | |
| CODE | | FACILITY CODE | | | | |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS | | | | | | |
| <input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. | | | | | | |
| Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. | | | | | | |
| 12. ACCOUNTING AND APPROPRIATION DATA (If required) | | | | | | |
| 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14. | | | | | | |
| A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. | | | | | | |
| B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B). | | | | | | |
| C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: | | | | | | |
| D. OTHER (Specify type of modification and authority) | | | | | | |
| E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office. | | | | | | |
| 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) TITLE: Repair/Restore Gray Army Airfield (GAAF) Taxiways, Fort Lewis, Washington SEE ATTACHED CONTINUATION SHEET | | | | | | |
| Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect. | | | | | | |
| 15A. NAME AND TITLE OF SIGNER (Type or print) | | | | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) | | |
| | | | | TEL: _____ EMAIL: _____ | | |
| 15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign) | 15C. DATE SIGNED | 16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer) | | 16C. DATE SIGNED 05-Sep-2003 | | |

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

- a. The purpose of this amendment is to add a provision to conform with the solicitation; to change when the Small Business and Small Disadvantaged Business Subcontracting Plan is due; to incorporate the revised Section 00110 (Proposal Submission and Evaluation); and to incorporate the Pre-Proposal Conference Minutes that was performed on August 26, 2003, at the Northwest Area Office on Fort Lewis, Washington.
- b. The following Provision is added in Section 00100, Bidding Schedule/Instructions to Bidders:

52.222-23 NOTICE OF REQUIREMENT FOR AFFIRMATIVE ACTION TO ENSURE EQUAL EMPLOYMENT OPPORTUNITY FOR CONSTRUCTION (FEB 1999)

(a) The offeror's attention is called to the Equal Opportunity clause and the Affirmative Action Compliance Requirements for Construction clause of this solicitation.

(b) The goals for minority and female participation, expressed in percentage terms for the Contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:

| Goals for minority participation for each trade | Goals for female participation for each trade |
|---|---|
| 6.2% | 6.9% |

These goals are applicable to all the Contractor's construction work performed in the covered area. If the Contractor performs construction work in a geographical area located outside of the covered area, the Contractor shall apply the goals established for the geographical area where the work is actually performed. Goals are published periodically in the Federal Register in notice form, and these notices may be obtained from any Office of Federal Contract Compliance Programs office.

(c) The Contractor's compliance with Executive Order 11246, as amended, and the regulations in 41 CFR 60-4 shall be based on (1) its implementation of the Equal Opportunity clause, (2) specific affirmative action obligations required by the clause entitled "Affirmative Action Compliance Requirements for Construction," and (3) its efforts to meet the goals. The hours of minority and female employment and training must be substantially uniform throughout the length of the contract, and in each trade. The Contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or female employees or trainees from Contractor to Contractor, or from project to project, for the sole purpose of meeting the Contractor's goals shall be a violation of the contract, Executive Order 11246, as amended, and the regulations in 41 CFR 60-4. Compliance with the goals will be measured against the total work hours performed.

(d) The Contractor shall provide written notification to the Deputy Assistant Secretary for Federal Contract Compliance, U.S. Department of Labor, within 10 working days following award of any construction subcontract in excess of \$10,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the --

- (1) Name, address, and telephone number of the subcontractor;
- (2) Employer's identification number of the subcontractor;
- (3) Estimated dollar amount of the subcontract;

(4) Estimated starting and completion dates of the subcontract; and

(5) Geographical area in which the subcontract is to be performed.

(e) As used in this Notice, and in any contract resulting from this solicitation, the "covered area" is **Fort Lewis, Pierce County, Washington**.

(End of provision)

- c. If a proposal is submitted by a large business, the contractor is required to submit a "Small Business and Small Disadvantaged Business Subcontracting Plan", with their proposal on the due date.
- d. The attached revised Section 00110, Proposal Submission and Evaluation, is hereby incorporated in this amendment. Changes to this Section is in paragraph 4.3.1, Submittal Requirements, identified by a vertical line on the right side of the page.
- e. The Pre-Proposal Conference Minutes are incorporated into this solicitation, along with the Attendance Roster and the Presentation Slides that took place during the Site Visit at Fort Lewis, Washington.
- f. The due date to submit your proposals remains unchanged on 16 September 2003, at 2:00 p.m. Local Time.
- g. Acknowledgement of this amendment must be submitted with your proposal as a signed copy of the amendment or on Block 19, Acknowledgement of Amendments, of the Standard Form (SF) 1442 Back.
- h. All other terms and conditions of this solicitation remain unchanged; there are no other changes as a result of this amendment.

(End of Summary of Changes)

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SECTION 00110 – PROPOSAL SUBMISSION AND EVALUATION

1. INTRODUCTION:

1.1 Your firm is invited to submit a proposal in response to Request for Proposals (RFP) No. DACA67-03-R-0216 entitled “Repair and Restoration of Gray Army Airfield Taxiways, Fort Lewis, Washington.” This RFP establishes project requirements and provides procedures, format, and other data to assist offerors in preparing their proposals. **It is the intent of the Government to make award based upon initial offers, without further discussions or additional information.** A contract will be awarded to the firm submitting the proposal that conforms to the RFP, is considered to provide the most advantageous offer in terms of the evaluation factors, including price, and is determined to be in the best interest of the Government.

1.2 **Project Description:** Repair and restore the overruns at the ends of the runway and the taxiways at Gray Army Airfield to meet the current and projected operational requirements for deployment and routine training. This project will correct the deficiencies identified in the ERDC/GSL SR-02-4 report Airfield Pavement Evaluation Gray AAF, Ft Lewis, dated Aug 2002.

First Phase is for Overrun of runway (R1A) 16,667 square yards and (R3A) 16,667 square yards. Grind surface, install six inch of asphalt overlay, grove surface, apply slurry seal coat, re-stripe and remark.

Second Phase is for Taxiway A (T1A) 34,444 square yards and Taxiway B (T2C) 3556 square yards. Grind surface, install three-inch asphalt overlay, apply slurry seal coat, and remark the taxiway.

Third Phase is for Taxiway F (T6A) 6,556 square yards, and Taxiway H (T9A) 7,778 square yards. Remove existing asphalt and replace with six inch PCC concrete. Remark the taxiway.

Fourth Phase is for Taxiway I (T10A), western 1/3 portion only 177,778 square yards. Remove the existing asphalt and replace with six inch PCC concrete. Remark the taxiway.

2. EVALUATION FACTORS:

2.1 Proposals will be evaluated on the basis of two criteria, **TECHNICAL** and **PRICE**. Award will be based upon evaluation of the technical criteria listed below, and price proposals.

2.2 **TECHNICAL EVALUATION CRITERIA:** The technical criteria, listed in **descending order of importance**, are as follows:

1. Construction Contractor Experience with Pavement demolition and repair for runway
2. Qualifications of Proposed Team Members
3. Construction Contractor Past Performance
4. Extent of Small Business Participation

2.3 **RELATIVE IMPORTANCE DEFINITIONS:** For this evaluation, the following terms will be used to establish the relative importance of the technical criteria:

- **Significantly More Important:** The criterion is four times more important in value to the Government than another criterion.

- **More Important:** The criterion is two times more important in value to the Government than another criterion.

2.4 **SUMMARY OF ORDER OF IMPORTANCE for Technical Criteria:**

- Criterion 1, 2, and 3 are equal.

- Criterion 1, 2, and 3 are significantly more important than criterion 4.

2.5 **EVALUATION STANDARDS.** Evaluation criteria will be rated using the following adjectival descriptions.

OUTSTANDING - Information submitted demonstrates offeror's potential to significantly exceed performance or capability standards. The offeror has clearly demonstrated an understanding of all aspects of the requirements to the extent that timely and the highest quality performance are anticipated. Has exceptional strengths that will significantly benefit the Government. The offeror convincingly demonstrated that the RFP requirements have been analyzed, evaluated, and synthesized into approaches, plans, and techniques that, when implemented, should result in outstanding, effective, efficient, and economical performance under the contract. Significantly exceeds most or all solicitation requirements. **VERY HIGH PROBABILITY OF SUCCESS.**

ABOVE AVERAGE - Information submitted demonstrates offeror's potential to exceed performance or capability standards. Has one or more strengths that will benefit the Government. The areas in which the offeror exceeds the requirements are anticipated to result in a high level of efficiency or productivity or quality. The submittal contains excellent features that will likely produce results very beneficial to the Government. Fully meets all RFP requirements and significantly exceeds many of the RFP requirements. Disadvantages are minimal. **HIGH PROBABILITY OF SUCCESS.**

SATISFACTORY (Neutral) - Information submitted demonstrates offeror's potential to meet performance or capability standards. An acceptable solution is provided. Either meets all RFP requirements for the criterion or contains weaknesses in some areas that are offset by strengths in other areas. A rating of "Satisfactory" indicates that, in terms of the specific criterion (or sub-criterion), the offeror has a reasonable probability of success, as there is sufficient confidence that a fully compliant level of performance will be achieved. The proposal demonstrates an adequate understanding of the scope and depth of the RFP requirements. No significant advantages or disadvantages. Equates to neutral. **REASONABLE PROBABILITY OF SUCCESS.**

MARGINAL – The submittal is not adequately responsive or does not address the specific criterion. The offeror's interpretation of the Government's requirements is so

superficial, incomplete, vague, incompatible, incomprehensible, or incorrect as to be considered deficient. Proposal does not meet some of the minimum requirements. The assignment of a rating within the bounds of “Marginal” indicates that mandatory corrective action would be required to prevent significant deficiencies from affecting the overall project. The offeror’s plans or approach will likely result in questionable quality of performance, which represents a moderate level of risk to the Government. Low probability of success although the submittal has a reasonable chance of becoming at least acceptable. Significant disadvantages. **LOW PROBABILITY OF SUCCESS.**

UNSATISFACTORY – Fails to meet performance or capability standards. Unacceptable. Requirements can only be met with major changes to the submittal. There is no reasonable expectation that acceptable performance would be achieved. The proposal contains many deficiencies and/or gross omissions; fails to provide a reasonable, logical approach to fulfilling much of the Government’s requirements; and/or fails to meet most or all of the minimum requirements. Very significant disadvantages. **VERY LOW PROBABILITY OF SUCCESS.**

2.6 DEFINITIONS OF STRENGTH, WEAKNESS AND DEFICIENCY:

Strength: A substantive aspect, attribute, or specific item in the proposal that exceeds the solicitation requirements and enhances the probability of successful contract performance.

Weakness: A flaw in the proposal that increases the risk of unsuccessful contract performance (i.e., meets the RFP requirements, but may have an impact on schedule or quality requirements). A *weakness need not be corrected* for a proposal to be considered for award, but *may* affect the offeror’s rating.

Deficiency: A material failure of a proposal to meet the Government requirement or a combination of significant weaknesses in a proposal that increases the risk of contract performance at an unacceptable level. A deficiency *must be corrected* for a proposal to be considered for award.

3. PROPOSAL CONTENTS: Proposals shall be submitted in two parts: (a) Technical proposal and (b) Price proposal. Each part shall be submitted in a separate envelope/package, with the type of proposal (i.e., Technical or Price) clearly printed on the outside of the envelope/package. **For ease of evaluation, submit the proposal following the same organization and title format as specified in paragraph 4.3.5 SUMMARY OF TECHNICAL PROPOSAL FORMAT (for the technical proposal) and paragraph 5.1 SUMMARY OF PRICE PROPOSAL FORMAT (for the price proposal).**

4. TECHNICAL PROPOSAL:

4.1 A **COVER LETTER** should be the **first page** of the technical proposal and should include **(do not put this in the price proposal):**

(a) Solicitation number.

(b) Name, address, and telephone and facsimile numbers of the firm signing the SF 1442 (and electronic address).

(c) Names, titles and telephone and facsimile numbers (and electronic addresses) of persons authorized to negotiate on the firm's behalf with the Government in connection with this solicitation.

(d) Name, title, and signature of the person authorized to sign the proposal.

(e) A statement specifying agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any and all items upon which prices are offered at the proposed item prices.

(h) **FINAL PROPOSAL REVISION:** If required to submit a Final Proposal Revision, the accompanying cover letter must identify all changes made to the firm's initial proposal.

4.2 GENERAL TECHNICAL PROPOSAL REQUIREMENTS: Offerors submitting proposals for this project should limit submissions to data essential for evaluation of proposals so that a minimum of time and monies will have been expended in preparing information required herein. Elaborate artwork, expensive paper and bindings, and expensive/extensive visual and other presentation aids are unnecessary. However, in order to be effectively and equitably evaluated, the proposals must include information sufficiently detailed to clearly describe the offeror's experience and management capabilities to successfully complete the project. Any deviations from requirements should be clearly noted and justified in the proposal.

4.3 MINIMUM SUBMITTAL REQUIREMENTS FOR TECHNICAL PROPOSAL:

4.3.1 CONSTRUCTION CONTRACTOR EXPERIENCE WITH PAVEMENT DEMOLITION AND REPAIR OF RUNWAY OR SIMILAR PAVING PROJECTS

Submittal Requirements: Provide a list of specific projects, using the format below, including projects for construction that are currently under construction, or were completed within the last five (5) years, by using a format similar to that shown in the table below to present this information. When submitting relevant runway projects that are currently in progress, projects must be at least 75% complete. Start with the most recent and relevant projects and work backwards in time.

| |
|--|
| Project Title & Location |
| Project Type (e.g., design-build (DB), construction (C)) |
| Dollar Value (construction \$) |
| Start & Completion Dates (Month/Year) |
| Role of Firm(s) (e.g., prime) (address type of work performed and percentage of work, as applicable) |
| Brief Description of Project (address how this relates to solicitation project) |

| |
|--|
| Customer Point of Contact (i.e., name, relationship to project, agency/firm affiliation, city, state, current phone no.) |
| Awards or recognition received (if applicable) |

Evaluation Method: Teams will be evaluated for the quantity and quality of experience demonstrated. The greater the relevance and the more recent the prior project experience, the higher the rating assigned during evaluations. Demonstration of experience in completing projects that had the unique characteristics of the proposed project will be evaluated favorably. Projects involving commissioning, reasonable and realistic scheduling that includes a phasing plan, working in a closed (secure) military base, or construction and completed pavement demolition and pavement overlay of a runway with attributes similar to those specified in paragraph 1.2 of this section may be given more consideration.

4.3.2 QUALIFICATIONS OF PROPOSED TEAM MEMBERS (e.g., experience, education, licenses, etc.).

Submittal Requirements: Provide qualifications in the form of resumes, for the Key individual team members proposed for construction. Resumes should be no more than two (2) pages per individual and submitted in a format similar to the one shown below.

As a minimum, provide resumes for the following individuals (individuals may have more than one role, however, if performing two roles, qualifications are required for both roles.):

Project Superintendent: The proposed Project Superintendent shall have no less than seven (7) years of experience on at least three (3) projects as a project superintendent on construction projects of similar scope, size and complexity (See paragraph 1.2 for Project Description). The experience must demonstrate construction knowledge and ability to manage repair/resealing of airfields, or aircraft parking ramps and be consistent with the type of construction provided for in this solicitation.

Project Manager: The proposed Project Manager shall possess a Baccalaureate degree in a relevant field such as engineering, architecture or construction management with a minimum of three (3) projects that demonstrates the ability to manage projects similar in scope, cost and complexity to this solicitation or a person in the construction field with a minimum of seven (7) years as a project manager on projects of the similar scope, size and complexity (See paragraph 1.2 for Project Description) of this solicitation.

CQC System Manager: The CQC (Contractor Quality Control) System Manager shall possess a baccalaureate degree in engineering, architect, or project management, to include, a minimum of five (5) years construction experience on construction similar to this solicitation.

OR

A CQC System Manager with a minimum of ten (10) years experience in related work. Experience must have occurred the past ten (10) years.

A resume for each of the above individuals may be provided in a format similar to the one shown in the table below. Note that key personnel identified in this proposal must be utilized on the project.

| |
|--|
| Name/Title |
| Proposed Duties/Functions (for this project) |
| Firm Affiliation/Years Affiliated |
| Years of Experience (performing duties/functions as proposed for this project) |
| Education (Degree, Year, Specialization) |
| Active Registrations (and/or Professional/Technical Licenses/Certifications) |
| Specific Qualifications (for this project, if any) |
| List of Relevant Projects Including: |
| Project Title & Location |
| Project Type (e.g., design-build (DB), construction (C)) |
| Dollar Value (design \$; construction \$) |
| Name of Employing Firm |
| Start & Completion Dates (Month/Year) |
| Duties/Functions (address how this relates to role for solicitation project) |
| Brief Description of Project (address how this relates to solicitation project) |
| Customer Point of Contact (i.e., name, relationship to project, agency/firm affiliation, city, state, current phone no.) |
| Awards or Recognition Received (if applicable) |

Evaluation Method: The more recent, and the greater the extent and relevance, of the team members’ qualifications, prior project experience, and active registrations, and licensing, the higher the rating assigned for this criterion during evaluations.

4.3.3 CONSTRUCTION CONTRACTOR PAST PERFORMANCE

Submittal Requirements: The Government will utilize performance evaluations contained in the Construction Contract Administration Support System (CCASS) to evaluate this criterion. All performance ratings for the past five (5) years shall be considered. If an offeror does not have past performance available in CCASS or wishes to augment the CCASS system ratings, the offerors may ask customers to submit the Customer Satisfaction Survey form found at the end of this section.

For each project constructed for Private Industry, provide a completed Customer Satisfaction Survey for each applicable Pavement Demolition and Airfield Paving project that is currently under construction (at least 75% complete) or that was completed within the last five (5) years. All Customer Satisfaction Surveys must be submitted to the Government from the customer or agency that is providing the information. Further instructions are found on the Customer Satisfaction Survey.

Submit a list of all customers (including current Point of Contact, phone number, and electronic address) who were requested to provide Customer Satisfaction Surveys.

Should offerors want to review the performance evaluation ratings contained in the Corps of Engineers CCASS Database, they may request the information by fax on company letterhead at the following number: (503) 808-4596.

Evaluation Method. The Government will evaluate the relative merits of each offeror's past performance. The Government reserves the right to consider all aspects of an offeror's performance history but will attribute more favorable rating given to firms with above average and outstanding on projects identified in Criteria 1. The Government further reserves the right to contact the evaluators on previous Government or Private Sector work to verify the offeror's construction experience. In the case of an offeror without a record of past performance or for whom information on past performance is not available, the offeror **may not be evaluated as favorable or unfavorable** on past performance (See FAR 15.305(a)(2)(iv)).

4.3.4 EXTENT OF SMALL BUSINESS PARTICIPATION

Submittal Requirements: No submittal is required for this criterion. The Government will utilize performance evaluations contained in the CCAS System to evaluate this criterion.

Evaluation Method: Firms will be evaluated for the success and extent of their small business participation in their subcontracting with small and disadvantaged business concerns. Firms will be evaluated based on the ratings received for item entitled "Implementation of Subcontracting Plan" on their past performance evaluations retrieved from the CCAS System. Firms without any evaluations in CCASS, or for which this item was not evaluated (i.e., N/A), will be assigned a neutral rating of satisfactory. Firms that receive a rating below satisfactory for this item in one or more CCASS evaluations will receive a rating of marginal for this criterion.

4.3.5 SUMMARY OF TECHNICAL PROPOSAL FORMAT: As a minimum, each copy of the technical proposal should contain the following general format for the volumes specified in the table below. It is preferred that pages be numbered consecutively throughout the technical proposal. However, giving each page a unique identifier within sections is acceptable (i.e., A-1 through A-5, then B-1 through B-5, etc).

Technical Proposal Format (original and 5 copies required)

- Technical Proposal Cover Letter
- Table of Contents. (List all sections of the technical proposal)
- Construction Contractor Experience with Similar Paving Demolition and Overlay Projects
- Key Construction Personnel data
- Construction Contractor Past Performance data (if applicable)
- Extent of Small Business Participation data (if applicable)

5. PRICE PROPOSAL

5.1 SUMMARY OF PRICE PROPOSAL FORMAT:

Price Proposal Format (original and 1 copy required)

- Standard Form 1442 front and back
- Corporate Certificate (use the certificate for joint venture if applicable)
- Pricing Schedule (all pages)
- Section 00600, Representations and Certifications
- Bank and Bonding Points of Contact
- 20% Bid Bond
- Small and Small Disadvantaged Business Subcontracting Plan (large businesses only)
- Joint Venture Information (if applicable)

NOTE: Price proposal and bonds are DUE AT SAME TIME as technical proposals.

5.2 The price proposal must be signed by an official authorized to bind the organization. Prices must be provided for all line items on the pricing schedule. Note that the Standard Form 1442, Block 13D, states the minimum number of calendar days after the date offers are due for Government acceptance of the offer. All amendments must be acknowledged on Standard Form 1442 BACK by date and number in Block 19 or by telegram.

5.3 Provide the name, point of contact, phone number, and address for bank and bonding company of firm signing the SF 1442.

5.4 **Bid Bonds** must be accompanied by a **Power of Attorney containing an original signature from the surety**, which must be affixed to the Power of Attorney after the Power of Attorney has been generated. Computer generated and signed Powers of Attorney will only be accepted if accompanied by an original certification from a current officer of the surety attesting to its authenticity and continuing validity. Performance and payment bonds have the same requirement.

5.5 **Small Business Subcontracting. Large businesses are required to submit a subcontracting plan** (See FAR Clause 52.219-9 Alt II, Small Business Subcontracting Plan, Jan 2002) with initial price proposals. Award will not be made under this solicitation without an approved subcontracting plan. See the "Notice to Large Business Firms" located in the front of this solicitation.

5.6 **Joint Ventures.** No contract may be awarded to a joint venture that is not registered in the Central Contractor Register (CCR). Joint ventures may register in the following way:

(a) The firm that will be the recipient of payments should be registered in the CCR and have a DUNS number. This firm is considered in the CCR to be the "mother firm." If no money is to go to any other firm in the joint venture, the mother firm may make the other firm in the joint venture a "child." This child will be assigned the mother firm's CCR number with an additional four (4) numbers attached. Since the child firm is not receiving any payments, they do not need to get a DUNS number. HOWEVER, in order to cover all possibilities, it might be advisable to have each firm registered in the CCR.

(b) Call the CCR at 1-888-227-2423, choose option "0" to get the mother-child relationship set up. DUN & Bradstreet phone number is 1-800-333-0505.

(c) If the joint venture has a newly created name, then it must have its own DUNS number and register as such in the CCR.

5.6.1 In the cover letter of your proposal, provide the complete names, addresses, and phone and fax numbers of the two firms in the joint venture.

5.6.2 Signature requirements: SF 1442, SOLICITATION, OFFER, AND AWARD (pages 00010-1 and 00010-2), Block 20 requires that the name and title of the person authorized to sign the offer for the joint venture be provided.

5.6.3 Corporate certificate: Ensure that joint-venture portion is completed by both firms.

5.6.4 In the case of a joint venture, the following is required: A contract with joint venturers may involve any combination of individuals, partnerships, or corporations. The contract shall be signed by each participant in the joint venture in the manner prescribed below for each type of participant. When a corporation is participating, the Contracting Officer shall verify that the corporation is authorized to participate in the joint venture.

(a) Individuals. A contract with an individual shall be signed by that individual. A contract with an individual doing business as a firm shall be signed by that individual, and the signature shall be followed by the individual's types, stamped, or printed name and the words "an individual doing business as" [insert name of firm].

(b) Partnerships. A contract with a partnership shall be signed in the partnership name. Before signing for the Government, the Contracting Officer shall obtain a list of all partners and ensure that the individual(s) signing for the partnership have authority to bind the partnership.

(c) Corporations. A contract with a corporation shall be signed in the corporate name, followed by the word "by" and the signature and title of the person authorized to sign. The Contracting Officer shall ensure that the person signing for the corporation has authority to bind the corporation.

5.6.5 In addition to the requirements stated above, and to assure a single point of contact for resolution of contractual matters and payments, the Contracting Officer shall obtain a certificate signed by each participant in the joint venture as follows: In the proposal include the following statement:

"The parties hereto expressly understand and agree as follows:

a. **(name, title, and company)** is the principal representative of the joint venture. As such, all communications regarding the administration of the contract and the performance of the work thereunder may be directed to him or her. In the absence of **(same name, title, and company), (enter name, title, and company of alternate)** is the alternate principal representative of the joint venture.

b. Direction, approvals, required notices, and all other communications from the Government to the joint venture, including transmittal of payments by the Government, shall be directed to **(enter name, title, and company of principal)**, principal representative of the joint venture.”

5.6.6 The bid bond form, Block “Principal” requires that the name and title of the person authorized to sign for the joint venture be included.

5.6.7 After award, the performance and payment bonds, and the insurance certificate(s) provided shall be in the name of the joint venture.

6. MAGNITUDE OF CONSTRUCTION AND SERVICES: The dollar magnitude of the construction portion of this solicitation is between **\$1 million and \$5 million**.

7. EVALUATION PROCEDURES

7.1 TECHNICAL EVALUATION: Technical proposals will be evaluated by a Technical Evaluation Team (TET) comprised of representatives of the Corps of Engineers and the Using Agency. Pricing data will not be considered during this evaluation. Criteria for the technical evaluation are set forth elsewhere in the solicitation and will be the sole basis for determining the technical merit of proposals. The TET shall utilize the relative importance definitions and technical merit ratings described earlier in this section of the solicitation to perform their technical evaluation. To be considered for award, proposals must conform to the terms and conditions contained in the RFP. No proposal will be accepted that does not address all criteria specified in this solicitation or which includes stipulations or qualifying conditions unacceptable to the Government.

7.2 PRICE EVALUATION: Price is of secondary but slightly less important to the technical criteria. Pricing will be independently evaluated to determine reasonableness and to aid in the determination of the firm’s understanding of the work and ability to perform the contract. Financial capacity and bonding ability will be verified.

8. SELECTION AND AWARD: Subject to provisions contained herein, award of a firm fixed-price contract shall be made to a single firm. The Government will select the best-value offer based on technical merit and price.

8.3.1 BEST VALUE ANALYSIS. The Government is more concerned with obtaining a highly qualified contractor than with making award at the lowest overall cost to the Government. In determining the best value to the Government, the tradeoff process of evaluation will be utilized. The tradeoff process permits tradeoffs among price and technical factors, and allows the Government to consider award to other than the lowest priced offeror or other than the highest technically rated offeror. You are advised that greater consideration will be given to the evaluation of technical proposals rather than price. It is pointed out, however, that should technical competence between offerors be considered approximately the same, the cost or price could become more important in determining award.

8.3.2 SELECTION AND AWARD WITHOUT DISCUSSIONS: *It is the intent of the Government to make award based upon initial offers, without further discussions or additional information.* Therefore, initial proposals should be submitted based on the most favorable terms from a price and technical standpoint. Do not assume there will be an opportunity to clarify, discuss or revise proposals. If award is not made on initial offers, a competitive range will be established and discussions conducted as described below.

8.3.3 COMPETITIVE RANGE: If it is not in the Government's best interest to make award on initial offers, the Contracting Officer will establish a competitive range of one or more offers and conduct discussions with those firms. When determining the competitive range, the Contracting Officer will consider the technical ratings and prices offered.

8.3.4 DISCUSSIONS: Discussions are usually conducted in writing, but may also be by telephone or in person. Discussions are tailored to each offeror's proposal and are only conducted with offeror(s) in the competitive range. The primary objective of discussions is to maximize the Government's ability to obtain the best value, based on the requirement and the evaluation criteria set forth in this solicitation. If a firm's proposal is eliminated or otherwise removed from consideration for award during discussions, no further revisions to that firm's proposal will be accepted or considered. Discussions will culminate in a request for Final Proposal Revision the date and time of which will be common to all remaining firms.

8.3.5 AFTER DISCUSSIONS: Revisions to the proposals submitted during discussions, if any, will be evaluated by the TET and, if warranted, an adjustment made to the rating previously assigned. The Contracting Officer will then perform a best value analysis based on the final prices and technical proposals. Selection will be made on the basis of the responsive, responsible firm whose proposal conforms to the RFP and represents the most advantageous offer to the Government, subject to availability of funds.

8.3.6 DEBRIEFINGS: Upon written request, unsuccessful firms will be debriefed and furnished the basis for the selection decision and contract award in accordance with FAR 15.505 and FAR 15.506.

8.3.7 PROPOSAL EXPENSES AND PRECONTRACT COSTS: This solicitation does not commit the Government to pay costs incurred in preparation and submission of initial and subsequent proposals or for other costs incurred prior to award of a formal contract.

8.3.8 RELEASE OF INFORMATION: After receipt of proposals and until contract award, source selection information will not be furnished to any firm.

END OF SECTION 00110

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**CUSTOMER SATISFACTION SURVEY (PAGE 1 OF 2) -
 DACA67-03-R-0216, Repair and Restore Gray Army Airfield (GAAF) Taxiways,
 at Fort Lewis, Washington**

SECTION 1 -- TO BE COMPLETED BY OFFEROR AND PROVIDED TO REFERENCE

Name of Firm Being Evaluated: _____

Project Title & Location: _____

Project Dollar Value: _____

Year Completed: _____ **Project Manager:** _____

SECTION 2 -- TO BE COMPLETED BY THE CUSTOMER REFERENCE AND MAILED, EMAILED, FAXED OR HAND-DELIVERED DIRECTLY TO:

**U.S. Army Corps of Engineers, Seattle District
 Attn: CENWS-CT-CB-CU Attn: Susan Newby
 P.O. Box 3755
 Seattle, WA 98124-3755**

**FAX: (206) 764-6817
 Street Address:
 4735 E. Marginal Way S.
 Seattle WA 98134-2329**

Forms submitted by other than the customer (i.e., by the offeror), may not be considered.

OVERVIEW: The firm shown above has selected you as a customer reference to provide information on the firm's past performance. Your input is important to this firm and responses are required no later than the time and date proposals are due for inclusion in our evaluation.

Name of Individual completing survey: _____

Firm Name: _____ **Phone Number:** _____

Relationship to this Project: _____

The chart below depicts ratings to be used to evaluate this contractor's performance.

| O | AA | S | M | U |
|--|---|--|---|---|
| Outstanding | Above Average | Satisfactory | Marginal | Unsatisfactory |
| Performance met all contract requirements and exceeded expectations. Problems, if any, were negligible, and were resolved in a timely and highly effective manner. | Performance met all contract requirements and exceeded some. There were a few minor problems which the contractor resolved in a timely, effective manner. | Performance met contract requirements. There were some minor problems, and corrective actions taken by the contractor were satisfactory. | Performance did not meet some contractual requirements. There were problems, some of a serious nature, for which corrective action was only marginally effective. | Performance did not meet contractual requirements. There were serious problems, and the contractor's corrective actions were ineffective. |

CUSTOMER SATISFACTION SURVEY (PAGE 2 OF 2)
DACA67-03-R-0216, Repair and Restore Gray Army Airfield (GAAF) Taxiways,
at Fort Lewis, Washington

In the following blocks, please indicate your overall level of satisfaction with the work performed by the firm shown in Section 1. Reference the chart outlined on page 1 of this survey. For any marginal or unsatisfactory rating, please provide explanatory narratives in the remarks block. These narratives need not be lengthy; just detailed. If a question is not applicable, circle N/A. If more space is needed, then go to the end of the questionnaire or attach additional pages. Be sure to identify your continued narration with the respect line number, your name and project name.

| | Quality of Work | Circle the appropriate rating using the chart on page 1 |
|----|--|--|
| A | Quality of Service | O AA S M U N/A |
| B | Quality Control | O AA S M U N/A |
| C. | Adequacy of Submittals/Reporting | O AA S M U N/A |
| D. | Identification/correction of deficient work in a timely manner | O AA S M U N/A |
| E. | Displayed flexibility in responding to your needs | O AA S M U N/A |
| F. | Organizational structure/functional relationships of the team including subcontractors | O AA S M U N/A |
| G. | Response time to your requirements | O AA S M U N/A |
| H. | Extent of participation of small business concerns as subcontractors under this contract | O AA S M U N/A |
| I. | Overall rating for this project | O AA S M U N/A |
| J | How well did the contractor & subcontractors adhere to schedule? | O AA S M U N/A |
| K. | Would you select this contractor again for future projects? | Yes or No (circle one) |

REMARKS: (Discuss strengths and weaknesses of the firm)

Thank you for completing this form. Your assistance in providing this information is appreciated.

PRE-PROPOSAL CONFERENCE
FOR REQUEST FOR PROPOSALS
NO. DACA67-03-R0216

GRAY ARMY AIRFIELD
FORT LEWIS, WASHINGTON

Tuesday, August 26, 2003
FORT LEWIS, WASHINGTON

MS. GARY: Good morning, everyone. I want to welcome you to our pre-proposal conference for the repair and restoration of Gray Army Airfield taxiways. As I had mentioned earlier, I had jumped into this project at the last second yesterday. So bear with me, because I read it pretty much all yesterday and put together these quick slides. We normally give a Power Point presentation, but I've found it's just as easy to hand these out and kind of skim over it and go through it, and you can bring these back and look at it at your leisure.

Most of you probably have been to these preproposal conferences already, so you're kind of veterans at it. But about three or four pages, five or six pages in, I put down the important -- I skipped ahead of myself.

I'm Nancy Gary from contracting at Corps of Engineers in Seattle. Emman Alvarez is my project manager. Jon Lee is Project engineer. And all these names and attendance sheets will be published, along with the minutes of our meeting here. And especially I want to have captured all of the questions that may be asked. So if we can't answer them this morning, we'll publish them in the form of an amendment.

Anyway, I'm going to skip over this very quickly.

The key number, if you call in to our contracting at Corps or tech bid, is the solicitation number. If you phone in, even if you mention 216, that's the key number of our solicitation.

We have a court reporter that's capturing pretty much everything that's said at the meeting. When you go and ask a question or get to say anything, please state your name clearly for her and your company name, please.

Any comments or clarifications that are made today will not change the solicitation at all. It's just meant for clarification purposes only. The only way we can change the solicitation is by a normal amendment, and that comes out of my office.

So everything, as you probably know, is electronic now. We post it on our web page, and I've given you that web site further on in. So every time we do an amendment, what we do is we fire off an e-mail message to everyone on the list that has registered. If the e-mails work properly, and sometimes they don't, if one little space is off or whatever, you may not get a notification. But normally we try to send an e-mail message out that an amendment has been put on the web. So bottom line is to be sure to check once or twice a week. Or as you get closer to the due date, check almost every day or have

someone check for you to make sure that you have all the amendments.

I already mentioned today's attendance list will be also posted in the form of an amendment; including the minutes.

During the site visit, we request that you do not ask any questions at all. What we're trying to do is have all the questions captured back here, so jot them down on a piece of paper. When we get back after the tour, you can either directly ask it here -- we may or may not have the answer for you, but jot them down -- or you can turn in the whole list of questions to Emman or myself, and then we have time to research it. And those questions and answers all will be published in my amendment.

The person actually -- the contract specialist other than myself that's at school this week is Susan Newby, and I've put her name and e-mail address and her phone number here for you to call. So after this week, please contact Susan Newby.

If you have any technical questions at all, we ask that you don't call myself or Emman directly. Please fire them off to this tech bid e-mail address. They have several people working on that, and they do keep track of them. If you have any problems with the response or

whatever, be sure to give Susan a call.

I put the project description here, directly right out of our solicitation. Emman, do you want to say anything other than what's here?

MR. ALVAREZ: No.

MS. GARY: It's pretty --

MR. ALVAREZ: Straightforward.

MS. GARY: -- pretty straightforward. Does anyone have any questions on the project description that they would like to ask right now?

Again, this is right out of the Section 110 of Susan's solicitation. This particular project is what we call the Request for Proposal. In the solicitation number, just as a hint, whenever we have an RFP there will be an R in the middle of your solicitation number. It is different from the normal invitation for bids. An IFB is simply something that you turn in a price on and it has a public bid opening, where a request for proposal or RFP, you hand in your technical proposal and your price proposal.

We take all the proposals in and all the price proposals, and we start our evaluation in contracting. And so that's the main big difference. The other big difference on an RFP, as opposed to an invitation for bid

where you hand in the price only, is that there is evaluation criteria. And normally we look for best value on a request, an RFP.

"Best value" meaning we don't necessarily award to low price. We take a look at the evaluation criteria in your proposal that was submitted, and usually a board evaluates it, picks the best value to the government, and then they don't even look at the price. We keep that separate. And so then we take a look at who is the best value, as opposed to the price. And in this case, the price is slightly less important than the evaluation criteria.

So, there's no public bid opening on a RFP. You have to make sure that both your price and your evaluation criteria, your technical proposal, is in to Seattle District Contracting by 2:00 on I believe it is 16 September. No offers will be accepted after that date and time.

And once that date and time comes about and you've handed in your proposals, you will get no information until award. We're going through the whole process and it normally takes anywhere from a couple of weeks to six weeks before you hear. And then the next thing you'll hear is the award to someone, and then we send out the

sorry letters.

Skip over this. The form that we use at Corps of Engineers for construction is called an SF or Standard Form 1442. That's our solicitation, and that's what we make the award right off of. In Block 13 is the due date, time, and place that your proposals are due. In this particular case, we're giving an acceptance period of 90 days for that you hold your proposal to.

In Block 14 you give your company information. Somewhere around in that area, please give us your DUNS number, your Dun & Bradstreet number. I run the CCASS information off of that number. And many times we will be confronted with joint ventures and all sorts of things that you may have several Dun & Bradstreet numbers, so be sure to include the one that is for your company and your branch or whatever.

In Block 19 you must acknowledge all amendments. So that's just starting two or three days before, you keep checking right up until the day before to make sure that you have all the amendments and that you acknowledge it.

Make sure you have your complete name, signature, date, and a person authorized to sign the offer.

And on Page 10-4, corporate certificates, the big thing that we've been checking on is the person that signs

that must be someone other than the individual signing the proposal. And sometimes, I know there are companies from California that the same name may be signing the proposal as signing that corporate certificate.

Good morning.

MR. HARRIS: Morning.

MS. GARY: For those that came in late, please sign in.

If you are a joint venture, please fill out the authority to bind partnership by all partners. And then the price schedule is on 10-5. We have quite a few, I notice, line items there, base and optional items. And there's, also, conditions for those optional items at the very end of the proposal. I notice that they will be -- if those optional items are awarded, that they will be awarded in blocks. Is that right, Emman?

MR. ALVAREZ: Yes.

MS. GARY: And on your schedule here at the bottom of the bid schedule, be sure to note those conditions.

If you have any questions, anything to do with contracting, Susan Newby will be glad to answer them.

For those companies -- this is an unrestricted solicitation. Both small and large businesses can submit

a proposal. If you are large, there is a special requirement, as you probably already know, everybody just loves to do this. You have to submit a subcontracting plan, and we've included a blank one in here. And, again, it's only applicable to large businesses, and that does come in with your proposal.

MR. KING: Yesterday our contract administrator read a paragraph to me that said it's due after 2:00 on bid day.

MS. GARY: No. It should come right in with your proposal.

MR. KING: That's not the way a sentence that she read to me reads.

MS. GARY: Okay. So things like that need to be pointed out to Susan so that she can correct it. I know I made a little list myself going through yesterday of items that we're going to correct or change, along with these minutes.

So, and now that we've got that recorded, I'll be checking when we get back to the office, too.

MR. KING: I don't want to get it in late. That wouldn't be a good day.

MS. GARY: No. Okay, so we'll check that out and make sure. Because I know things change from solicitation

to -- you know, the rules change sometimes. And I may be wrong on this, but I'll double-check for you.

MR. KING: Sure. Appreciate it.

MS. GARY: I already talked about ensure all amendments are acknowledged. Corporate certificate comes in with your proposal.

And I had mentioned earlier that this is a request for proposal, a negotiated procurement, and we're going to do best value on it. In a nutshell, what it means is that your proposal conforms to the request for proposal, is considered to offer the best value to the government in terms of the evaluation factors, and is determined to be in the best interest of the government.

As always, proposal preparation costs will not be paid by the government. And once you get your sorry letter, I put in the rules here for requesting a debriefing. And we always encourage that, if you want to do business with the government, to be sure to have the debriefing so that your next proposal can do better, hopefully.

We have, I think, four major criteria. The first one usually has to do with experience, and it's true in this case. They were set up to reflect your experience with pavement demolition and repair. First of all, let me say

the first three criteria in value are equal to each other, and then the fourth criteria is significantly less important. So, one, two, and three are much more important than the last one.

So, the first criteria we have started at contracting to put what you need to submit in your proposal as far as technical information, and also how we'll be evaluating that. So make sure you read that carefully in Section 110. Basically, projects involving commissioning, reasonable and realistic scheduling that includes a phasing plan, working in a closed secured military base or construction. I believe the projects have to be within the last five years. And I will strongly suggest to Susan that she put a notice that there wasn't a maximum amount of projects to submit in here, and there should be. Normally we ask for five to ten. So because of limited pages and so forth, we don't want 85 projects to be submitted in here. We want something that's reasonable in numbers. So be looking for that in the next amendment. So concentrate and give us good examples of what we have asked for here. And the closer it is relevant to this project, the higher the grades will be.

We use adjectives in Seattle as far as rating. It's outstanding, above average, satisfactory, marginal, and

unsatisfactory. Some military bases use colors and all kinds of other schemes, but we've pretty much stayed with that with best value.

The Criteria No. 2, qualifications of proposed team members, concentrate on the three -- I think there's three key members here that we're looking for. And make sure that you put it, please, in the format that I noticed in the Section 110. It even gives you a format of how to present the information. For the sake of our evaluation board, please follow that so that they don't have to skip in the front and back and look all over for your team members' evaluation.

Criteria 3 is past performance. What we've done by experience, which works for us, is we use CCASS first. I run CCASS from the Dun & Bradstreet number. If you don't have any information input into the CCASS system, maybe some of you aren't familiar with that, but it's an evaluation system that the Corps of Engineers uses and utilizes, and so does almost the rest of the world, too. But if you don't have any information in CCASS, we have attached in the back of Section 110 a customer evaluation or customer survey form. And simply you mail that out as soon as possible to your customers that you've worked with, have them evaluate it, and send it directly back to

Corps of Engineers in Seattle. We will not accept anything that is marked from your company, of course, for obvious reasons.

And also it's very important, and a lot of companies forget this, please submit a list of those that you sent the customer survey to. And remember that if you have CCASS, you don't have to -- you do not have to use those customer survey forms. You don't have to do both. Whatever is to the best advantage for your company, if it's to your advantage, go ahead and use it. But you don't have to do both.

Be sure when you send out those, if you do use those customer survey forms, that we have a point of contact in case we want to call them; a name and phone number or an e-mail address, whatever, on those sheets. If you don't have any CCASS or have anybody to send a customer survey, you automatically get a rating of satisfactory.

Criteria No. 4, after much to do going back and forth and trying all different methods, we've come down to the easiest thing is you don't have to submit anything for Criteria 4. It's the extent of small business participation. And there was so much confusion between large businesses and small business that what we did is, we said, Okay, there is nothing that you need to submit on

this. What we'll do is we'll look at CCASS, and they have a line in there that has to do with this criteria, and we're going to use that information right off the CCASS. If you don't have any CCASS information on it, then you get an automatic satisfactory.

As far as the evaluation factors go, be sure to realize that when you send in your proposal, you're going to have two separate packages to me. One is going to be clearly marked "price proposal." And I believe we addressed what has to be in the price proposal. And in a separate envelope, please have your technical part of your proposal, and clearly mark it "technical." They both come in at 2:00 p.m. on the 16 September; if we extend it for a day or two, whenever that is due, both come in.

As far as going back to the evaluation factors, read all descriptions of each criteria thoroughly. Try to meet everything that we're asking for in there. The more information and the closer relevancy to this project, the higher the evaluation you will receive.

Make sure your proposal is complete and reflects all elements.

Your technical proposal is evaluated on its own merits. We don't compare it against other proposals. And the team is supposed to put all past experiences, if

they've ever worked with your company, behind or anything they've heard about your company behind them and evaluate solely on what is presented. So what I'm trying to say is, if you don't give information, for instance, on your key team members, but one of the evaluation members knows your company, they're still going to mark you down for it. So make sure your proposal gives everything that we're asking for.

I told you what we use as far as ratings go. And there's an explanation in Section 110 what those represent.

Price. I take the prices away from our board. We look at it in contracting and evaluate it for reasonableness only. It doesn't get an outstanding or satisfactory rating.

We intend on this to award without discussions. But in case we do need to go out, since it is a negotiated procurement, if we need to go out, first we establish a competitive range. And the range is simply those companies that have a fair chance of getting the award. We make this competitive range first, and then we go out for discussion or clarification to everybody in that competitive range.

The questions are usually particular to each

company's proposal. Each -- how can I put this -- we'll go out to all of the people in the competitive range, but the questions that we go out or the clarifications can be different for each company, of course.

And normally we go out in writing up in Seattle. Very rarely, sometimes if we're pressed for time, we'll be on the phone. But we usually like everything in writing.

Along with your price proposal, be sure to put in Section 600, your representations and certifications. And please, if you're a small business, go through all those categories and be sure to check mark. Be careful which ones, especially the debarred. Make sure you check mark the right little square. And that representations and certifications should be submitted with your price proposal.

Section 700 is many, many, many contract clauses that stay there once the award is made. There will be an amendment out. There's a couple of contract clauses are going to be changed, so within the next week make sure that you look at that.

Make sure -- they're all important, but make sure you note the Buy American Act.

And in Section 800, the special clauses section, it tells you when work will commence on this project. It

will be ten calendar days after notice to proceed is given. It also talks about you must complete the entire project in 360 calendar days, and it also goes over liquidated damages.

I'll talk a little bit in Section 800 explains about the optional items. We have 90 days after award to give notice to proceed. And liquidated damages is spelled out in Section 800. Also, I noted that there's quite a few paragraphs in this particular solicitation. Please note Special Clause No. 12, which has to do with airfield safety precautions.

As in all construction, we use Davis-Bacon wage rates. I'll be checking right up until the day before the solicitation is due to make sure that there's no updates, and they've been changing quite frequently. And then also on a request for proposal, we have to check the wage rates the day before the day of award. And if they've changed between the time that the solicitation has come out and the time we award, we will be contacting you to be sure, if there's any effect on your pricing.

And in conclusion, be sure to check our web page for amendments. It's your responsibility to do that, and so make sure that they are acknowledged.

Be sure to go over the information, what has to be in

your price proposal and what has to be in your technical proposal. Make sure it's all there.

And we only change the solicitation, of course, by amendment. And we intend to award on initial offer. So please give us your best, best proposal right up front. Don't expect that we'll go back and ask for any more information. Be sure to give everything that we ask for.

Is there any questions on any of this?

MR. COLLINS: My name is Troy Collins. I am the Fort Lewis resident engineer. Can anyone bid this job? Could someone who has not attended this meeting bid this job?

MS. GARY: Absolutely. There's not going to be any more site visits. As far as I know, this is it. And they can't come back later and say, Gee, I didn't have enough information because I didn't make the site visit. But we make all opportunity to give all this information to the world by publishing every word, just about, that we say in here and any questions by amendment. So they get to look at that. They get to look at any of your questions or the companies' questions. And they certainly can.

And, again, just as a reminder, please, if you have questions while you're out on the site, any of the

government people I've asked them not to answer any questions. Jot down on a piece of paper anything that you want, come back here and either turn them in to me and we'll research it and post it by amendment, or we'll try and answer it when you get back. And that's my story and I'm sticking to it. Is there anything else? Emman, do you have anything else that you need to say?

MR. ALVAREZ: I was going to add for something for the site visit, but nothing for this discussion.

MS. GARY: Okay. Go ahead.

MR. ALVAREZ: No other questions? Okay. What we'll have to do when we go out to the site -- I'm sorry. I'm Emman Alvarez. I'm the project manager for this project. And I'll have to be escorting you at the Gray Army Airfield because I'm the only one with a radio at this point. So we'll probably have to go -- I was trying to get a bus here, but we can't do that at this point. We'll probably have to go into our vehicles and go out there and meet at the Gray Army Airfield Base Operations, Building 1082, I believe. I am not sure, is everybody familiar with where that building is?

MR. GLOVER: No.

MS. GARY: How about, can you give them your cell phone number, too, in case somebody gets lost?

MR. ALVAREZ: My phone number is 206-399-7881.

MR. GLOVER: How do you spell your first name?

MR. ALVAREZ: It's E-m-m-a-n.

MR. KING: Which side of the building are you on now? Where will you be leaving from, so we can try to follow you?

MR. ALVAREZ: In the parking lot over here right at the corner. And then to go to Gray Army Airfield, you basically go back to where the commissary PX corner is. And from this point, you turn right, going -- I think there's a map here. This is Pendleton Avenue. You're going east along Pendleton. And then you turn right on 4th Division Drive, which is the main road you come in from the main gate. And then about half a mile or so, there will be a flashing light. It's Striker Boulevard. You turn left on Striker Boulevard. And two gates down the road on the left side, you'll see a sign that says GAF, and then there's a little sign on the left side that shows Gray Army Airfield Training Facility. You turn left into that street, and it will bring you right into base operations. But we'll all just marshal out to the front here, and we can convoy out there.

MR. GLOVER: What are you driving?

MR. ALVAREZ: I drive a '74 Celica. It's a

little red car.

MR. COLLINS: What type of vehicle do you drive, Ron?

MR. HARRIS: Dodge four-by-four, government, big. You'll see me.

MS. GARY: I'm not sure, but about three meetings ago someone brought up the point that there is restrictions on Fort Lewis about taking pictures. Did you ever find out about that? Two of the things that they told me at that time when I did the MATOC one is you can't take pictures of marching soldiers, troop movements, and you can't take pictures of the airfield. And so I'm not sure if taxiways are under that.

MR. HARRIS: I can give you the rules on that.

MS. GARY: Oh, can you --

MR. HARRIS: Ron Harris, Corps of Engineers. If you see a piece of military equipment in the background of your picture, do not take the picture. If you do see a piece of military equipment that's got a gun on it and you take a picture, your camera will be confiscated and you'll probably be thrown in jail. Not jail, but the MPs will take you away. So if you see military equipment, do not snap the photo.

MS. GARY: Does that include aircraft?

MR. HARRIS: Aircraft, tanks. And when we're out there, there's a very classified operation going on, on the airfield with vehicles, and specific types of vehicles. So just don't take pictures of military vehicles, and you'll be okay.

MS. GARY: Are you going out to the pavement, or can they take pictures of the pavement?

MR. HARRIS: If you want photos of your project site, I'm the construction rep. I'll be out there and I'll just go with you. It makes it real simple. I know what you can take and what you can't take.

MS. GARY: And stick together, because it's no joke anymore, for sure.

MR. HARRIS: Well, I'll tell you the Strikers out there, is what's out there. And if you take a picture of a Striker, they don't like that at all.

MR. ALVAREZ: And then the airfield has its own requirements when you're out there driving around. We need to have -- if we do have to walk around, we can do that. But you need to make sure your doors are unlocked, your keys are -- your car is in park or neutral and/or in low gear. If we have to stop or if there's an aircraft coming in, the aircraft has the right-of-way always. And so I have the radio. They'll let us know if we have to

stop or if we have to go back to where we're coming from. So keep an eye out for my little car, and we'll let you know what's going on.

We'll stop at certain points to let you know, especially the phases, where they are. Give you some idea of what you're looking at in terms of what each phase constitutes. And then after that, if there are any specific places that you want to go to, we can try to drive to those points. But like Ron was saying, that there are restricted areas at this point we may not be able to go to.

MS. GARY: There might be enough cars, government, that maybe everybody could squeeze in. There's only like five, right, nongovernmental?

MR. COLLINS: How many government vehicles?

MR. LEE: I have one.

MR. COLLINS: How many can you fit in yours?

MR. LEE: One.

MR. HARRIS: Two.

MS. GARY: Let's see if we can just all go with the government.

MR. COLLINS: You guys have a government vehicle, too?

MR. ALVAREZ: No, I have my own.

MS. GARY: I have my own truck, but I'm not going.

MR. COLLINS: So we have five. We might fit in the two government vehicles.

MR. LEE: The question is, does anybody have to take photographs today?

MR. GAULL: I can leave my camera behind.

MR. COLLINS: That would be easier.

MS. GARY: That's pretty serious now. There's all these things we have to think about we never did before.

MR. KING: I have a question, and I don't expect an answer right this minute. But with Ron sitting here and --

MS. GARY: Let me ask your name and company.

MR. KING: Oh, excuse me. Steve King, Icon Materials. Looking through the plans, you show paving sections of three inches or five inches or whatever, designated thicknesses. But you also give finish grades that one doesn't equal the other, usually. What will be the criteria on the paving depth? Are we paving to grade or are we paving to thickness? I guess it will affect how -- what kind of technology you're using while you're doing your paving.

MR. ALVAREZ: We'll need to check with the designers on that. I could give you -- there are two different areas that you have to look at. How much you take off is --

MR. KING: Right, you have designated thicknesses to grind and designated thicknesses to pave in sections. But you have designated finish grades and you do identify the existing grades. And if you do the math, one doesn't equal the other. And so I'm -- at least when we're at SeaTac, it's a lot more difficult to pave a planned grade than to pave a planned thickness. I'm sure these guys have the same experience.

MR. ALVAREZ: Okay. If you can just write down that question, I'll have to bring that up with the designers to make sure I give you the correct answer.

MS. GARY: Actually, I think -- did you get that all pretty much? Yes, we'll answer that in the future.

MR. KING: Yeah, I don't expect an answer this minute. And you might have clarified it. I just didn't find it.

MR. ALVAREZ: Okay.

MR. KING: That is it.

MR. ALVAREZ: Anything else?

MS. GARY: I can't think of anything. Does

anybody have any questions? I think the restrooms, before we leave, are on the first floor, one floor up.

MR. ALVAREZ: Yes, you have to go up the stairs here. We can meet outside in about ten minutes.

MS. GARY: Even five minutes.

MR. ALVAREZ: Five minutes. We can all head out.

MS. GARY: How long did you expect it to be?

MR. ALVAREZ: It should be about half an hour, 45 minutes. We're just going to drive around.

MS. GARY: Okay, great.

(Tour taken.)

MR. GLOVER: All right. Thank you.

MR. ALVAREZ: Thanks for coming.

(Conference concluded.)



DEPARTMENT OF THE ARMY
 SEATTLE DISTRICT, CORPS OF ENGINEERS
 NORTHWEST AREA OFFICE
 P.O. BOX 92146
 TILlicUM, WASHINGTON 98492-0146

REPLY TO
 ATTENTION OF

26 Aug 2003

CENWS-EC-NW-MC

MEMORANDUM FOR RECORD

SUBJECT: Pre-Bid DACA67-, Repair Gray Army Airfield, Ft
Lewis, WA

1. Those in attendance, PLEASE PRINT the following information:

| NAME | COMPANY | ADDRESS | PHONE NUMBER |
|--------------|-------------------------|---|----------------|
| Steve King | Icon | P.O. Box 88050 Tacoma, WA 98138 | 206-575-3200 |
| Steve Muller | TAKOMA Mech | 5009 Pae Hiway E Fife 98424 | 253-922-8150 |
| Tony Hammott | LAKE SIDE INDUSTRIES | PO Box 3004 Lacey WA 98503 | 360-491-5460 |
| DAN GROVETZ | TUCEI & SONS | 4224 WALLEZ Rd TACOMA, WA 98443 | 253-922-6676 |
| Nancy Gary | COE Seattle Contracting | East Marginal way 5717 23rd Ave S | 206-764-3266 |
| Bob Gault | Macro-2-technology | 841 E. Washington Ave. Santa Ana, CA 92701 | (253) 377-0662 |
| Jim Lee | COE | Fort Lewis Area Office | |
| Troy Collins | COE | Fort Lewis Res Ofc. | |
| Ron Harris | COE | Fort Lewis | |

2. Buildings and/or specific areas visited were: _____

3. Additional comments/questions/concerns raised by prospective bidders:
 Bidders were advised to refer to paragraph SP-6 in specifications.

Emmen Alvarez

CC: CENWS-EC
 CENWS-CT



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Seattle District



REPAIR AND RESTORATION OF GRAY ARMY AIRFIELD TAXIWAYS, FORT LEWIS, WASHINGTON



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Seattle District



Pre-proposal Site Visit & Conference

26 August 2003

DACA67-03-R-0216



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INTRODUCTION

- Welcome
- Meeting Minutes – The Court Reporter will record the minutes of this meeting which will be posted to the Solicitation by amendment. The minutes are for information purposes only
- Comments/clarifications made today will not change the solicitation in any way.
- Changes to the solicitation will only be made through written amendments.
- Today's Attendance List – Will be posted to the Solicitation by amendment



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QUESTIONS

- After the site visit, we will answer any questions you have written down & any questions that may come up as a result of the site visit. If there are some questions that may need some research before a response can be given, the questions and answers will be posted by amendment, along with the transcript of this conference. State your name & company name before you ask a question during the conference, or turn in your written questions to me & include your name & company name. No questions or side discussions will take place during the tour.



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QUESTIONS DURING THE PROPOSAL STAGE



- Contracting Web Address:
 - ***www.nws.usace.army.mil***
- Technical Questions:
 - tecbid@nws02.usace.army.mil***
- Administrative Questions:
 - ***Susan Newby@usace.army.mil***
 - ***Phone – (206) 764-6780***
 - ***Federal Acquisition Regulation: <http://farsite.hill.af.mil/>***



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PROJECT DESCRIPTION



(See Section 00110, para. 1.2)

- . . . The project consists of Pavement demolition and repair for runway approaches and taxiways on an existing, operational military airfield. Work may include milling-off and overlaying to remove and rebuild existing airfield pavement. No new mechanical or electrical systems will be constructed, although there are existing systems that may have to be adjusted as part of the construction – contractor will verify in site visit.



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SOLICITATION GENERAL INFORMATION



- This Project is a Request for Proposal (RFP)
- There is no public bid opening. Information, other than technical changes or administrative clarifications, will not be provided during the evaluation process.

Requires submission of a Technical and Price Proposal and
(see SECTION 00110)

- *Technical and price proposals are required to be submitted to The Corps of Engineers, Seattle District, by 2:00 P.M. (PST), 16 SEP 03.*
- No offers will be accepted after the noted time/date.



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PROJECT DESCRIPTION



(See Section 00110, para. 1.2)

- Repair and restore the overruns at the ends of the runway and the taxiways at Gray Army Airfield to meet the current and projected operational requirements for deployment and routine training. This project will correct the deficiencies identified in the ERDC/GSL SR-02-4 report Airfield Pavement Evaluation Gray AAF, Ft Lewis, dated Aug 2002.
- First Phase is for Overrun of runway (R1A) 16,667 square yards and (R3A) 16,667 square yards. Grind surface, install six inch of asphalt overlay, grove surface, apply slurry seal coat, restripe and remark.



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PROJECT DESCRIPTION



(See Section 00110, para. 1.2)

- Second Phase is for Taxiway A (T1A) 34,444 square yards and Taxiway B (T2C) 3556 square yards. Grind surface, install three-inch asphalt overlay, apply slurry seal coat, and remark the taxiway.



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PROJECT DESCRIPTION



(See Section 00110, para. 1.2)

- Third Phase is for Taxiway F (T6A) 6,556 square yards, and Taxiway H (T9A) 7,778 square yards.

Remove existing asphalt and replace with six inch PCC concrete. Remark the taxiway.

Fourth Phase is for Taxiway I (T10A), western 1/3 portion only 177,778 square yards. Remove the existing asphalt and replace with six inch PCC concrete. Remark the taxiway.



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SOLICITATION PACKAGE/SECTIONS

- Request for Proposal (RFP) not IFB
- Terminology changes (offer vs. bid)
- PROPOSALS ARE DUE NO LATER THAN 2:00 p.m., local time, on 16 SEP 03.

Section 00010

Solicitation, Offer & Award



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- Page 00010-1
 - Standard Form 1442-Solicitation, Offer and Award
 - Block 13: Please note the proposal due date/time/place
 - Block 13D: Offer acceptance period of 90 days
- Page 00010-2
 - Block 14: Company information
 - Block 19: Amendment acknowledgments
 - Blocks 20A-C: Complete name, signature, date of person authorized to sign offer



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Section 00010

Solicitation, Offer & Award



- Page 00010-4
 - Corporate Certificate
 - Must be completed by someone other than individual signing the proposal
 - If a joint venture, fill in Authority to Bind Partnership (by all partners)
- Pages 00010 -5 (The Schedule)
 - Prices
 - Base and Optional Items
 - Conditions for Option Exercise
 - Ensure you have reviewed and understand the information at the end of the Schedule on page 00010-5

SUBCONTRACTING PLAN



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PAGE 00010-6-12

- Applicable to large business firms
- *If applicable*, must be submitted with your proposal



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SOLICITATION, OFFER & AWARD



- STANDARD FORM 1442-Solicitation, Offer and Award:
 - Ensure all amendments are acknowledged (Second Page, Block 19), offer signed (Blocks 20a,b,c), and Corporate Cert correctly completed.



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SECTION 00110 PROPOSAL AND EVALUATION

- Contract will be awarded to the firm submitting the proposal that (a) conforms to the RFP, (b) is considered to offer the best value to the Government in terms of the evaluation factors, and (c) determined to be in the best interest of the Government.
- Proposal preparation costs will not be paid by the Government
- Debriefings may be requested IAW FAR 15.505 & 15.506
 - Pre-award debriefing: All offerors excluded before award, must submit request to Contracting within 3 calendar days after offeror received notice of exclusion (NOE) from competition. Post-award debriefing: Any unsuccessful offeror who has not had a pre-award debriefing, must submit request to Contracting within 3 days after notification of contract award is received.



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EVALUATION FACTORS FOR AWARD



(SEE SECTION 00110)

- Provides the Technical Evaluation Criteria, as well as the Evaluation & Award Procedures
- Technical Evaluation Criteria are:
 - **Criterion 1. CONSTRUCTION CONTRACTOR EXPERIENCE WITH PAVEMENT DEMOLITION AND REPAIR OF RUNWAY OR SIMILAR PAVING PROJECTS WITHIN LAST FIVE YEARS** Projects involving commissioning, reasonable and realistic scheduling that includes a phasing plan, working in a closed (secure) military base, or construction and completed pavement demolition and pavement overlay of a runway with attributes similar to those specified in paragraph 1.2 of this section may be given more consideration.



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EVALUATION FACTORS FOR AWARD

(SEE SECTION 00110)



- Criterion 2. QUALIFICATIONS OF PROPOSED TEAM MEMBERS (e.g., experience, education, licenses, etc.). *Project Superintendent, Project Manager, CQC System Manager:*



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EVALUATION FACTORS FOR AWARD



(SEE SECTION 0110)

- **Criterion 3 – CONSTRUCTION CONTRACTOR PAST PERFORMANCE – UTILIZE CCASS, IF NO CCASS, CAN UTILIZE CUSTOMER SURVEY FORM. Submit a list of all customers (including current Point of Contact, phone number, and electronic address) who were requested to provide Customer Satisfaction Surveys.**



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EVALUATION FACTORS FOR AWARD



(SEE SECTION 0110)

- **Criterion 4 – EXTENT OF SMALL BUSINESS PARTICIPATION** - No submittal is required for this criterion. The Government will utilize performance evaluations contained in the CCAS System to evaluate this criterion.



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EVALUATION FACTORS



- Read descriptions of evaluation criteria thoroughly
- Ensure proposal is complete and reflects all elements required by the solicitation.
- Technical Proposals are evaluated on their own merit and against the evaluation criteria only--not against other proposals
- Proposals submitted in two parts:
 - Technical
 - Price



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TECHNICAL EVALUATION



- Technical Evaluation Standards - Definitions
 - Outstanding
 - Above Average
 - Satisfactory (Neutral)
 - Marginal
 - Unsatisfactory



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PRICE EVALUATION

- Price Evaluation -
 - Price will be evaluated for reasonableness and to assess the offeror's understanding of the contract requirements and any risk inherent in the offeror's approach.
 - Financial capacity ability will be checked.
- It is the intent of the Government to make award based upon initial offers without further discussions or additional information



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COMPETITIVE RANGE

(Developed after Technical Evaluation)



- **Competitive Range**

- The Government shall evaluate all proposals in accordance with FAR 15.305(a) and, if discussions are to be conducted, establish a competitive range. Based on the ratings of each proposal against all evaluation criteria, the Contracting Officer shall establish a competitive range comprised of all of the most highly rated proposals, unless the range is further reduced for purposes of efficiency pursuant to FAR 15.306 (c) (2).



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COMPETITIVE RANGE

(Developed after Technical Evaluation)



- Discussions – Discussions are usually conducted in writing, but may also be by telephone or in person. Discussions are tailored to each offeror's proposal and are only conducted with offeror(s) in the competitive range. The primary objective of discussions is to maximize the Government's ability to obtain the best value, based on the requirement and the evaluation criteria set forth in this solicitation. If a firm's proposal is eliminated or otherwise removed from consideration for award during discussions, no further revisions to that firm's proposal will be accepted or considered. Discussions will culminate in a Request for Final Proposal Revision the date and time of which will be common to all remaining firms.



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SECTION 0600 CERTS/REPS



- **Must be completed and submitted with price proposal**

SECTION 0700 CONTRACT CLAUSES:

- **Contains contract clauses in full text**



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SPECIAL CONTRACT CLAUSES Section 0800



- Unique to this requirement
 - SC 1 - Commencement of this contract – The Contractor shall be required to (a) commence work under this Contract within 10 calendar days after the date the Contractor receives the notice to proceed, (b) prosecute the work diligently, and (c) complete the entire work ready for use not later than 360 calendar days after date of receipt by Contractor of notice to proceed.



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SPECIAL CONTRACT CLAUSES Section 0800

- SC-1.1 OPTION FOR INCREASED QUANTITY
- a. The Government may increase the quantity of work awarded by exercising one or more of the Optional Bid Items 0005, 0006, 0007, 0008, 0009, 0010, and/or 0011 at any time, or not at all, but no later than 90 calendar days after receipt by Contractor of notice to proceed. Notice to proceed on work Item(s) added by exercise of the option(s) will be given upon execution of consent of surety.



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SPECIAL CONTRACT CLAUSES Section 0800

- SC-2. LIQUIDATED DAMAGES -
CONSTRUCTION (SEP 2000) (FAR 52.211-12)
(a) If the Contractor fails to complete the work within
the time specified in the Contract, or
any extension, the Contractor shall pay to the
Government as liquidated damages, the sum of
\$740.00 for each day of delay until the work is
completed or accepted.



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SPECIAL CONTRACT CLAUSES Section 0800



- SC-12. AIRFIELD SAFETY PRECAUTIONS



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WAGE DETERMINATIONS

- Davis-Bacon wage rates shall be utilized. DOL establishes minimum monetary wages/fringe benefits to be paid in performance of this contract.
 - Wage Determination for the geographical area of this project (Lewis, Pierce, Thurston).



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CONCLUSION

1. Check the Corps of Engineers web site for Amendments
2. Ensure you have completed all information required by the solicitation package and submit those items with your proposals
3. Ensure compliance with the solicitation requirements
4. Solicitation is only changed via written amendment
5. The Government intends to award on initial offers, to the firm that is the Best Value to the Government.