



RFQ No. DACW67-02-Q-0020

**US Army Corps
of Engineers®**
Seattle District

Project: PARK ATTENDANTS – ALBENI FALLS PROJECT

Location: PRIEST RIVER, IDAHO

**SERVICE SOLICITATION
AND SPECIFICATIONS**

Closing Date: 25 JANUARY 2002
Closing Time: 1:00 PM LOCAL TIME

REMARKS: Quotes may be faxed to (206) 764-6817, Attention: Susan Newby, or mailed to US Army, Corps of Engineers, Seattle District, Attention: Susan Newby, P.O. Box 3755, Seattle, WA 98124-3755.

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER		PAGE 1 OF 53	
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER DACW67-02-Q-0020		6. SOLICITATION ISSUE DATE 28-Dec-2001	
7. FOR SOLICITATION INFORMATION CALL		a. NAME SUSAN F NEWBY		b. TELEPHONE NUMBER (No Collect Calls) 206-764-6780		8. OFFER DUE DATE/LOCAL TIME 25-Jan-2002 13:00	
9. ISSUED BY USA ENGINEER DISTRICT, SEATTLE ATTN: CENWS-CT P.O. BOX 3755 SEATTLE WA 98124-3755 TEL: 206-764-3772 FAX: 206-764-6817			CODE DACW67	10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE: 100%FOR <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> SMALL DISADV. BUSINESS <input type="checkbox"/> 8(A) SIC: 7349 SIZE STANDARD: \$5 million		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13 a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13 b. RATING 14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	12. DISCOUNT TERMS
15. DELIVER TO ADMINISTRATIVE SECTION(AF) 2376 HIGHWAY 2 EAST OLDTOWN ID 83822-9243			CODE G3R0AA0	16. ADMINISTERED BY SEE ITEM 9			
17 a. CONTRACTOR/ OFFEROR		CODE	FACILITY CODE	18 a. PAYMENT WILL BE MADE BY CODE			
TEL.		<input type="checkbox"/> 17 b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER	18 b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18 a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM				
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21 QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE							
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT	
<input checked="" type="checkbox"/> 27 a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED.				ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
<input type="checkbox"/> 27 b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED.				ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30 a. SIGNATURE OF OFFEROR/CONTRACTOR			31 a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)				
30 b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30 c. DATE SIGNED	31 b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)		31 c. DATE SIGNED		
32 a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED			33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR		
32 b. SIGNATURE OF AUTHORIZED GOVT. REPRESENTATIVE		32 c. DATE	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		37. CHECK NUMBER		
41 a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT			38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY		
41 b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41 c. DATE	42a. RECEIVED BY (Print)				
			42b. RECEIVED AT (Location)				
			42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS			

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

NAICS Coding versus SIC Coding

The computer program used to generate this document does not allow completion of Block 10, Standard Form (SF) 1449, with a NAICS code. The SIC Code, 7349, under Block 10, shall be read as if completed with the NAICS code 561790. The size standard is \$5.0 Million.

****NOTE****

**QUOTES ARE DUE INTO THIS OFFICE
 NO LATER THAN
 JANUARY 24, 2001
 AT
 1:00PM LOCAL TIME**

INFORMATION FOR WRITTEN QUOTES:

- Please note the following changes, clarifications, or additions to the terms in various provisions and clauses included in this solicitation.
- Whenever the words "offer", "proposal", "offerors", or similar terms are used in this solicitation, they shall be read to mean "quote", "quotation", "quoter", or similar corresponding term to reflect that this solicitation is a Request for Quotations (RFQ), not a Request for Proposals (RFP).
- Since this solicitation is a RFQ instead of an RFP, paragraphs (g) and (h) of FAR 52.212-1 are deleted.

PROSPECTIVE OFFERORS: THE DIRECTOR OF DEFENSE PROCUREMENT HAS ISSUED A FINAL RULE AMENDING THE DEFENSE FEDERAL ACQUISITION REGULATION SUPPLEMENT (DFARS) THAT REQUIRES CONTRACTORS TO BE REGISTERED IN THE DOD CENTRAL CONTRAL CONTRACTOR REGISTRATION (CCR) FOR AWARDS RESULTING FROM SOLICITATION ISSUED AFTER MAY 31, 1998. THIS RULE EFFICIENTLY IMPLEMENTS THE DEBT COLLECTION IMPROVEMENT ACT OF 1996 AS IT REQUIRES CONTRACTORS TO BE REGISTERED IN CCR FOR CONSIDERATION OF FUTURE SOLICITATIONS, AWARDS AND PAYMENT. REGISTRATION IS REQUIRED PRIOR TO AWARD OF ANY CONTRACT, BASIC AGREEMENT, BASIC ORDERING AGREEMENT OR BLANKET PURCHASE AGREEMENT FROM A SOLICITATION ISSUED AFTER MAY 31, 1998. NO CONTRACT AWARD WILL BE MADE TO AN UNREGISTERED CONTRACTOR. INTERNET ACCESS ALLOWS YOU TO REGISTER BY COMPLETING AN ELECTRONIC ON-LINE REGISTRATION APPLICATION FROM CCR HOMEPAGE AT <http://www.ccr2000.com/>. FOR FURTHER ASSISTANCE IN COMPLETING YOUR ON-LINE REGISTRATION, CONTACT THE NEAREST PROCUREMENT TECHNICAL ASSISTANCE CENTER (PTAC) NEAR YOU. A LIST OF THE NEAREST PTAC IS LOCATED AT: <http://www.rcacwv.com/ptac.htm>.

CONTRACTOR MUST PROVIDE DUN AND BRADSTREET NUMBER:

 If contractor does not have DUNS number, contractor may register in CCR to retrieve a number (see internet address above, or you may call 888-333-0505).

CONTRACTOR MUST PROVIDE TAX IDENTIFICATION NUMBER:

PERIOD OF PERFORMANCE: PARK ATTENDANT SERVICES SHALL COMMENCE DURING THE FOLLOWING PERIODS. ARRIVAL AT CAMPSITES MUST BE TWO WEEKS PRIOR TO EACH PERIOD.

BASE PERIOD: 6 MAY 2002 – 10 SEPTEMBER 2002
FIRST (1ST) OPTION PERIOD: 5 MAY 2003 – 9 SEPTEMBER 2003
SECOND (2ND) OPTION PERIOD: 3 MAY 2004 – 14 SEPTEMBER 2004

NOTE: Responses via Non-Facnet and Facnet will be accepted through the Seattle District office. This Request for Quotations (RFQ) is considered for Small Business Set-Aside Only; Large Business will not be considered. EDI contractor MUST request for the specifications and wage determination. Failure to do so will result in rejection of offers. Upon requesting a copy of the RFQ, the point of contact is:

SUSAN NEWBY, Contract Specialist
CONTRACTING WEB ADDRESS: <http://www.nws.usace.army.mil/index.cfm>
(Click on Contract and Bid Information)

E-MAIL ADDRESS: Susan.F.Newby@nws02.usace.army.mil
TELEPHONE: (206) 764-6780 FACSIMILE: (206) 764-6817

Offerors must quote on all line items per Schedule. Each schedule includes option periods. One Offerer will be awarded NO more than one contract. Offerors must read the Solicitation prior to quoting. Representations and Certifications contained herein must be completed by quoters and returned with offers.

Any amendments that will follow, will be accepted until the time and date of closing. Amendments must be acknowledged by signing the front page of the Standard Form (SF) 30, Amendment of Solicitation/Modification of Contract.

SITE VISIT: RECOMMEND THAT ALL POTENTIAL OFFERORS VISIT THE SITE PRIOR TO SUBMITTING THEIR OFFER.

POINT OF CONTACT: Park Ranger
Albeni Falls Dam
2376 E Hwy 2
Oldtown, ID 83822
(208) 437-3133

SELF-CONTAINED RECREATION VEHICLE DESCRIPTION. The offeror must provide a complete description of the self-contained recreation vehicle intended for use at the Government site as referenced in attached Statement of Work. This description shall accompany and be provided with offer as follows:

MAKE: _____

MODEL: _____

LENGTH: _____

MEET'S SELF-CONTAINED CLASSIFICATION: YES NO

OTHER COMMENTS: _____

Instructions on FAR 52.212-2, Evaluation – Commercial Items (Jan 1999).

This request for quotation contains Evaluation Factors for the Park Attendant Services identified in the Scope of Work. The Government reserves the right to make an award, which will be determined, the most advantageous to the Government based on Best Value evaluation factors.

The following factors shall be used to evaluate offers:

In accordance with the provisions contained herein, award will be made to a single offeror for each Schedule. The Government will select the most advantageous offer based on technical merit and cost. No quote shall be accepted that does not contain the total amount of work specified in this solicitation required for the schedule or job you are quoting on. To be considered for award, quotes shall conform to the terms and conditions contained in this solicitation. The evaluation process used to determine the most advantageous offer is as follows:

1. **Selection Board:** Contracting Officer may establish a selection board to conduct an evaluation of each quote received in response to this solicitation. The evaluation will be based exclusively on the merits and content of the quote. The Board will not consider any information incorporated by reference or otherwise referred to.
2. **Evaluation Factors:** The Evaluation Criteria is Past Experience and Past Performance. Based on the criteria below, overall ratings are evaluated as follows:
 - a. **PAST PERFORMANCE** – Offerors must submit completed questionnaires (Contractor's Past Experience/Performance: forms are attached) for services, similar to the scope of work for this solicitation, for other agencies or companies. No less than three (3) references of projects you have completed work with, will be submitted. These projects must have been completed within the last five (5) years.

The upper part of the questionnaire will be completed by offerors, and the bottom half of questionnaire (interview questions) will be completed by the Government by contacting the references. The point of contact you include on the questionnaire will be contacted and will be asked the following questions. POC's responses shall be able to provide an overall rating:

1. Customer service skills.
2. Technical ability.
3. Technical performance, in relation to record keeping and collection and depositing of fee.
4. Ability to remain calm and pleasant under stressful conditions.
5. Ability to manage a reservation system.
6. Ability to perform custodial duties and maintain a clean/safe recreation environment.

Excellent: Exceeds requirements

Fair: Meets requirements

Unsatisfactory: Requirements not met.

Ratings provided by references will be determined by the Selection Board. The board will utilize the following rating system:

1. Green – Evaluated for exceeding requirements.
2. Amber – Evaluated on meeting requirements.
3. Red – Evaluated on not meeting requirements.

PAST EXPERIENCE – It is highly essential to provide sufficient material on the Evaluation Past Experience narrative (see attached page). Consideration will be given to the relevance, quality and depth of experience and qualifications required by the offeror for each key position. The greater relevance, quality, depth of experience and the qualifications required by the offeror, the higher the rating assigned.

3. **Price:** Price of the contract is considered secondary to the technical factors and will be independently evaluated to determine whether the proposed price is complete and reasonable and to aid in the determination of the offeror's understanding of the work and ability to perform the contract. Price will be evaluated but will not be scored.
4. **Basis of Award:** Only one contract will be awarded to only one offeror for each Schedule. Award shall be made to a higher rated offeror and may be awarded to a higher priced offeror if the offer is sufficiently more advantageous to the Government, inasmuch, to justify the payment of a higher price. The degree of importance of cost as a factor shall become more important when qualifications, past experience and performance are relatively equal in merit. Prices quoted for this project reflects all cost associated with the work required to complete the tasks identified in the Scope of Work and will be evaluated to reflect the Contractor's understanding of the project requirements, as well as the potential to provide the Best Value to the Government.

QUESTIONNAIRE – CONTRACTOR’S PAST EXPERIENCE
(OFFERORS MUST COMPLETE THIS PORTION)

#1

REFERENCE NAME: _____

TELEPHONE NUMBER: _____ FAX: _____

DATE CALLED OR FAXED: _____

INTERVIEW QUESTIONS
CONTRACTOR’S PAST PERFORMANCE
(GOVERNMENT WILL COMPLETE THIS PORTION)

REFERENCE CONTACTED: _____

1. How would you rate in terms of Customer Service Skills?
 Excellent Fair Unsatisfactory
 Comments:

2. How would you rate in terms of Technical Ability in utilizing computers and automated equipment?
 Excellent Fair Unsatisfactory
 Comments:

3. How would you rate their technical performance as it relates to record keeping and collection and depositing of fees?
 Excellent Fair Unsatisfactory
 Comments:

4. How would you rate their ability to remain calm and pleasant under stressful conditions?
 Excellent Fair Unsatisfactory
 Comments:

5. How would you rate their ability to manage a reservation system?
 Excellent Fair Unsatisfactory
 Comments:

6. How would you rate their ability to perform custodial duties and maintain a clean/safe recreation environment?
 Excellent Fair Unsatisfactory
 Comments:

QUESTIONNAIRE – CONTRACTOR’S PAST EXPERIENCE
(OFFERORS MUST COMPLETE THIS PORTION)

#2

REFERENCE NAME: _____

TELEPHONE NUMBER: _____ FAX: _____

DATE CALLED OR FAXED: _____

INTERVIEW QUESTIONS
CONTRACTOR’S PAST PERFORMANCE
(GOVERNMENT WILL COMPLETE THIS PORTION)

REFERENCE CONTACTED: _____

1. How would you rate in terms of Customer Service Skills?
 Excellent Fair Unsatisfactory
Comments:

2. How would you rate in terms of Technical Ability in utilizing computers and automated equipment?
 Excellent Fair Unsatisfactory
Comments:

3. How would you rate their technical performance as it relates to record keeping and collection and depositing of fees?
 Excellent Fair Unsatisfactory
Comments:

4. How would you rate their ability to remain calm and pleasant under stressful conditions?
 Excellent Fair Unsatisfactory
Comments:

5. How would you rate their ability to manage a reservation system?
 Excellent Fair Unsatisfactory
Comments:

6. How would you rate their ability to perform custodial duties and maintain a clean/safe recreation environment?
 Excellent Fair Unsatisfactory
Comments:

QUESTIONNAIRE – CONTRACTOR’S PAST EXPERIENCE
(OFFERORS MUST COMPLETE THIS PORTION)

#3

REFERENCE NAME: _____

TELEPHONE NUMBER: _____ FAX: _____

DATE CALLED OR FAXED: _____

INTERVIEW QUESTIONS
CONTRACTOR’S PAST PERFORMANCE
(GOVERNMENT WILL COMPLETE THIS PORTION)

REFERENCE CONTACTED: _____

1. How would you rate in terms of Customer Service Skills?
 Excellent Fair Unsatisfactory
Comments:

2. How would you rate in terms of Technical Ability in utilizing computers and automated equipment?
 Excellent Fair Unsatisfactory
Comments:

3. How would you rate their technical performance as it relates to record keeping and collection and depositing of fees?
 Excellent Fair Unsatisfactory
Comments:

4. How would you rate their ability to remain calm and pleasant under stressful conditions?
 Excellent Fair Unsatisfactory
Comments:

5. How would you rate their ability to manage a reservation system?
 Excellent Fair Unsatisfactory
Comments:

6. How would you rate their ability to perform custodial duties and maintain a clean/safe recreation environment?
 Excellent Fair Unsatisfactory
Comments:

PARK ATTENDANT EVALUATION PAST EXPERIENCE:

Offeror must provide a one to three (1-3) page narrative demonstrating offeror's experience as they relate to the Scope of Work of this Solicitation.

Begin Here:

SECTION SF 1449 CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	SCHEDULE A - BASE + TWO (2) OPTION PERIODS FFP - ALBENI COVE FEE/CUSTODIAN PARK ATTENDANT PURCHASE REQUEST NUMBER W68MD9-1352-9480				

SCHEDULE A: ALBENI COVE RECREATION AREA FEE/CUSTODIAN PARK ATTENDANT

<u>ITEM NO</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
0001AA	BASE PERIOD (6 MAY 2002 - 10 SEPTEMBER 2002). Albeni Cove Recreation Area Fee/Custodian Park Attendant. 97-1/2 days plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule A.				
	Regular Scheduled Days	97	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL BASE PERIOD				\$ _____

0001AB FIRST OPTION PERIOD (5 MAY 2003 - 9 SEPTEMBER 2003). Albeni Cove Recreation Area Fee/Custodian Park Attendant. 97-1/2 days plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule A.

	Regular Scheduled Days	97	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL 1ST OPTION PERIOD				\$ _____

0001AC SECOND OPTION PERIOD (3 MAY 2004 - 14 SEPTEMBER 2004). Albeni Cove Recreation Area Fee/Custodian Park Attendant. 97-1/2 days plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule A.

	Regular Scheduled Days	97	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL 2ND OPTION PERIOD				\$ _____
	TOTAL BASE + 1ST & 2ND OPTION PERIOD				\$ _____

Site Specific Specifications
Albeni Cove
FEE COLLECTION AND CUSTODIAN
Schedule A

1. **INITIAL CLEANING.** The Park Attendant shall be responsible for cleaning the restroom and park office. They shall also replace all broken clips and reservation holders as needed on site posts. They shall repaint the white number on each numbered post. These duties shall be accomplished within the first two weeks of their arrival.

2. **DAYS OFF.** End of duty on scheduled days off starts at 7:00 AM on first day of day off and ends at 7:00 AM on first day back to work. **Exceptions to Days Off: First week of training.**

3. **CLOSING PROCEDURES.** The Park Attendant shall close the park promptly at 10:00 PM each workday. Required duties to close the park include lowering the flags at dusk, clearing visitors from the day use areas and locking the entrance gate at 10:00 PM.

4. **ON-CALL PROCEDURES.** The Park Attendant shall remain in the park and be on call at the attendant's site during the closed hours from 10:00 PM to 7:00 AM in order to maximize park security and to open the gate in case of emergency (i.e., medical, law enforcement, fire, etc.). The Park Attendant shall open the gates during the closure period, 10:00 PM to 7:00 AM, only in cases of actual bona fide emergencies, or in instances where park visitors are inadvertently locked inside the park. However, under no circumstances shall camper's or day user's vehicles be admitted to the park during the closure period without prior approval from a Corps Ranger.

5. **CUSTODIAL WORK AT THE RESTROOM BUILDING.** There will be two scheduled cleanings during the day. (Times to be determined.) During the first scheduled cleaning each day, the Park Attendant shall perform ALL requirements for routine cleaning, as specified hereafter. During the second scheduled cleaning each day, the Park Attendant shall perform all requirements for routine cleaning, which are necessary to return the facility to a fully stocked, clean and sanitary condition. The COR may change the time of scheduled cleanings to meet the needs of the recreation area.

5.1 **SHOWERS.** The Park Attendant shall: (1) remove foreign objects from the floor and drains, (2) clean the walls, partitions, shower curtains, shower heads, valve handles, benches, and floors with a germicidal disinfecting, deodorizing, cleaning agent to remove buildups of soap scum and body grease and to maintain a clean, fresh smelling, and sanitary condition; (3) bring the walls, partitions, shower heads, valve handles, and benches to a streak and spot free shine; (4) rinse and dry shower area floors with mop or squeegee to a streak and spot free appearance; (5) replace any torn, damaged or mildewed Government-furnished shower curtains.

5.1.2 **WATER HEATER PILOT LIGHTS.** The Park Attendant shall re-light pilot lights in restroom buildings as needed. The Park Attendant will receive training by Government employees on the required methods for re-lighting propane water heaters.

6. **FULL SIGNS.** The Park Attendant shall flip "FULL/OPEN" signs in the campground and on Highway 41, 1.6 miles west of entrance gate.

7. FISHING ROCK ACCESS LITTER COLLECTION. The Park Attendant shall pick up, collect, and dispose of all litter from this access area at least once each day. This area is located approximately .1 mile from the entrance gate. The total area comprises approximately 1 acre of land. The specific boundaries will be indicated by the COR.

8. RESTROOM CLOSURES. In the event that the Government for any reason during the term of the contract closes the restroom, the Park Attendant shall then be responsible for maintaining up to six (6) single chemical toilets during the period of closure. The Park Attendant shall maintain these chemical toilets in lieu of performing the work specified for the closed restroom building and therefore will be entitled to no adjustment in the daily contract price. The Park Attendant shall maintain the chemical toilets in a fully stocked, clean, and sanitary condition in accordance with the required frequencies and all applicable cleaning requirements specified herein for routine and major cleanings, for the full duration of the closure. The Park Attendant will not be responsible for pumping out the toilet vaults, or adding the chemical required.

9. LITTER COLLECTION. This area is defined to include .4 miles of paved access road and a 10' wide strip along both road shoulders from Blackthorn Road to the park entrance gate, the parking area immediately outside the park gate, and all areas inside the park gate.

10. IRRIGATION. Using portable sprinklers and hoses provided by the Government, the Park Attendant shall water lawn areas indicated by the COR. These areas include the restroom building lawn, contract attendant camp pads, picnic area between campsites number 3 and number 8 and Park Office location. Lawn areas shall be irrigated as often as required to maintain green healthy vegetation. The appearance of burnt spots, dry areas, or dull green color in the lawn will be considered as evidence of lack of compliance with the watering requirements. Sprinklers shall be placed and/or adjusted so that no water will strike or interfere with roads, parking lots, buildings, visitors, visitors' belongings, and vehicles. The Park Attendant shall remove and store sprinklers and hoses whenever not in actual operation. The Park Attendant shall operate the sprinklers only in accordance with procedures, specifications, and limitations provided by the Government. The Park Attendant shall fully coordinate and cooperate with Government personnel and other Park Attendants in scheduling irrigation so as not to interfere with mowing, other ongoing work, or visitor activities in the park.

11. CAMPSITE RESERVATION SYSTEM. A certain portion of the campsites are available for reservations. Attendants shall be responsible for administering the reservation program. Reservation procedures include:

- a. Accepting reservations by phone or in person*.
- b. Posting reserved campsites prior to arrival date.
- c. Keeping up-to-date records showing all reservations made, to whom, site number and Date of the reservation.

* Most reservations are taken by the National Recreation Reservation Service or over the Internet. In certain customer care circumstances reservations are made at the park through the Park Office program.

11.1 POSTAGE, ENVELOPES AND CASHIER CHECKS. Estimated at \$400.00, this does not include mileage. The nearest bank/post office is approximately 4 miles from the park.

Note: Park Attendant may expect rough and hilly road conditions on 2 miles of gravel county road entering the Albeni Cove Recreation Area.

Albeni Cove Facilities:

Average # of Visitors
29,798

Average # of Campers
2,420

- 20 Acres total park area, heavily timbered
- 14 Campsites: All sites fee and have no utility hookups.(3 sites tent only)
 - 1 Park Attendant site with electrical, water, sewer, and telephone
 - 1 Park Attendant site with electrical and telephone
 - 2 Picnic areas with 19 picnic tables and 7 fire rings
 - 1 Restroom with showers
 - 1 Swim area
 - 1 Boat ramp
 - 1 Entrance gate
 - 1 Park Office
 - 6 Garbage cans, 32 gallons each
 - 5 Refuse Dumpsters, 1.5 cubic yards each
 - 8 Domestic water hydrants
 - 4 Drinking fountains
 - 1 Public pay telephone booth
 - 1 Pumphouse
 - 1 Storage Shed
 - 1 Bulletin Board

Albeni Cove Fee/Custodian Park Attendant

2002

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
21 work days						

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
23 work days						

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
23 work days						

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
23 work days						

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
7 1/2 work days						

Fee/Custodian Park Attendant

Albeni Cove Recreation Area

Start Date: May 6, 2002

End Date: Sept. 10, 2002

Shaded area underline represents work day

Blocked area is half work day

1
1

Albeni Cove Fee/Custodian Park Attendant

2003

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
21 work days						

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
24 work days						

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
23 work days						

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
23 work days						

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
6 1/2 work days						

Fee/Custodian Park Attendant

Albeni Cove Recreation Area

Start Date: May. 5, 2003

End Date: Sep. 9, 2003

Shaded area underline represents work day

Blocked area is half work day

1

Albeni Cove Fee/Custodian Park Attendant

2004

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	23 work days				

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
22 work days						

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
24 work days						

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
24 work days						

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
9 1/2 work days						

Fee/Custodian Park Attendant

Albeni Cove Recreation Area

Start Date: May 3, 2004

End Date: Sep. 14, 2004

Shaded area represents work day

Blocked area is half work day

1

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	SCHEDULE B - BASE + TWO (2) OPTION PERIODS FFP - RILEY CREEK CUSTODIAN PARK ATTENDANT PURCHASE REQUEST NUMBER W68MD9-1352-9479				

SCHEDULE B: RILEY CREEK RECREATION AREA CUSTODIAN PARK ATTENDANT

<u>ITEM NO</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
0002A	BASE PERIOD (6 MAY 2002 - 10 SEPTEMBER 2002). Riley Creek Recreation Area Custodian Park Attendant. 89-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule B.				
	Regular Scheduled Days	89	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL BASE PERIOD				\$ _____

0002AB	FIRST OPTION PERIOD (5 MAY 2003 - 9 SEPTEMBER 2003). Riley Creek Recreation Area Custodian Park Attendant. 89-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule B.				
	Regular Scheduled Days	89	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL 1ST OPTION PERIOD				\$ _____

0002AC	SECOND OPTION PERIOD (3 MAY 2004 - 14 SEPTEMBER 2004). Riley Creek Recreation Area Custodian Park Attendant. 89-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule B.				
	Regular Scheduled Days	89	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL 2ND OPTION PERIOD				\$ _____
	TOTAL BASE + 1ST & 2ND OPTION PERIOD				\$ _____

**Site Specific Specifications
Riley Creek
CUSTODIAN Park Attendant
Schedule B**

1. **INITIAL CLEANING.** The Park Attendant shall be responsible to replace all broken clips and reservation holders as needed on site posts. They shall repaint the white number on each numbered post. These duties shall be accomplished within the first two weeks of their arrival and are shared with the other two (2) Park Attendants on site.
2. **WORK DAYS.** The Park Attendant shall remain in the park and be on call at the attendant's site during the closed hours from 10:00 PM to 7:00 AM in order to maximize park security and to open the gate in case of emergency (i.e., medical, law enforcement, fire, etc.). The Park Attendant shall open the gates during the closure period, 10:00 PM to 7:00 AM, only in cases of actual bona fide emergencies, or in instances where park visitors are inadvertently locked inside the park. However, under no circumstances shall camper's or day user's vehicles be admitted to the park during the closure period without prior approval from a Corps Ranger.

2.1 **DAYS OFF.** End of duty on scheduled days off starts at 7:00 AM on the first day off of the week and ends at 7:00 AM on the next scheduled day to work. **Exceptions to Days Off: First week of training.**

3. **CUSTODIAL WORK AT THE RESTROOM BUILDING.** During the first scheduled cleaning each day, the Park Attendant shall perform ALL requirements for routine cleaning, as specified hereafter. During the second scheduled cleaning each day, the Park Attendant shall perform all requirements for routine cleaning, which are necessary to return the facility to a fully stocked, clean and sanitary condition. The COR may change the time of scheduled cleanings to meet the needs of the recreation area.

	<u>1st Cleaning</u>	<u>2nd Cleaning</u>
Beach Restroom	7:00 am - 9:00 am	3:00 pm - 5:00 pm
Playground Restroom	8:00 am - 10:00 am	4:00 pm - 6:00 pm
Raven Loop Restrooms	10:00 am - 12:00 pm	6:00 pm - 8:00 pm
Nighthawk Loop Restrooms	12:00 pm - 2:00 pm	8:00 pm - 10:00 pm

4. **OPERATION OF THE PICNIC SHELTER.** The Park Attendant shall maintain a current schedule of reserved events for two picnic shelters including dates, functions, groups, and number of persons from written or verbal notifications provided by Government personnel. The Park Attendant shall post the "Shelter Reserved" sign by 8:00 AM on any days for which the shelter has been reserved, and insure that the shelter is clean and available as reserved. The "Shelter Reserved" sign shall also be removed by 9:00 PM on any day posted. For each reserved event the Park Attendant shall make personal contact with the individual in charge of the function and verify possession of a valid Special Use Permit. If any damage, litter, or other infractions were observed mark on the permit copy so Corps Rangers may conduct the appropriate follow-up.
5. **CLEANING REQUIREMENTS.**

5.1 **Showers.** The Park Attendant shall: (1) remove foreign objects from the floor and drains, (2) wash and clean the walls, partitions, shower curtains, shower heads, valve handles, benches, and floors with a germicidal disinfecting, deodorizing, cleaning agent to remove buildups of soap scum and body grease and to maintain a clean, fresh smelling, and sanitary condition; (3) bring the walls, partitions, shower heads, valve handles, and benches to a streak and spot free shine; (4) rinse and dry shower area floors with mop or squeegee to a streak and spot free appearance; (5) replace any torn, damaged or mildewed Government-furnished shower curtains.

5.2 **PICNIC SHELTERS AND PICNIC SITES.** The picnic shelter and each picnic site shall be inspected daily and cleaned as often as required to maintain a clean and sanitary condition. The Park Attendant shall insure that the picnic shelters are cleaned immediately before and after each reserved function. The Park Attendant shall clean the interior and exterior of the picnic shelters as follows:

a. **Wash Down.** The Park Attendant shall wash down with a hose spray and/or hand brush all interior and exterior walls, tables, posts, beams, and eaves to remove insects, nest, webs, stains, graffiti, dirt, and debris.

b. **Floors and Sidewalks.** The Park Attendant shall sweep the floor and sidewalk aprons around the shelter to remove litter refuse, dirt, and debris. The Park Attendant shall also wash down the floor with a hose spray and/or hand brush as required.

c. **Light Fixtures.** The Park Attendant shall remove light fixture lenses and clean the lenses and light receptacles to remove dust, dirt, insects, webs, and other foreign materials as required.

d. **Replacement of Light Bulbs.** The Park Attendant shall be responsible for replacing burned-out light bulbs in the picnic shelter. During cleanings of the shelter the Park Attendant shall test to see that lights work. Any burned-out bulbs discovered shall be replaced immediately from a stock of bulbs supplied by the Government.

5.3 **RV DUMP STATION.** The RV dump station shall be inspected at least once each day and cleaned as often as required to maintain a clean and sanitary condition. Accumulations of sewage, which have been spilled on the pavement, shall be removed using a hose spray and, if necessary, by scraping and scrubbing using a cleaning agent. No solid debris such as sticks or rocks shall be flushed into the disposal unit at any time. If the dump station becomes full or plugged, the Park Attendant shall lock the facility, post an "Out of Order" sign, and notify the COR or Park Ranger immediately.

5.4 **RESTROOM CLOSURES.** In the event the Government, for any reason, during the term of the contract closes any restroom, the Park Attendant shall then be responsible for maintaining up to ten (10) single stall chemical toilets during the period of closure. The Park Attendant shall maintain these chemical toilets in lieu of performing the work specified for each closed restroom and therefore will be entitled to no adjustment in the daily contract price. The Park Attendant shall maintain the chemical toilets in a fully stocked, clean, and sanitary condition in accordance with the required frequencies and applicable cleaning requirements specified herein for routine and major cleanings, for the full duration of the closure. The Park Attendant will not be responsible for pumping out the toilet vaults, or adding the chemical required.

5.5 **OPERATION OF IRRIGATION SYSTEMS.** The Park Attendant shall perform the

following contract requirements:

5.5.1 GENERAL. The Park Attendant shall be responsible for the operation of the Government-owned manual sprinkler systems in the day use areas of the park. (There is no irrigation requirement in the campground.) This includes plug-in, quick-coupler type impact sprinklers and portable sprinklers with hoses. The Government will provide materials necessary for irrigation. The Park Attendant shall fully coordinate and cooperate with Government personnel and other Park Attendants in scheduling irrigation so as not to interfere with mowing, other ongoing work, or visitor activities in the park. Sprinklers shall be placed and/or adjusted so that no water will strike or interfere with roads, parking lots, buildings, visitors, visitors' belongings, and vehicles to the maximum extent possible within the operational capabilities of the system. The portable sprinklers and hoses shall be used in irrigated areas that do not have proper sprinkler head spacing to ensure adequate lawn watering coverage. This includes the areas around the beach restroom, picnic shelter, playground, and Park Office. The Park Attendant shall remove and store all sprinklers and hoses whenever not in actual operation. Sprinklers shall not be left out or plugged-in when not in use.

5.5.2 WATERING FREQUENCY AND REQUIREMENTS. Lawn areas, trees, and shrubs within the irrigated areas shall be watered according to plant demands, as often as required to maintain healthy plants and turf grass. This shall require irrigation of areas no less than two times each week during the dry summer months. To minimize conflicts, beach areas and other high use areas adjacent to parking lots, and the picnic shelter shall be watered at night. The open lawn areas and other lower use areas shall be watered during the day. The Park Attendant shall perform as much watering as possible on weekdays. However as required, watering shall also be performed on weekends, especially beach areas at night. Deep watering provides the best available soil moisture for lawns, shrubs, and trees. Applications of water shall be for a period of not less than 4 hours and not over 8 hours each. The appearance of burnt spots, dry areas, or dull green color in the lawn will be considered as evidence of lack of compliance with the watering requirements.

5.5.3 SYSTEM OPERATING PROCEDURES. The Park Attendant shall operate the irrigation systems only in accordance with procedures, specifications, and limitations provided by the Government. This includes strict limitations for the maximum and minimum number of sprinklers to be operated at one time and maximum and minimum system pressure and/or pump motor amperage to be maintained at the pumphouse. Prior to the first required irrigation, Government personnel will familiarize the Park Attendant with the proper operation of the irrigation systems. The Government will perform maintenance on the sprinklers, sprinkler systems and pumphouse. The Park Attendant shall immediately report any maintenance or repairs required on these systems. NOTE: The irrigation system is designed to operate 15 to 20 sprinklers at a time, with a system pressure of approximately 70 to 80 psi at the pumphouse. It will require 5 to 6 different placements of 15 to 20 sprinklers per placement to water the entire irrigated area one time.

5.5.4 SPRINKLER HEAD (Quick Coupler Point) UP-KEEP. The Park Attendant shall pull weeds and grass around all quick coupler points as often as required to insure that the covers remain free of obstruction. Using fluorescent spray paint provided by the Government, the Park Attendant should paint the cover to each quick coupler point as often as required to insure easy visibility for mower operators.

6. DOMESTIC WATER TESTING AT RILEY CREEK. The Park Attendant shall conduct a test to determine chlorine residual in the domestic water system once each day in accordance with procedures to be provided at the orientation meeting. Tests shall be taken at the pumphouse and should be .40 to .50 mg/l. Higher and lower readings and other malfunctions shall be reported to

the COR immediately for repair. The Park Attendant shall record the chlorine residual reading on a daily report and a monthly report each day the test is taken as directed during the orientation meeting. The Government will furnish the testing and reporting supplies required. The Park Attendant shall not perform any adjustments, alterations, services, or repairs to any portion of the water system without prior approval from the COR.

7. **WATER HEATER PILOT LIGHTS.** The Park Attendant shall re-light pilot lights in restroom buildings as needed. The Park Attendant will receive training by Government employees on the required methods for re-lighting propane water heaters.
8. **SURFACE UP KEEP OF PLAYGROUND AND HORSESHOE PITS.** The Park Attendant shall rake or otherwise loosen the playground sand once each week to maintain a soft, loose surface. This is a critical safety requirement.
9. **TRAILER MOUNTED FIREPUMP.** The Park Attendant shall start the trailer -mounted firepumper once each week. The Park Attendant will receive training by Government employees on the required methods for starting the firepumper. The contractor shall insure the firepumper fuel tank is full after each test.

RILEY CREEK RECREATION AREA FACILITIES

<u>Average # of Visitors</u>	<u>Average # of Campers</u>
51,396	15,590

- 40 Acres total park area, campground heavily timbered, day use area
- 68 Campsites: All sites are fee and have no utility hookups. Each site has one picnic table and one fire ring.
- 3 Park attendants sites, with electrical, water, telephone, and sewer
- 47 Picnic tables in day use areas
- 11 Fire rings and waist high grills in day use areas
- 2 Restrooms without showers
- 2 Restrooms with showers
- 1 RV dump station
- 1 Swim area
- 1 Boat ramp with dock
- 1 Playground
- 1 Bicycle trail
- 1 Entrance gate
- 1 Park Office (Camper Registration and Fee Collection)
- 9 Garbage cans, 32 gallons each
- 6 Refuse dumpsters, 1.5 cu yd each
- 6 Refuse dumpsters, 3.0 cu yd each
- 15 Domestic water hydrants
- 6 Drinking fountains
- 1 Public pay telephone booth
- 1 Pumphouse
- 3 Bulletin Boards

Riley Creek Custodian Park Attendant

2002

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
20 work days						

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
21 work days						

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
21 work days						

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
21 work days						

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
6 1/2 work days						

Riley Creek Custodian Park Attendant

Riley Creek Recreation Area

Start Date: May 6, 2002

End Date: Sept. 10, 2002

Shaded underline area represents work day

Blocked area is half work day

1

Riley Creek Custodian Park Attendant

2003

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
20 work days						

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
22 work days						

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
21 work days						

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
21 work days						

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
5 1/2 work days						

Riley Creek Custodian Park Attendant

Riley Creek Recreation Area

Start Date: Sept. 5, 2003

End Date: Sep. 9, 2003

Shaded area represents work day

Blocked area is half work day

1

Riley Creek Custodian Park Attendant

2004

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	21 work days				

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
22 work days						

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
22 work days						

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
21 work days						

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
8 1/2 work days						

Riley Creek Custodian Park Attendant

Riley Creek Recreation Area

Start Date: May 3, 2004

End Date: Sep. 14, 2004

Shaded area represents work day

Blocked area is half work day

1

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	SCHEDULE C - BASE + TWO (2) OPTION PERIODS FFP - RILEY CREEK FEE PARK ATTENDANT PURCHASE REQUEST NUMBER W68MD9-1352-9477				

SCHEDULE C: RILEY CREEK RECREATION AREA FEE COLLECTION ONLY

<u>ITEM NO</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
0003AA	BASE PERIOD (6 MAY 2002 - 10 SEPTEMBER 2002). Riley Creek Recreation Area Fee Collection Park Attendant. 90-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule C.				
	Regular Scheduled Days	90	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL BASE PERIOD				\$ _____

0003AB	FIRST OPTION PERIOD (5 MAY 2003 - 9 SEPTEMBER 2003). Riley Creek Recreation Area Fee Collection Park Attendant. 90-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule C.				
	Regular Scheduled Days	90	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL 1ST OPTION PERIOD				\$ _____

0003AC	SECOND OPTION PERIOD (3 MAY 2004 - 14 SEPTEMBER 2004). Riley Creek Recreation Area Fee Collection Park Attendant. 90-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule C.				
	Regular Scheduled Days	90	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL 2ND OPTION PERIOD				\$ _____
	TOTAL BASE + 1ST & 2ND OPTION PERIOD				\$ _____

**Site Specific Specifications
Riley Creek Recreation Area -
FEE COLLECTION ONLY DUTIES
Schedule C**

1. **INITIAL CLEANING.** The Park Attendant shall be responsible for cleaning and setting up the Park Office. They shall also replace all broken clips and reservation holders as needed on site posts. They shall repaint the white number on each numbered post. These duties shall be accomplished within the first two weeks of their arrival and are shared with the other two (2) Park Attendants on site.

2. **WORK DAYS.** The Park Attendant shall maintain 24 hour availability, at Riley Creek Recreation Area, except for days off, by at least one Attendant. The Contracting Officer (CO) may request or direct changes to the schedule to meet the changing operational needs.

2.1 DAYS OFF. End of duty on scheduled days off starts at 7:00 AM on the first day off of the week and ends at 7:00 AM on the next scheduled day to work. **Exceptions to Days Off: First week of training.**

3. **CLOSING PROCEDURES.** The Park Attendant shall close the park promptly at 10:00 PM each workday. Required duties to close the park include lowering the flags at dusk, clearing visitors from the day use areas and locking the entrance gate at 10:00 PM.

4. **ON-CALL PROCEDURES.** The Park Attendant shall remain in the park and be on call at the attendant's site during the closed hours from 10:00 PM to 7:00 AM in order to maximize park security and to open the gate in case of emergency (i.e., medical, law enforcement, fire, etc.). The Park Attendant shall open the gates during the closure period, 10:00 PM to 7:00 AM, only in cases of actual bona fide emergencies, or in instances where park visitors are inadvertently locked inside the park. However, under no circumstances shall camper's or day user's vehicles be admitted to the park during the closure period without prior approval from a Corps Ranger.

5. **CAMPSITE RESERVATION SYSTEM.** A certain portion of the campsites are available for reservation. Attendants shall be responsible for administering the reservation program. Reservation procedures include:

- a. Accepting reservations by phone or in person*.
- b. Posting reserved campsites prior to arrival date.
- c. Keeping up-to-date records showing all reservations made, to whom, site number and date of the reservation.

* Most reservations are taken by the National Recreation Reservation Service or over the Internet. In certain customer care circumstances reservations are made at the park through the Park Office program.

6. **DAY USE RESTROOM CLOSURES.** The Park Attendant shall lock the day use restroom facilities only promptly at 10 PM and open them promptly at 7 AM each day.

7., **HORSESHOE CHECKOUT.** During scheduled openings of the Park office, the Park Attendant shall check-out horseshoes for use at the horseshoe pit area.

8. **OPERATION OF THE PICNIC SHELTERS.** The Park Attendant shall maintain a current schedule of reserved events for two picnic shelters including dates, functions, groups, number of persons based on written or verbal notifications provided by government personnel.

RILEY CREEK RECREATION AREA FACILITIES

Average # of Visitors
51,396

Average # of Campers
15,590

- 40 Acres total park area, campground heavily timbered, day use area
- 68 Campsites: All sites are fee and have no utility hookups. Each site has one picnic table and one fire ring.
 - 3 Park attendants sites, with electrical, water, telephone, and sewer
- 47 Picnic tables in day use areas
- 11 Fire rings and waist high grills in day use areas
 - 2 Restrooms without showers
 - 2 Restrooms with showers
 - 1 RV dump station
 - 1 Swim area
 - 1 Boat ramp with dock
 - 1 Playground
 - 1 Bicycle trail
 - 1 Entrance gate
 - 1 Park Office (Camper Registration and Fee Collection)
 - 9 Garbage cans, 32 gallons each
 - 6 Refuse dumpsters, 1.5 cu yd each
 - 6 Refuse dumpsters, 3.0 cu yd each
- 15 Domestic water hydrants
 - 6 Drinking fountains
 - 1 Public pay telephone booth
 - 1 Pumphouse
 - 1 Bulletin Boards

Riley Creek Fee Park Attendant

2002

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
19 work days						

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	21 work days					

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
22 work days						

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
21 work days						

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
7 1/2 work days						

Fee Park Attendant

Riley Creek Recreation Area

Start Date: May 6, 2002

End Date: May 10, 2002

Shaded area underline represents work day

Blocked area is half work day

1

Riley Creek Fee Park Attendant

2003

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
20 work days						

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
20 work days						

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
22 work days						

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
22 work days						

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
6 1/2 work days						

Fee Park Attendant

Riley Creek Recreation Area

Start Date: Sept. 5, 2003

End Date: Sep. 9, 2003

Shaded area underline represents work day

Blocked area is half work day

1

Riley Creek Fee Park Attendant

2004

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	22 work days				

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
20 work days						

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
21 work days						

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
22 work days						

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
9 1/2 work days						

Fee Park Attendant

Riley Creek Recreation Area

Start Date: May 3, 2004

End Date: Sep. 14, 2004

Shaded area represents work day

Blocked area is half work day

1

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004	SCHEDULE D - BASE + TWO (2) OPTION PERIODS FFP - ROVER FEE/CUSTODIAN PARK ATTENDANT FOR ALBENI COVE AND PRIEST RIVER. PURCHASE REQUEST NUMBER W68MD9-1352-9476				

1 SCHEDULE D: ALBENI COVE & PRIEST RIVER ROVER FEE COLLECTION AND CUSTODIAN

<u>ITEM NO</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
0004A	BASE PERIOD (6 MAY 2002 - 10 SEPTEMBER 2002). Albeni Cove & Priest River Rover Fee/Custodian Park Attendant. 88-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule D-1 and D-2.				
	Regular Scheduled Days	88	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL BASE PERIOD				\$ _____

0004AB	FIRST OPTION PERIOD (5 MAY 2003 - 9 SEPTEMBER 2003). Albeni Cove & Priest River Rover Fee/Custodian Park Attendant. 88-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule D-1 and D-2.				
	Regular Scheduled Days	88	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL 1ST OPTION PERIOD				\$ _____

0004AC	SECOND OPTION PERIOD (3 MAY 2004 - 14 SEPTEMBER 2004). Albeni Cove & Priest River Rover Fee/Custodian Park Attendant. 88-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule D-1 and D-2.				
	Regular Scheduled Days	88	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL 2ND OPTION PERIOD				\$ _____
	TOTAL BASE + 1ST & 2ND OPTION PERIOD				\$ _____

**Site Specific Specifications
Priest River
ROVER FEE COLLECTION AND CUSTODIAN
Schedule D-1**

1. **INITIAL CLEANING.** The Park Attendant shall be responsible for cleaning the restroom and park office. They shall also replace all broken clips and reservation holders as needed on site posts. They shall repaint the white number on each numbered post. These duties shall be accomplished within the first two weeks of their arrival and are shared with the other Park Attendant on site.
 2. **DAYS OFF.** End of duty on scheduled days off starts at 7:00 AM on first day of day off and ends at 7:00 AM on first day back to work. **Exceptions to Days Off: First week of training.**
 3. **CLOSING PROCEDURES.** The Park Attendant shall close the park promptly at 10:00 PM each workday. Required duties to close the park include lowering the flags at dusk, clearing visitors from the day use areas and locking the entrance gate at 10:00 PM.
 4. **ON-CALL PROCEDURES.** The Park Attendant shall remain in the park and be on call at the attendant's site during the closed hours from 10:00 PM to 7:00 AM in order to maximize park security and to open the gate in case of emergency (i.e., medical, law enforcement, fire, etc.). The Park Attendant shall open the gates during the closure period, 10:00 PM to 7:00 AM, only in cases of actual bona fide emergencies, or in instances where park visitors are inadvertently locked inside the park. However, under no circumstances shall camper's or day user's vehicles be admitted to the park during the closure period without prior approval from a Corps Ranger.
 5. **POSTAGE, ENVELOPES AND CASHIER CHECKS.** Estimated at \$400.00, this does not include mileage. The nearest bank/post office is approximately 1 mile from park.
 6. **CAMPSITE RESERVATION SYSTEM.** A portion of the campsites are available for reservation. Attendants shall be responsible for administering the reservation program. Reservation procedures include:
 - a. Accepting reservations by phone or in person*.
 - b. Posting reserved campsites prior to arrival date.
 - c. Keeping up-to-date records showing all reservations made, to whom, site number and date of the reservation.
- * Most reservations are taken by the National Recreation Reservation Service or over the Internet. In certain customer care circumstances reservations are made at the park through the Park Office program.
7. **CUSTODIAL WORK AT THE RESTROOM BUILDING.** There will be two scheduled cleanings during the day. (Times to be determined.) During the first scheduled cleaning each day, the Park Attendant shall perform ALL requirements for routine cleaning, as specified hereafter. During the second scheduled cleaning each day, the Park Attendant shall perform all requirements for routine cleaning that are necessary to return the facility to a fully stocked, clean and sanitary condition. The COR may change time of scheduled cleaning to meet the needs of the recreation area.
 8. **FULL SIGNS.** The Park Attendant shall flip "FULL/OPEN" signs in the campground and on Highway 2 approximately 500 yards from the entrance gate.

9. OPERATION OF THE PICNIC SHELTER. The Park Attendant shall maintain a current schedule of reserved events for the picnic shelter including dates, functions, groups, and number of persons from written or verbal notifications provided by Government personnel. The Park Attendant shall post the "Shelter Reserved" sign by 8:00 AM on any days for which the shelter has been reserved, and insure that the shelter is clean and available as reserved. The "Shelter Reserved" sign shall also be removed by 9:00 PM on any day posted. For each reserved event, the Park Attendant shall make personal contact with the individual in charge of the function and verify possession of a valid Special Use Permit. Afterwards note on the permit copy if any damage, litter, or other infractions were observed so Corps Rangers may conduct the appropriate follow-up.

10. CLEANING REQUIREMENTS.

10.1 SHOWERS. The Park Attendant shall: (1) remove foreign objects from the floor and drains, (2) clean the walls, partitions, shower curtains, shower heads, valve handles, benches, and floors with a germicidal disinfecting, deodorizing, cleaning agent to remove buildups of soap scum and body grease and to maintain a clean, fresh smelling, and sanitary condition; (3) bring the walls, partitions, shower heads, valve handles, and benches to a streak and spot free shine; (4) rinse and dry shower area floors with mop or squeegee to a streak and spot free appearance; (5) replace any torn, damaged or mildewed Government-furnished shower curtains.

10.2 PICNIC SHELTER AND PICNIC SITES. The picnic shelter and each picnic site shall be inspected daily and cleaned as often as required to maintain a clean and sanitary condition. The Park Attendant shall insure that the picnic shelters are cleaned immediately before and after each reserved function. The Park Attendant shall clean the interior and exterior of the picnic shelter as follows:

(a) **WASH DOWN.** The Park Attendant shall wash down with a hose spray and/or hand brush all interior and exterior walls, posts, beams, and eaves to remove insects, nest, webs, stains, graffiti, dirt, and debris.

(b) **FLOORS AND SIDEWALKS.** The Park Attendant shall sweep the floor and sidewalk aprons around the shelter to remove litter refuse, dirt, and debris. The Park Attendant shall also wash down the floor with a hose spray and/or hand brush as required.

(c) **LIGHT FIXTURES.** The Park Attendant shall remove light fixture lenses and clean the lenses and light receptacles to remove dust, dirt, insects, webs, and other foreign materials as required.

(d) **REPLACEMENT OF LIGHT BULBS.** The Park Attendant shall be responsible for replacing burned-out light bulbs in the picnic shelter. During cleanings of the shelter the Park Attendant shall test to see that lights work. Any burned-out bulbs discovered shall be replaced immediately from a stock of bulbs supplied by the Government.

10.3 RV DUMP STATION. The RV dump station shall be inspected at least once each day and cleaned as often as required to maintain a clean and sanitary condition. Accumulations of sewage, which have been spilled on the pavement, shall be removed using a hose spray and, if necessary, by scraping and scrubbing using a cleaning agent. No solid debris such as sticks or rocks shall be flushed into the disposal unit. If the dump station becomes full or plugged, the Park Attendant shall lock the facility, post an "Out of Order" sign, and notify the COR or Park Ranger immediately.

11. RESTROOM CLOSURES. In the event the Government for any reason during the term of the contract closes a restroom, the Park Attendant shall then be responsible for maintaining up to eight (8) single stall

chemical toilets during the period of closure. The Park Attendant shall maintain these chemical toilets in lieu of performing the work specified for each closed restroom and therefore will be entitled to no adjustment in the daily contract price. The Park Attendant shall maintain the chemical toilets in a fully stocked, clean, and sanitary condition in accordance with the required frequencies and applicable cleaning requirements specified herein for routine and major cleanings, for the full duration of the closure. The Park Attendant will not be responsible for pumping out the toilet vaults, or adding the chemical required.

12. DAY USE RESTROOM CLOSURES. The Park Attendant shall lock the day use restroom facilities only promptly at 10 PM and open them promptly at 7 AM each day.

13. OPERATION OF IRRIGATION SYSTEMS. The Park Attendant shall perform the following contract requirements:

13.1 GENERAL. The Park Attendant shall be responsible for the operation of the Government-owned manual sprinkler systems in the day use areas of the park. (There is no irrigation requirement in the campground.) This includes plug-in, quick-coupler type impact sprinklers and portable sprinklers with hoses. The Government will provide materials necessary for irrigation. The Park Attendant shall fully coordinate and cooperate with Government personnel and other Park Attendants in scheduling irrigation so as not to interfere with mowing, other ongoing work, or visitor activities in the park. Sprinklers shall be placed and/or adjusted so that no water will strike or interfere with roads, parking lots, buildings, visitors, visitors' belongings, and vehicles. Portable sprinklers and hoses shall be used in irrigated areas that do not have proper sprinkler head spacing to ensure adequate lawn watering coverage. This includes the areas around the beach restroom, picnic shelter, playground, the flowerbed around the Park Office and parking island/shrub bed in the boat ramp parking lot. The Park Attendant shall remove and store all sprinklers and hoses whenever not in actual operation. Sprinklers shall not be left out or plugged-in when not in use.

13.2 WATERING FREQUENCY AND REQUIREMENTS. Lawn areas, trees, and shrubs within the irrigated areas shall be watered according to plant demands, as often as required to maintain healthy plants and turf grass. This shall require irrigation of areas no less than two times each week during the dry summer months. To minimize conflicts, beach areas and other high use areas adjacent to parking lots, and the picnic shelter shall be watered at night. The open lawn areas and other lower use areas shall be watered during the day. The Park Attendant shall perform as much watering as possible on weekdays. However as required, watering shall also be performed on weekends, especially beach areas at night. Deep watering provides the best available soil moisture for lawns, shrubs, and trees. Applications of water shall be for a period of not less than 4 hours and not over 8 hours each. The appearance of burnt spots, dry areas, or dull green color in the lawn will be considered as evidence of lack of compliance with the watering requirements.

13.3 SYSTEM OPERATING PROCEDURES. The Park Attendant shall operate the irrigation systems only in accordance with procedures, specifications, and limitations provided by the Government. This includes strict limitations for the maximum and minimum number of sprinklers to be operated at one time and maximum and minimum system pressure and/or pump motor amperage to be maintained at the pumphouse. Prior to the first required irrigation, Government personnel will familiarize the Park Attendant with the proper operation of the irrigation systems. The Government will perform maintenance on the sprinklers, sprinkler systems and pumphouse. The Park Attendant shall immediately report any maintenance or repairs required on these systems. NOTE: The irrigation system is designed to operate 16 to 18 sprinklers at a time, with a system pressure of approximately 50 to 70 psi at the pumphouse. It will require 3 different placements of at least 18 sprinklers per placement to water the entire irrigated area.

13.4 SPRINKLER HEAD (Quick Coupler Point) UP-KEEP. The Park Attendant shall pull weeds and grass around all quick coupler points as often as required to insure that the covers remain free of obstruction.

Using fluorescent spray paint provided by the Government, the Park Attendant should paint the cover to each quick coupler point as often as required to insure easy visibility for mower operators.

13.5 **PORTABLE SPRINKLERS.** Using portable sprinklers and hoses provided by the Government, the Park Attendant shall water the flowers surrounding the Park Office.

14. **WATER HEATER PILOT LIGHTS.** The Park Attendant shall re-light pilot lights in restroom buildings as needed. The Park Attendant will receive training by Government employees on the required methods for re-lighting propane water heaters.

15. **PEDESTRIAN GATE.** The Park Attendant shall open the pedestrian gate promptly at 7:15 AM and lock the pedestrian gate promptly at dark, or as directed by the COR, each night.

16. **BICYCLE CAMPSITES.** The Park Attendant shall be responsible for raking bicycle campsites at least once each week to maintain a soft, loose surface.

17. **PLAYGROUND SURFACE UP KEEP.** The Park Attendant shall rake or otherwise loosen the playground sand once each week to maintain a soft, loose surface. This is a critical safety requirement.

PRIEST RIVER RECREATION AREA FACILITIES

<u>Average # of Visitors</u>	<u>Average # of Campers</u>
64,063	4,079

- 22 Acres total park area, campground is heavily timbered, day use areas
- 20 Campsites: All sites are fee and have no utility hookups. Each site has one picnic table and one fire ring.
All sites are accessible by vehicles.
- 5 Bicycle Campsites: 1 group grill, 1 bicycle work station
- 2 Park attendant sites with electrical, water, sewer and telephone
- 1 Picnic shelter with fireplace/grill
- 30 Picnic tables in day use areas
- 6 Fire rings and waist high grills in day use areas
- 1 Restroom with changing area and showers
- 1 Restroom with showers
- 1 RV dump station
- 1 Swim area
- 1 Boat ramp
- 1 Park Office
- 1 Entrance gate
- 1 Pedestrian gate
- 8 Garbage cans, 32 gallons each
- 6 Refuse dumpsters, 1.5 cubic yards each
- 12 Domestic water hydrants
- 4 Drinking fountains
- 1 Playground
- 1 Public pay telephone booth
- 1 Pumphouse
- 1 Storage Shed
- 1 Bulletin Board

Site Specific Specifications
Albeni Cove
ROVER FEE COLLECTION AND CUSTODIAN
Schedule D-2

1. **INITIAL CLEANING.** The Park Attendant shall be responsible for cleaning the restroom and park office. They shall also replace all broken clips and reservation holders as needed on site posts. They shall repaint the white number on each numbered post. These duties shall be accomplished within the first two weeks of their arrival and are shared with the other Park Attendant on site.
2. **DAYS OFF.** End of duty on scheduled days off starts at 7:00 AM on first day of day off and ends at 7:00 AM on first day back to work. **Exceptions to Days Off: First week of training.**
3. **CLOSING PROCEDURES.** The Park Attendant shall close the park promptly at 10:00 PM each workday. Required duties to close the park include lowering the flags at dusk, clearing visitors from the day use areas and locking the entrance gate at 10:00 PM.
4. **ON-CALL PROCEDURES.** The Park Attendant shall remain in the park and be on call at the attendant's site during the closed hours from 10:00 PM to 7:00 AM in order to maximize park security and to open the gate in case of emergency (i.e., medical, law enforcement, fire, etc.). The Park Attendant shall open the gates during the closure period, 10:00 PM to 7:00 AM, only in cases of actual bona fide emergencies, or in instances where park visitors are inadvertently locked inside the park. However, under no circumstances shall camper's or day user's vehicles be admitted to the park during the closure period without prior approval from a Corps Ranger.
5. **CUSTODIAL WORK AT THE RESTROOM BUILDING.** There will be two scheduled cleanings during the day. (Times to be determined.) During the first scheduled cleaning each day, the Park Attendant shall perform ALL requirements for routine cleaning, as specified hereafter. During the second scheduled cleaning each day, the Park Attendant shall perform all requirements for routine cleaning that are necessary to return the facility to a fully stocked, clean and sanitary condition. The COR may change the time of scheduled cleanings to meet the needs of the recreation area.
 - 5.1 **SHOWERS.** The Park Attendant shall: (1) remove foreign objects from the floor and drains, (2) clean the walls, partitions, shower curtains, shower heads, valve handles, benches, and floors with a germicidal disinfecting, deodorizing, cleaning agent to remove buildups of soap scum and body grease and to maintain a clean, fresh smelling, and sanitary condition; (3) bring the walls, partitions, shower heads, valve handles, and benches to a streak and spot free shine; (4) rinse and dry shower area floors with mop or squeegee to a streak and spot free appearance; (5) replace any torn, damaged or mildewed Government-furnished shower curtains.
 - 5.2 **WATER HEATER PILOT LIGHTS.** The Park Attendant shall re-light pilot lights in restroom building as needed. The Park Attendant will receive training by Government employees on the required methods for re-lighting propane water heaters.
6. **FULL SIGNS.** The Park Attendant shall flip "FULL/OPEN" signs in the campground and on Highway 41, 1.6 miles west of entrance gate.
7. **FISHING ROCK ACCESS LITTER COLLECTION.** The Park Attendant shall pick up, collect, and dispose of all litter from this access area at least once each day. This area is located approximately .1 mile

from the entrance gate. The total area comprises approximately 1 acre of land. The specific boundaries will be designated by the COR.

8. RESTROOM CLOSURES. In the event that the Government for any reason during the term of the contract closes the restroom, the Park Attendant shall then be responsible for maintaining up to six (6) single chemical toilets during the period of closure. The Park Attendant shall maintain these chemical toilets in lieu of performing the work specified for the closed restroom building and therefore will be entitled to no adjustment in the daily contract price. The Park Attendant shall maintain the chemical toilets in a fully stocked, clean, and sanitary condition in accordance with the required frequencies and all applicable cleaning requirements specified herein for routine and major cleanings, for the full duration of the closure. The Park Attendant will not be responsible for pumping out the toilet vaults, or adding the chemical required.

9. LITTER COLLECTION. This area is defined to include .4 miles of paved access road and a 10' wide strip along both road shoulders from Blackthorn Road to the park entrance gate, the parking area immediately outside the park gate, and all areas inside the park gate.

10. IRRIGATION. Using portable sprinklers and hoses provided by the Government, the Park Attendant shall water lawn areas indicated by the COR. These areas include the restroom building lawn, contract attendant camp pads, picnic area between campsites number 3 and number 8 and Park Office location. Lawn areas shall be irrigated as often as required to maintain green healthy vegetation. The appearance of burnt spots, dry areas, or dull green color in the lawn will be considered as evidence of lack of compliance with the watering requirements. Sprinklers shall be placed and/or adjusted so that no water will strike or interfere with roads, parking lots, buildings, visitors, visitors' belongings, and vehicles. The Park Attendant shall remove and store sprinklers and hoses whenever not in actual operation. The Park Attendant shall operate the sprinklers only in accordance with procedures, specifications, and limitations provided by the Government. This includes strict limitations on the number of sprinklers to be operated at one time. The Park Attendant shall fully coordinate and cooperate with Government personnel and other Park Attendants in scheduling irrigation so as not to interfere with mowing, other ongoing work, or visitor activities in the park.

11. CAMPSITE RESERVATION SYSTEM. A certain portion of the campsites are available for reservations. Attendants shall be responsible for administering the reservation program. Reservation procedures include:

- a. Accepting reservations by phone or in person*.
- b. Posting reserved campsites prior to arrival date.
- c. Keeping up-to-date records showing all reservations made, to whom, site number and date of the reservation.

* Most reservations are taken by the National Recreation Reservation Service or over the Internet. In certain customer care circumstances reservations are made at the park through the Park Office program.

12. POSTAGE, ENVELOPES AND CASHIER CHECKS. Estimated at \$400.00, this does not include mileage. The nearest bank/post office is approximately 4 miles from the park.

Note: Park Attendant may expect rough and hilly road conditions on 2 miles of gravel county road entering the Albeni Cove Recreation Area.

ALBENI COVE FACILITIES:

Average # of Visitors

Average # of Campers

29,798

2,420

- 20 Acres total park area, heavily timbered
- 14 Campsites: All sites fee and have no utility hookups.(3 sites tent only)
 - 1 Park attendant site with electrical, water, sewer, and telephone
 - 1 Park attendant site with electrical
- 2 Picnic areas with 19 picnic tables and 7 fire rings
- 1 Restroom with showers
- 1 Swim area
- 1 Boat ramp
- 1 Entrance gate
- 1 Park Office
- 6 Garbage cans, 32 gallons each
- 5 Refuse Dumpsters, 1.5 cubic yards each
- 8 Domestic water hydrants
- 4 Drinking fountains
- 1 Public pay telephone booth
- 1 Pumphouse
- 1 Storage Shed
- 1 Bulletin Board

Rover Fee/Custodian Park Attendant

2002

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
18 work days						

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
18 work days						

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
19 work days						

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
19 work days						

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
14 1/2 work days						

Rover Fee/Custodian Park Attendant

Start Date: May 6, 2002

End Date: Sept. 28, 2002

Shaded area represents PR work day



Spotted area represents AC work day



Blocked area is half work day



CLAUSES INCORPORATED BY REFERENCE:

52.212-1	Instructions to Offerors--Commercial Items	OCT 2000
52.212-4	Contract Terms and Conditions--Commercial Items	DEC 2001
252.204-7004	Required Central Contractor Registration	NOV 2001

CLAUSES INCORPORATED BY FULL TEXT

52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS--COMMERCIAL ITEMS (MAY 2001)

(a) Definitions. As used in this provision:

"Emerging small business" means a small business concern whose size is no greater than 50 percent of the numerical size standard for the NAICS code designated.

"Forced or indentured child labor" means all work or service-

(1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or

(2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process of penalties.

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service--disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern" means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern" means a small business concern--

(1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

"Women-owned business concern" means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

(b) Taxpayer Identification Number (TIN) (26 U.S.C. 6109, 31 U.S.C. 7701). (Not applicable if the offeror is required to provide this information to a central contractor registration database to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (b)(3) through (b)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) Taxpayer Identification Number (TIN).

___ TIN:-----

___ TIN has been applied for.

___ TIN is not required because:

___ Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

Offeror is an agency or instrumentality of a foreign government;

___ Offeror is an agency or instrumentality of the Federal Government.

(4) Type of organization.

___ Sole proprietorship;

___ Partnership;

___ Corporate entity (not tax-exempt);

___ Corporate entity (tax-exempt);

___ Government entity (Federal, State, or local);

___ Foreign government;

___ International organization per 26 CFR 1.6049-4;

___ Other-----

(5) Common parent.

___ Offeror is not owned or controlled by a common parent;

___ Name and TIN of common parent:

Name-----

TIN-----

(c) Offerors must complete the following representations when the resulting contract is to be performed inside the United States, its territories or possessions, Puerto Rico, the Trust Territory of the Pacific Islands, or the District of Columbia. Check all that apply.

(1) Small business concern. The offeror represents as part of its offer that it () is, () is not a small business concern.

(2) Veteran-owned small business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents as part of its offer that it () is, () is not a veteran-owned small business concern.

(3) Service-disabled veteran-owned small business concern. (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.) The offeror represents as part of its offer that it () is, () is not a service-disabled veteran-owned small business concern.

(4) Small disadvantaged business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents, for general statistical purposes, that it () is, () is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(5) Women-owned small business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it () is, () is not a women-owned small business concern.

Note: Complete paragraphs (c)(6) and (c)(7) only if this solicitation is expected to exceed the simplified acquisition threshold.

(6) Women-owned business concern (other than small business concern). (Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it () is, a women-owned business concern.

(7) Tie bid priority for labor surplus area concerns. If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:

(8) Small Business Size for the Small Business Competitiveness Demonstration Program and for the Targeted Industry Categories under the Small Business Competitiveness Demonstration Program. (Complete only if the offeror has represented itself to be a small business concern under the size standards for this solicitation.)

(i) (Complete only for solicitations indicated in an addendum as being set-aside for emerging small businesses in one of the four designated industry groups (DIGs).) The offeror represents as part of its offer that it * is, * is not an emerging small business.

(ii) (Complete only for solicitations indicated in an addendum as being for one of the targeted industry categories (TICs) or four designated industry groups (DIGs).) Offeror represents as follows:

(A) Offeror's number of employees for the past 12 months (check the Employees column if size standard stated in the solicitation is expressed in terms of number of employees); or

(B) Offeror's average annual gross revenue for the last 3 fiscal years (check the Average Annual Gross Number of Revenues column if size standard stated in the solicitation is expressed in terms of annual receipts).

(Check one of the following):

Average Annual

Number of Employees Gross Revenues

50 or fewer \$1 million or less

51 - 100 \$1,000,001 - \$2 million

101 - 250 \$2,000,001 - \$3.5 million

251 - 500 \$3,500,001 - \$5 million

501 - 750 \$5,000,001 - \$10 million

751 - 1,000 \$10,000,001 - \$17 million

Over 1,000 Over \$17 million

(9) (Complete only if the solicitation contains the clause at FAR 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns or FAR 52.219-25, Small Disadvantaged Business Participation Program-Disadvantaged Status and Reporting, and the offeror desires a benefit based on its disadvantaged status.)

(i) General. The offeror represents that either--

(A) It () is, () is not certified by the Small Business Administration as a small disadvantaged business concern and identified, on the date of this representation, as a certified small disadvantaged business concern in the database maintained by the Small Business Administration (PRO-Net), and that no material change in disadvantaged ownership and control has occurred since its certification, and, where the concern is owned by one or more individuals claiming disadvantaged status, the net worth of each individual upon whom the certification is based does not exceed \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); or

(B) It () has, () has not submitted a completed application to the Small Business Administration or a Private Certifier to be certified as a small disadvantaged business concern in accordance with 13 CFR 124, Subpart B, and a decision on that application is pending, and that no material change in disadvantaged ownership and control has occurred since its application was submitted.

(ii) Joint Ventures under the Price Evaluation Adjustment for Small Disadvantaged Business Concerns. The offeror represents, as part of its offer, that it is a joint venture that complies with the requirements in 13 CFR 124.1002(f) and that the representation in paragraph (c)(7)(i) of this provision is accurate for the small disadvantaged business concern that is participating in the joint venture. (The offeror shall enter the name of the small disadvantaged business concern that is participating in the joint venture: _____.)

(d) Certifications and representations required to implement provisions of Executive Order 11246--

(1) Previous Contracts and Compliance. The offeror represents that--

(i) It () has, () has not, participated in a previous contract or subcontract subject either to the Equal Opportunity clause of this solicitation, the and

(ii) It () has, () has not, filed all required compliance reports.

(2) Affirmative Action Compliance. The offeror represents that--

(i) It () has developed and has on file, () has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR Subparts 60-1 and 60-2), or

(ii) It () has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) Certification Regarding Payments to Influence Federal Transactions (31 U.S.C. 1352). (Applies only if the contract is expected to exceed \$100,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract.

(f) Buy American Act--Balance of Payments Program Certificate. (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American Act--Balance of Payments Program--Supplies, is included in this solicitation.)

(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product as defined in the clause of this solicitation entitled ``Buy American Act--Balance of Payments Program--Supplies" and that the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products.

(2) Foreign End Products:

Line Item No.:-----

Country of Origin:-----

(List as necessary)

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g)(1) Buy American Act--North American Free Trade Agreement--Israeli Trade Act--Balance of Payments Program Certificate. (Applies only if the clause at FAR 52.225-3, Buy American Act--North American Free Trade Agreement--Israeli Trade Act--Balance of Payments Program, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product as defined in the clause of this solicitation entitled ``Buy American Act--North American Free Trade Agreement--Israeli Trade Act--Balance of Payments Program" and that the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States.

(ii) The offeror certifies that the following supplies are NAFTA country end products or Israeli end products as defined in the clause of this solicitation entitled ``Buy American Act--North American Free Trade Agreement--Israeli Trade Act--Balance of Payments Program":

NAFTA Country or Israeli End Products

Line Item No.:-----

Country of Origin:-----

(List as necessary)

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) of this provision) as defined in the clause of this solicitation entitled ``Buy American Act--North American Free Trade Agreement--Israeli Trade Act--Balance of Payments Program." The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products.

Other Foreign End Products

Line Item No.:-----
Country of Origin:-----

(List as necessary)

(iv) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(2) Buy American Act--North American Free Trade Agreements--Israeli Trade Act--Balance of Payments Program Certificate, Alternate I (Feb 2000). If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled ``Buy American Act--North American Free Trade Agreement--Israeli Trade Act--Balance of Payments Program":

Canadian End Products

Line Item No.:-----

(List as necessary)

(3) Buy American Act--North American Free Trade Agreements--Israeli Trade Act--Balance of Payments Program Certificate, Alternate II (Feb 2000). If Alternate II to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products or Israeli end products as defined in the clause of this solicitation entitled ``Buy American Act--North American Free Trade Agreement--Israeli Trade Act--Balance of Payments Program":

Canadian or Israeli End Products

Line Item No.:-----
Country of Origin:-----

(List as necessary)

(4) Trade Agreements Certificate. (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(4)(ii) of this provision, is a U.S.-made, designated country, Caribbean Basin country, or NAFTA country end product, as defined in the clause of this solicitation entitled ``Trade Agreements."

(ii) The offeror shall list as other end products those end products that are not U.S.-made, designated country, Caribbean Basin country, or NAFTA country end products.

Other End Products

Line Item No.:-----

Country of Origin:-----

(List as necessary)

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items subject to the Trade Agreements Act, the Government will evaluate offers of U.S.-made, designated country, Caribbean Basin country, or NAFTA country end products without regard to the restrictions of the Buy American Act or the Balance of Payments Program. The Government will consider for award only offers of U.S.-made, designated country, Caribbean Basin country, or NAFTA country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) Certification Regarding Debarment, Suspension or Ineligibility for Award (Executive Order 12549). The offeror certifies, to the best of its knowledge and belief, that --

(1) The offeror and/or any of its principals () are, () are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and

(2) () Have, () have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and () are, () are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

(i) Certification Regarding Knowledge of Child Labor for Listed End Products (Executive Order 13126). [The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at 22.1503(b).]

(1) Listed end products.

Listed End Product

Listed Countries of Origin

(2) Certification. (If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.)

() (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

() (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good

faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

(j) Certification Regarding Debarment, Suspension or Ineligibility for Award (Executive Order 12549). The offeror certifies, to the best of its knowledge and belief, that--

(1) The offeror and/or any of its principals () are, () are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency; and

(2) () Have, () have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and () are, () are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

(End of provision)

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (DEC 2001)

(a) The Contractor shall comply with the following FAR clauses, which are incorporated in this contract by reference, to implement provisions of law or executive orders applicable to acquisitions of commercial items:

(1) 52.222-3, Convict Labor (E.O. 11755).

(2) 52.233-3, Protest after Award (31 U.S.C. 3553).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items or components:

___ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government, with Alternate I (41 U.S.C. 253g and 10 U.S.C. 2402).

___ (2) 52.219-3, Notice of HUBZone Small Business Set-Aside (Jan 1999).

___ (3) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Jan 1999) (if the offeror elects to waive the preference, it shall so indicate in its offer).

___(4) (i) 52.219-5, Very Small Business Set-Aside (Pub. L. 103-403, section 304, Small Business Reauthorization and Amendments Act of 1994).

___(ii) Alternate I to 52.219-5.

___(iii) Alternate II to 52.219-5.

___ (5) 52.219-8, Utilization of Small Business Concerns (15 U.S.C. 637 (d)(2) and (3)).

___ (6) 52.219-9, Small Business Subcontracting Plan (15 U.S.C. 637 (d)(4)).

___ (7) 52.219-14, Limitations on Subcontracting (15 U.S.C. 637(a)(14)).

___(8)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Concerns (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer.

___(ii) Alternate I of 52.219-23.

___(9) 52.219-25, Small Disadvantaged Business Participation Program--Disadvantaged Status and Reporting (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

___(10) 52.219-26, Small Disadvantaged Business Participation Program--Incentive Subcontracting (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

XX (11) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).

XX (12) 52.222-26, Equal Opportunity (E.O. 11246).

XX (13) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era and Other Eligible Veterans (38 U.S.C. 4212).

XX (14) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C. 793).

___(15) 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era and Other Eligible Veterans (38 U.S.C. 4212).

___(16) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (E.O. 13126).

___(17)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (42 U.S.C. 6962(c)(3)(A)(ii)).

___(ii) Alternate I of 52.223-9 (42 U.S.C. 6962(i)(2)(C)).

___(18) 52.225-1, Buy American Act--Balance of Payments Program--Supplies (41 U.S.C. 10a-10d).

___(19)(i) 52.225-3, Buy American Act--North American Free Trade Agreement--Israeli Trade Act--Balance of Payments Program (41 U.S.C. 10a-10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note).

___(ii) Alternate I of 52.225-3.

___(iii) Alternate II of 52.225-3.

___(20) 52.225-5, Trade Agreements (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

___(21) 52.225-13, Restriction on Certain Foreign Purchases (E.O. 12722, 12724, 13059, 13067, 13121, and 13129).

___(22) 52.225-15, Sanctioned European Union Country End Products (E.O. 12849).

___(23) 52.225-16, Sanctioned European Union Country Services (E.O.12849).

XX (24) 52.232-33, Payment by Electronic Funds Transfer--Central Contractor Registration (31 U.S.C. 3332).

___(25) 52.232-34, Payment by Electronic Funds Transfer--Other than Central Contractor Registration (31 U.S.C. 3332).

____ (26) 52.232-36, Payment by Third Party (31 U.S.C. 3332).

____ (27) 52.239-1, Privacy or Security Safeguards (5 U.S.C. 552a).

____ (28) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (46 U.S.C. 1241).

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, which the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items or components:

XX (1) 52.222-41, Service Contract Act of 1965, As amended (41 U.S.C. 351, et. seq.).

XX (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (29 U.S.C. 206 and 41 U.S.C. 351, et. seq.).

XX (3) 52.222-43, Fair Labor Standards Act and Service Contract Act -- Price Adjustment (Multiple Year and Option Contracts) (29 U.S.C.206 and 41 U.S.C. 351, et seq.).

____ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act - Price Adjustment (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

____ (5) 52.222-47, SCA Minimum Wages and Fringe Benefits Applicable to Successor Contract Pursuant to Predecessor Contractor Collective Bargaining Agreement (CBA) (41 U.S.C. 351, et seq.).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c) or (d) of this clause, the Contractor is not required to include any FAR clause, other than those listed below (and as may be required by an addenda to this paragraph to establish the reasonableness of prices under Part 15), in a subcontract for commercial items or commercial components--

(1) 52.222-26, Equal Opportunity (E.O. 11246);

(2) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era and Other Eligible Veterans (38 U.S.C. 4212);

(3) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C. 793);

(4) 52.247-64, Preference for Privately-Owned U.S.- Flag Commercial Vessels (46 U.S.C. 1241)(flow down not required for subcontracts awarded beginning May 1, 1996)., and

(5) 52.222-41, Service Contract Act of 1965, As Amended (41 U.S.C. 351, et seq.).

(End of clause)

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 calendar days within which the Contracting Officer may exercise the option.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 60 calendar days, of which the Contracting Officer may exercise the option; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 calendar days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 3 years (Base plus two (2) option years).

(End of clause)

52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (APR 1984)

Funds are not presently available for performance under this contract beyond FY2002. The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond FY2002, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

FAR: <http://www.arnet.gov/far> or <http://farsite.hill.af.mil>

DFAR: <http://www.acq.osd.mil/dp/dars/dfars/dfars.html>

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

FAR: <http://www.arnet.gov/far> or <http://farsite.hill.af.mil>

DFAR: <http://www.acq.osd.mil/dp/dars/dfars/dfars.html>

PARK ATTENDANTS - ALBENI FALLS PROJECT, Priest River, Idaho

- Fee Collection/Custodian for Albeni Cove and Priest River Recreation Areas
- Custodian (only) for Riley Creek Recreation Area
- Fee Collection (only) for Riley Creek Recreation Area
- Rover for Priest River and Albeni Cove Recreation Areas.

LOCATION: Albeni Cove Recreation Area Fee/Custodian - Schedule A

LOCATION: Riley Recreation Area:
Custodian (only) – Schedule B
Fee Collection (only) – Schedule C

LOCATION: Priest River and Albeni Cove Recreation Areas Rover – Schedule D

Are You Up For The Challenge?

These contract Park Attendant positions are stressful and physical. After reading the solicitation thoroughly, you will find that the contract will require long duty hours, extensive public contact, and the ability to perform strenuous physical labor. This contract is much different than a *host* type program used by the Forest Service.

PROFILE OF AN EFFECTIVE PARK ATTENDANT TEAM

- ◆ Ability to get along with people, maintains a friendly cooperative attitude, and maintains a firm and fair outlook when requesting compliance with regulations.
- ◆ Ability to control one's emotions under varying conditions.
- ◆ Experienced camping background and love of camping to aid in knowing what other campers expect in a properly operated park.
- ◆ Good record keeping ability and money management skill.
- ◆ Reasonably good health that will enable both attendants to perform all duties requested.
- ◆ Maintain personal appearance that shows pride in one's self and work performed.
- ◆ Honesty and integrity in personal and business dealings.
- ◆ Initiative to make that "extra" effort sometimes needed to deal with a situation or resolve a problem.

OUR PHILOSOPHY ON CAMPGROUND OPERATIONS

The Park Attendants are willing to be helpful, friendly and courteous. Park Attendants are able to portray the "good guy" appearance and give helpful hints, explain our rules, let campers know in a friendly manner when they are not following campground rules or procedures. If a camper doesn't follow the advice given, the Park Attendants should call a Park Ranger to resolve the potential conflict. The Park Attendants are not to attempt to be an "enforcer". The Park Ranger and the Bonner County Sheriff's deputies are the people who handle these duties. It is important to understand that the Park Attendants are part of a larger team of professionals providing facilities and services to the public.

**SCOPE OF WORK
FOR
PARK ATTENDANT POSITIONS**

1. GENERAL

1.1. **WORK PERIOD.** Work under this contract shall be required during the periods identified on each yearly calendar for this contract. The contract is for one (1) Base Period plus two (2) Option Periods.

1.1.1. **OPTION TO EXTEND THE TERM OF THE CONTRACT SERVICE.** The Government may extend the term of this contract in accordance with the FAR Clause 52.217-9, by written notice to the Park Attendant; provided, that the Government shall give the Park Attendant a preliminary written notice of its intent to extend at least 15 days before each base/option period expires. The preliminary notice does not commit the Government to an extension. The total duration of this contract, including the exercise of any options under this clause, shall not exceed three years.

1.2. **WORK DAYS.** The Park Attendant shall maintain 24-hour availability at contracted campground at Albeni Falls, except for days off, according to attached scheduled calendar, by at least one Attendant. The Contracting Officer (CO) may request or direct changes to the schedule to meet changing operational needs.

1.2.1. **DAYS OFF.** End of duty on scheduled days off starts at 7:00 AM on first scheduled day off and ends at 7:00 AM on first scheduled day back to work. There are no days off during the first week of training. See Site Specific Specifications for schedule.

1.3. **WORK LOCATION.** Work shall be performed at the following locations in the vicinity of Lake Pend Oreille in Bonner County, Idaho. (See attached Map)

- a. Albeni Cove Recreation Area, approximately 2 miles east of Oldtown, Idaho.
- b. Priest River Recreation Area, approximately 1 mile east of Priest River, Idaho.
- c. Riley Creek Recreation Area, approximately 10 miles east of Priest River, Idaho.

1.4 **SCOPE OF WORK.** See Specifications for the following Positions:

- a. Albeni Cove FEE COLLECTION AND CUSTODIAN – Schedule A
- b. Riley Creek CUSTODIAN PARK ATTENDANT – Schedule B
- c. Riley Creek Recreation Area FEE COLLECTION DUTIES – Schedule C
- d. Priest River ROVER FEE COLLECTION AND CUSTODIAN – Schedule D

The Fee/Custodian Park Attendant shall perform a number of tasks associated with operating the recreation area facilities, including park inspection and surveillance, janitorial work at the restroom buildings, litter collection, refuse collection, campsite and picnic site maintenance, miscellaneous custodial and grounds maintenance duties, camper registration and fee collection, visitor assistance and providing information, ranger assistance, administrative duties, opening and locking park entrance gates, water testing, etc.

The Custodial Park Attendant shall perform a number of tasks associated with operating the recreation area facilities, including park inspection and surveillance, janitorial work at the restroom buildings, litter collection, refuse collection, campsite and picnic site maintenance, miscellaneous custodial and grounds maintenance duties, visitor assistance and providing information, ranger assistance, administrative duties, water testing, etc.

The Fee Park Attendant shall perform a number of tasks associated with operating the recreation area facilities, including park inspection and surveillance, litter collection, camper registration, fee collection, making reservations, visitor assistance and providing information, ranger assistance, administrative duties, opening and locking park entrance gates, etc.

1.5. SAFETY STANDARDS. All work shall be performed in accordance with safety requirements set forth in the Corps of Engineers Manual, EM 385-1-1, 3 September 1996, entitled "Safety and Health Requirements Manual" and supplements thereto, copies of which will be provided to the Park Attendant. All Park Attendant furnished equipment and materials to be used in performance of the contract will be inspected and/or approved by the Government. Park Attendant equipment not in conformity with the requirements of this contract shall not be used in the performance of the work. The Park Attendant shall operate and maintain the recreation area facilities so as to provide the best possible conditions for safe use by visitors. Use of the Government provided first aid kits or fire extinguishers shall be reported immediately to the COR for refilling by the Government. First aid kits and fire extinguishers are available for emergency use in each restroom building. The Park Attendant shall immediately report to the COR any unusual and/or potentially hazardous conditions or facilities requiring maintenance or repair which are observed during the performance of work. These reports shall include the specific locations of the hazard and the nature of the problem or deficiency. Material Safety Data Sheets (MSDS) will be available at the worksite for Government furnished materials. All waste products and containers shall be disposed of in accordance with the applicable MSDS.

1.6 ACCIDENTS. The Park Attendant shall notify the COR immediately of any damage to Government and private property as well as injury to any person resulting from his operations. In the event that an accident or injury should occur on Government lands, the Park Attendant shall immediately notify the appropriate local emergency service organization and the COR. The Park Attendant shall make a written report of each separate case of an injury or accident. These reports shall include, but not be limited to, location, nature of the injury or accident, authorities notified, and the action taken along with any other pertinent information. These reports should be accompanied by sketches and or photographs, if possible, and forwarded to the COR within one (1) working day.

1.7 INSPECTION OF WORK AND NOTIFICATION OF CONTRACT DEFICIENCIES.

Work will be closely inspected on a regular basis by the COR/Park Rangers and either a verbal or written notice of deficiencies to be corrected will be given to the Park Attendant as needed. Upon receipt of official notification of deficiency in service, the Park Attendant shall immediately correct the deficiency and/or take steps to prevent recurrence of the deficiency. If the Park Attendant fails or refuses to comply, the Contracting Officer (CO) may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to any such stop order shall be made subject to claim or extension of time, or for excess costs or damages by the Park Attendant. Failure to correct reported deficiencies may be cause for default termination. No inspector is authorized to change any provision of the specifications. Changes to the specifications will only be authorized by modification signed by the CO.

1.7.1 DEDUCTIONS FOR UNSATISFACTORY WORK. Deductions from the Park Attendant's scheduled earnings will be made for services that are found to be unsatisfactory. Deductions for unsatisfactory service will be made in accordance with the following procedures.

- a. Each service found unsatisfactory and re-performed by the Park Attendant: No deduction.
- b. Each service found unsatisfactory and performed by the Government: The Government cost for performing the work will be deducted from the Park Attendants earnings for that day. The per day unit price will apply and deductions will not exceed the daily unit price.

1.8 PARK ATTENDANT'S FAILURE TO PERFORM. During the progress of the contract, if it becomes apparent that the Park Attendant is unable or unwilling to perform the work in accordance with the contract specifications, he shall acquire additional supplies, equipment, and personnel as may be required to insure that the work is accomplished. If any work performed hereunder is not in conformity with the requirements of this contract, the Government shall have the right to require the Park Attendant to immediately take all necessary steps to insure future performance of the services is in conformity with the requirements of the contract. The Government shall have the right to either (1) by Government personnel, contract, or otherwise have the work performed in conformity with the contract requirements (at the Park Attendants expense) or (2) terminate this contract for default as provided in the clause of this contract entitled "Termination for Default".

1.8.1 The CO in the event of theft or misappropriation of Government property or funds may terminate this contract.

1.8.2 All complaints from the public concerning the Park Attendant's operation or personnel will be investigated by the COR. If these complaints are found to be valid and the actions of the Park Attendant found to be in violation of the terms and conditions of the contract, the COR will notify the Park Attendant, requesting that corrective action be taken. Failure to correct the condition may result in default termination.

1.8.3 The Park Attendant is expected to perform throughout the contract period. If the Park Attendant fails to perform the terms of the contract, the contract may be terminated. In the event of termination, the Park Attendant may be liable for all procurement costs to the Government.

1.9 PAYMENTS.

1.9.1 **SUBMISSION OF INVOICES AND MONTHLY MEETINGS.** The Park Attendant shall submit 1 original invoice and 3 copies each month showing the contract number, item numbers, description of work, quantities, unit prices, and total prices to USACE Finance Center, CEFC-AO-P, 5720 Integrity Dr., Millington, TN 38054-5005. The Park Attendant shall submit 1 info copy to the COR. The Park Attendant shall meet with the COR at the Albeni Falls Project Office on a monthly basis, to review the past month's work performance, to discuss planned work for the upcoming month, and for additional training. The Park Attendant will be paid only for full workdays for the term of the contract, with the exception of the final day of the contract for which the Park Attendant will be paid their half-day price. **NOTE: Park Attendant should have sufficient funds available to meet personal and contractual needs for the first 90 days of the contract.**

1.9.2 **BASIS OF PAYMENT.** Payments will be made only for actual service days satisfactorily completed and accepted under this specification. Separate payments will not be made for time spent in planning, mobilizing, or performing administrative work. Payments will not be made for any work performed which is not satisfactorily completed in conformance with contract specifications.

1.10 **CHANGES FOR THE CONVENIENCE OF THE GOVERNMENT.** During the contract period, it may be necessary to close the recreation area due to maintenance, repairs, change in public visitation, or other unforeseen circumstances. **Albeni Falls will be attempting to modernize its four main recreation areas in the upcoming years. Due to this modernization, a recreation area could be closed for an entire recreation season or part of a recreation season.** In the event any of these actions occur, the Park Attendant will be notified in writing two (2) weeks in advance (if possible) with the understanding that the Park Attendant shall resume contracted services when deemed suitable by the CO or his/her authorized representative. Any reductions in the number of days worked will result in a reduction in the total contract amount. The contract may be reduced by the "Price per day" unit for every day not worked.

1.11 **RESIDENCY REQUIREMENTS.** The Park Attendant shall furnish, and for the duration of the contract, reside in a fully operable, well-maintained, "self-contained", recreational vehicle (RV) of sufficient size (42 ft. maximum for Riley Creek Rec. Area)(38' maximum for Albeni Cove and Priest River Rec. Areas) to serve as temporary living quarters at a site provided by the Government in the campground. For the purposes of this contract, a self-contained RV is defined as a travel trailer, motorhome, or fifth wheel trailer, which may be "lived in" without any electrical, water, or sewage hookups. The unit must have a potable water and waste water system, bathing facilities, cooking facilities, and appropriate food

storage facilities. Pickup (shell-type) canopies, pop-up tent trailers, tents, mobile homes, converted school buses, or any other types of recreation vehicles which do not meet general size requirements or the "self-contained" classification as determined by inspection of the COR will not be acceptable. The Park Attendant shall be responsible for supplying all material and labor for hooking up the RV to existing water, sewer, and electric lines at the Government-furnished site. In addition, the Park Attendant shall provide and maintain a fully operable vehicle, which can be operated independently of the RV, for the purpose of personal or contract related transportation or local travel. The Park Attendant shall maintain the residence camp pad area in a clean and sanitary condition. Refuse shall be deposited in the dumpsters provided and serviced by others. Security of the Attendant's living quarters and all personal and Government-furnished property shall remain the Park Attendant's responsibility throughout the duration of the contract. The Government accepts no responsibility for, nor will it be liable for, damage or theft occurring to the Park Attendant's property. The Park Attendant shall be subject to all current regulations and policies governing the public use of lands and waters of the project except those that are specifically waived under this contract. Pens, kennels, corrals, cages, or similar facilities for pets or raising animals are prohibited. All acceptable pets of the Attendants will be confined on a leash of six (6) feet or less in length when outside the RV. Pets are not permitted to accompany personnel while on duty. Any pets determined by the COR to be detrimental to public safety or public enjoyment of the park shall be removed from the park by the Park Attendant within 24 hours of such notification. "Guard" type or other "unfriendly" or noisy dogs are prohibited. New vegetation shall not be planted, and existing vegetation shall not be disturbed. **The Park Attendant shall not possess firearms, ammunition, or fireworks in the recreation area or residence at any time.**

1.12 **PARK ATTENDANT PERSONNEL.**

1.12.1 **WORKERS.** Two individuals shall be required to perform the work under this contract. Each individual shall be physically and mentally capable of performing all tasks required in this contract.

1.12.2 **APPEARANCE.** All Park Attendant personnel shall maintain a clean, neat, and well-groomed appearance while on duty. The required dress shall be pants, shorts, or skirt with Government issued golf shirt. Safe footwear must be worn when on duty. Sandals and/or thongs are not permitted. Government issued identification markings shall be worn when on duty during each workday for proper identification.

1.12.3 **CONDUCT AND ATTITUDE.** Park Attendant personnel shall greet and deal with all visitors and project staff in a professional manner. Tact, diplomacy, and courtesy shall be exercised in all dealings with the public and project personnel. Park Attendants shall not consume alcoholic beverages while on duty. Park Attendants shall promote a favorable image of the Corps of Engineers through their personal appearance and actions, and willing assistance to park visitors in a courteous manner. Failure to comply with this requirement is grounds for termination. Any information sought or questions posed by visitors, which cannot be appropriately answered by the Attendants, shall be referred to a Corps Ranger for handling as soon as possible. Negative comments about the project, its personnel or policies

to the general public will not be tolerated. Park Attendant personnel shall fully cooperate with Corps employees who are assigned duty in the recreation area and also with others who have contracts with the Corps of Engineers. Final decision as to proper appearance, conduct, and attitude will be determined by the COR in accordance with the statement of work.

1.12.4 **ABSENTEEISM.** At no time shall the Park Attendant leave the park unattended on Fridays, Saturdays, Sundays, holidays, during any scheduled hours of Park Office operation, or any workday from 10 PM to 7 AM. During other times of the week, excluding the Park Attendant's day(s) off, short periods of absence (2 or 3 hours) are acceptable provided that the COR is notified prior to the absence and that all work is completed or can be accomplished when the Park Attendant returns. Longer periods of absence are possible if the Park Attendant provides a temporary attendant who is approved by the COR and is covered by the necessary insurance. NOTE: Approval of temporary attendants shall be based on a personal interview. At the interview the prospective temporary attendant must demonstrate a competent knowledge of the rules, policies, and procedures required to do the job. Training shall be the responsibility of the Park Attendant.

1.13 **VEHICLES.**

1.13.1 **PARK ATTENDANT VEHICLES.** The Park Attendant shall provide and maintain a fully operable vehicle, which can be operated independently of the RV. This vehicle shall be used for personal transportation, and any contract related work inside or outside of the park. This includes transportation to and from the orientation meeting, monthly meetings, and other training meetings conducted at the Albeni Falls Project Office. In order to keep proper control of vehicles in the work area, Park Attendant vehicles shall display identification markings provided by the COR. Vehicles including motorbikes must be equipped, licensed, and operated in compliance with applicable Idaho State laws governing safety, pollution control, licensing, and operation. The Park Attendant's privately-owned vehicles shall be parked in existing parking areas and in designated work areas at locations approved by the COR. Existing access roads shall be kept open to traffic at all times. The Park Attendant is not authorized to obstruct or delay use of roads by the general public or other Park Attendants. At least one lane of through traffic shall be maintained. **Park Attendant vehicles shall be operated only on existing surfaced roads, in accordance with applicable rules and regulations. Use of vehicles on lawn areas is prohibited except in emergency cases.**

1.13.2 **UTILITY VEHICLES.** Park Attendants are allowed to operate bicycles, mopeds, motorcycles, golf carts and other utility turf type vehicles within the recreation area as long as they are equipped, licensed, and operated in compliance with applicable Idaho State laws governing safety, pollution control, licensing and operation. Unlicensed vehicles including, but not limited to, ATV's (three or four wheeled), dirt bikes, and similar vehicles are not permissible for use in the park.

1.13.3 **GOVERNMENT-FURNISHED UTILITY VEHICLE.** The Government may furnish utility vehicles (Club Car) for use by the Park Attendant when performing contract work in the recreation area as specified below.

a. These vehicles will NOT be available for use by the Park Attendant on a full time basis. **The utility vehicles will not be available for use by any Park Attendant when it is needed by Corps personnel, or is undergoing service or repairs.** The Park Attendant is in no way relieved of any requirements of this contract when the utility vehicle is not available for any duration or for any reason.

b. These vehicles shall not be operated outside of the recreation area or used for personal business. Park Attendant and Government employees only shall use these vehicles. **They shall not be used to transport the visiting public, friends, or relatives.**

c. These vehicles shall only be operated on designated roadways, gravel pads and on lawn areas as required in performance of contract work.

1.14 **SUPPLIES AND EQUIPMENT.**

1.14.1 **PARK ATTENDANT-FURNISHED SUPPLIES AND EQUIPMENT.** The Park Attendant shall provide the following supplies and equipment:

- a. Approved self-contained temporary living quarters
- b. Separate vehicle and fuel
- c. Park Attendants performing Fee Collection duties:

Cash Change Fund (At least \$150.00 is required)
Postage and envelopes
Cashier's checks or money orders

1.14.2 **GOVERNMENT-FURNISHED PROPERTY.** Property to be furnished by the Government is identified below:

Site for self-contained living quarters with electrical, water, local telephone utilities for performance of work and sewer hookups. Two-way radio communication equipment. Administrative supplies - forms, reports, office supplies, handout materials, etc. Custodial supplies and materials - garbage bags, litter bags, toilet paper, paper towels, sanitary napkin disposal bags, cleaning agents, cleaning supplies, gloves, light bulbs, etc. Hand tools - wheelbarrow, shovels, rakes, brooms, level, ladder, etc. Chlorine test kits. Uniform, Vehicle identification markings and keys. Fee Collection materials - Computer, Fee Books, Golden Age Passports, Golden Access Passports, car passes, boat trailer passes, vault for fees collected, calculator, credit card machine.

- a. Government-furnished property will be transferred to the Park Attendant

and made available at the work site. While in the possession of the Park Attendant, the Park Attendant shall be accountable for Government-furnished property. Expendable items, materials and supplies should be used up in the performance of work identified in the contract. Unused expendable items shall be returned to the Government upon completion or cancellation of the contract. Non-expendable items, equipment, tools and facilities shall be retained by the Park Attendant as specified in the contract, and returned to the Corps upon completion of use or as otherwise specified. The Park Attendant shall be liable for loss or damage to Government-furnished property or for expenses incidental to such loss or damage when such loss or damage results from willful misconduct, negligence, or failure to use Government-approved operating procedures. Normal wear and tear will be allowed for by the Government based upon examination at the time of return of Government-furnished property. Failures, breakdowns, required maintenance or repairs, losses, damage, shall be reported immediately to the COR. Needed repairs will be performed or coordinated by Corps personnel.

b. The Park Attendant shall be responsible for securing keys issued by the Government. Each occurrence of lost or stolen keys shall be reported to the COR within 24 hours of occurrence. For each occurrence of a key being lost the Park Attendant shall be required to reimburse the Government for actual costs of a new combination of all locks affected by the lost key. Keys shall not be duplicated.

c. Government-furnished supplies will be delivered to the work site on a weekly basis by Corps personnel. The Park Attendant shall monitor inventory and place orders for supplies on forms issued by the Government at least one week in advance of required delivery. All supplies shall be secured in Government storage facilities designated by the COR, and stored neatly off the floor to prevent water damage. Storage facilities shall be kept locked to prevent theft and accidents.

1.14.3 GOVERNMENT-FURNISHED TELEPHONE LINE. The Government will furnish a live telephone jack at the park attendant camp pad for use by the Park Attendant to conduct business associated with contract work. The Park Attendant may also use this line for local or long distance personal business. The Government will pay only the monthly service fee and any charges for approved official governmental business long distance toll calls. All other charges shall be the responsibility of the Park Attendant. Use of a **personal phone card** is recommended. Park Attendant must provide their own telephone.

1.15 PROTECTION OF RESOURCES AND PROPERTY.

1.15.1 PROTECTION OF GOVERNMENT RESOURCES AND FACILITIES. The Park Attendant shall be liable for restoring any Government facilities, structures, equipment, or vegetation (including trees, shrubs, and turf) damaged as a result of his/her operations. Reasonable care shall be used to avoid damage to existing structures, equipment and vegetation in the recreation areas and other areas of Government property. The Park Attendant shall advise the COR of any damage due to vandalism or other causes on the day the Park Attendant first notices such damage.

1.15.2 **PROTECTION OF PRIVATE PROPERTY.** The Park Attendant shall be responsible for any injuries to persons or damages to private property (vehicles, camping units or equipment) if caused by his operations.

1.15.3 **VANDALISM.** Vandalism is defined as the willful or malicious destruction or defacement of public or private property. It does not include damage caused by the Park Attendant's negligence, improper operation of equipment, failure by the Park Attendant to properly maintain the area, or damage caused by normal wear and tear. The Park Attendant shall make every effort to keep the occurrence of vandalism at a minimum. Vandalism, misdemeanors, and felonies shall be immediately reported to the COR and/or the permanent Park Ranger on duty. The Park Attendant and his/her employees acknowledge that testifying as a witness and/or furnishing information requested by appropriate authorities for prosecution shall be considered as required under this contract.

1.15.4 **PRESERVATION AND RECOVERY OF HISTORICAL, ARCHEOLOGICAL AND CULTURAL RESOURCES.** Existing historical, archeological and cultural resources within the Park Attendant's work area will be so identified by the COR and precautions shall be taken to preserve all such resources as they existed at the time they were pointed out to the Park Attendant. If during contract activities the Park Attendant observes unusual items that might have historical or archeological value, such observances shall be reported as soon as practical to the COR.

1.15.5 **PROTECTION OF FISH AND WILDLIFE.** The Park Attendant shall perform all work and take such steps required to minimize interference with or disturbance to fish and wildlife.

1.15.6 **PROTECTION OF WATER RESOURCES.**

a. **General.** The Park Attendant shall not pollute drainage ditches, ponds, rivers, or lakes with fuels, oils, bitumen, calcium chloride, acids, cleaning solvents or chemicals or other harmful materials.

c. **Spillage.** Appropriate measures shall be taken to prevent chemicals, fuels, oils, greases, bituminous materials, and waste washings from entering public waters.

d. **Disposal.** Disposal of any materials, wastes, effluents, trash, garbage, oil, grease, chemicals, etc., in areas adjacent to drainage ditches, ponds, rivers, or lakes will not be permitted. If contamination occurs the Park Attendant must contact the COR immediately so clean up determination can be made.

1.15.7 **PROTECTION OF LAND RESOURCES.** The work areas on which the work is to be performed under this contract and the land resources adjacent hereto shall be preserved in their present condition.

1.15.8 **ENVIRONMENTAL PROTECTION.** This paragraph prescribes actions required for the prevention of environmental pollution during and as the result of operations

under this contract. For the purpose of this specification, environmental pollution is defined as the presence of chemicals, physical or biological elements, or other agents that adversely affect human health or welfare; unfavorably alter ecological balances; negatively affect other species; or degrade the utility of the environment for aesthetic and recreational purposes. The control of environmental pollution requires consideration of air, water, and land, and involves noise and solid waste management, as well as any other pollutants. In order to prevent, and to provide for abatement and control of, any environmental pollution arising from activities in performance of this contract, the Park Attendant shall comply with all applicable Federal, State, and local laws and regulations concerning environmental pollution control and abatement.

1.15.9 REMOVAL OF MATERIALS AND RUBBISH. Before final payment is made, the Park Attendant shall remove from the site of work, all his equipment and unused materials provided by him, and any waste materials and rubbish resulting from the operations performed hereunder. The methods and locations of disposal of materials, wastes, effluents, trash, garbage, oil, grease, and chemicals, shall be such that harmful debris shall not enter project lands, lakes, rivers, ditches, canals, waterways, or reservoirs. Off project disposal will be at approved county landfills or other waste disposal sites or facilities approved by the state of Idaho.

1.16 SUBCONTRACTING. Under the conditions as stated in paragraph 1.12.4 ABSENTEEISM., approval may be given for providing a temporary attendant.

2. DESCRIPTION OF WORK REQUIREMENTS.

2.1 GENERAL WORK PROCEDURES, POLICIES, AND REGULATIONS. Work under this contract shall be performed in accordance with the regulations and procedures set forth in the Park Attendant Procedures Manual, Title 36 Code of Federal Regulations Part 327, and other applicable rules, regulations, policies, and standard operating procedures. All necessary work materials will be furnished to the Park Attendant at the orientation meeting, and subsequently thereto upon any additions or revisions. Any unauthorized deviations from these procedures will be considered as contract deficiencies and may result in termination of the contract.

2.2 ORIENTATION MEETING AND TRAINING. Park Attendant Personnel are required to attend an orientation meeting at Albeni Falls Project Office at 8:00 AM on the first five days of work. The meeting will last for at least five full 8-hour days and will be conducted both in the office and the recreation area. Park Attendant personnel may also be required to do homework and attend additional training meetings at the Project Office and at the job site throughout the term of the contract. The purpose of the training will be to review work procedures, policies, regulations, and site conditions; issue accountable and expendable Government furnished property; conduct Blood Borne Pathogen training; conduct fee collection orientation; and answer any questions for the Park Attendant.

2.3 PARK OPERATIONS. The Park Attendant shall perform the following contract requirements:

2.3.1 **INSPECTION AND SURVEILLANCE.** The Park Attendant shall inspect park facilities and maintain park surveillance anytime the Park Attendant is performing contract work, as defined in this contract.

2.3.2 **HOURS OF WORK.** The Park Attendant shall perform work under this contract between the hours of 7:00 AM and 11:00 PM each workday during the contract. At least one Attendant shall maintain 24-hour availability on workdays.

2.3.3 **PARK OFFICE OPERATION AND FEE COLLECTION. (Excluding Riley Creek Custodian Park Attendant)** The Park Attendant shall operate the Park Office for the purposes of providing visitor information and collecting campground fees in accordance with the requirements specified below. Park Attendants are required to collect fees, properly register campers, issue permits by computer with the Park Office program or by handwritten permits, and issue receipts to campers. The issuing of handwritten use fee permits, ENG 4457, will be used only in case of computer failure or when directed by the COR. The Park Attendant shall keep Corps Rangers, the Powerhouse Operator, and other campgrounds advised of campground status. These individuals shall be notified immediately upon the campground filling up, using procedures explained during the orientation meeting.

a. **HOURS OF PARK OFFICE OPERATION.** The Park Office shall be operated each day by at least one of the Park Attendant personnel, during all hours up to and including the entire period from 7:00 AM through 11:00 PM. Two Park Attendant personnel may be required to operate the office during any busy periods for efficient operation of the office. The Park Office hours of operation may only be changed with the approval of the COR. The Park Office shall not be closed during the designated hours of operation without prior approval of the COR.

b. **CAMPER REGISTRATION AND FEE COLLECTION.** The Park Attendant shall register campers and collect campground fees at the Park Office only. No fees shall be collected at the campsites. Throughout the posted hours when one of the Park Attendants is operating the Park Office, the second Park Attendant shall make whatever number of trips through the park that is necessary to insure that: (1) all camping units and extra vehicles pay the required fees at the Park Office during the posted hours each day, (2) any camping units and extra vehicles failing to voluntarily pay at the office are personally advised of the payment hours and requirements, (3) campsite occupancy and report information is current and accurate, (4) all units and vehicles camp in accordance with rules, regulations, and policies. The Park Attendant shall expeditiously advise Park Rangers of any conditions detected to the contrary. It is the Park Attendant's responsibility to know what is happening in their park.

c. **CAMPSITE RESERVATION SYSTEM.** The National Recreation Reservation Service (NRRS) provided by the Government's contractor, Reserve America, will provide advance reservation services for campsites. These services include, but are not limited to, the following: receiving reservation requests, bookings collecting and processing fees, cancellations, changes, refund and credit requests and transmitting reservation information daily to each individual campground. The park attendant is required to perform

specific duties daily to implement the reservation program in accordance with established and provided procedures. Duties include, but are not limited to the following: maintaining current on-site records, posting reservations, checking site availability for customers, check-in registration processing, receiving daily reports, etc. Attendants will be oriented and trained on all aspects of the campground management program by the government. Specific duties and procedures will be further defined in the Park Office Procedure Manual, Park Attendant Manual and at the orientation meeting provided by the government.

d. **VISITOR INFORMATION.** The Park Attendant shall distribute information and provide courteous assistance to both camping and day use visitors.

e. **CAMPSITE WAITING LISTS.** During busy periods, the Park Attendant shall maintain a daily campsite waiting list and assign campsites on a first-come, first-served basis, frequently beginning immediately after the park opens at 7:00 AM. Specific procedures are outlined in the Park Office Procedures Manual.

2.3.4 **CHANGE FUND. (Excluding Riley Creek Custodian Park Attendant)** The Park Attendant shall maintain a sufficient supply of change and small bills on hand. At least \$150.00 is usually required. It shall be the Park Attendant's responsibility to ask the paying campers for small bills and change in payment of fees.

2.3.5 **REGISTRATION PROCEDURES. (Excluding Riley Creek Custodian Park Attendant)** The Park Attendant shall register campers; issue Permits, Car Passes, and Boat Trailer Passes, sell Passports; make advanced reservations, and collect and process fees in accordance with the specific procedures furnished at the orientation meeting. The Park Attendant shall record all daily site occupancy information and maintain a permanent record of the current status of all sites occupied, and the length of stay, on daily and monthly forms provided by the Corps. The Park Attendant shall keep Corps Rangers, the Powerhouse Operator, and other campgrounds advised of campground status. These individuals shall be notified immediately upon the campground filling up, using procedures explained during the orientation meeting. During busy periods the following number of permits could be issued each day: Riley Creek - 200, Springy Point - 100, Albeni Cove - 40, and Priest River - 50.

2.3.6 **ADMINISTRATIVE REQUIREMENTS.** The Park Attendant shall maintain in writing required forms, reports, records, and data as specified in the Park Attendant Manual. The Park Attendant shall fill out forms and reports accurately, legibly, completely, and in a timely manner. The Park Attendant shall insure that all reports and records are completed and available for use by or submittal to Corps Rangers or other Park Attendants at the designated exchange point on assigned days and times.

2.3.7 **FEE REMITTANCE PROCEDURES. (Excluding Riley Creek Custodian Park Attendant)** The Park Attendant shall remit fees collected back to the Government in accordance with the specific procedures manual and furnished at the orientation meeting. This function shall include:

a. Send an original Bill for Collection, traveler's checks, personal checks, and cashier's check or money order certified to: **NRRS, P.O. Box 281470, Atlanta, GA 30384-1470.**

b. Retain another Bill for Collection, a copy of the cashier's check or money order and all credit card receipts for the Corps of Engineers Park Ranger at the Albeni Falls project.

e. The Park Attendant is responsible for obtaining a money order or cashier's check from a local bank for the cash amounts collected once a week or anytime the total monies collected exceeds \$5000.

f. The Park Attendant is responsible for the expense incurred in obtaining the money order or cashier's check and postage required to send the above items certified to the NRRS drop box. The Government will not reimburse these items.

g. The Riley Creek Fee and the Albeni Cove Fee/Custodian Park Attendants shall collect quarters from the shower coin boxes and read the coin counters at least every other workday. The park attendant shall add the total dollar amount of the quarters into the Park Office program. The quarters will be converted with the rest of the cash into a cashier's check for submittal to the NRRS drop box.

h. The Park Attendants will be subject to periodic unannounced audits by the Recreation Fee Cashier.

2.3.8 VISITOR ASSISTANCE. The Park Attendant shall become fully knowledgeable of all rules, regulations, policies, procedures, recreation areas, facilities, and programs. After campers enter the campground, the Park Attendant shall distribute copies of rules, regulations, and other items; assist campers in locating sites; answer questions and provide information; and advise campers of applicable regulations and conditions. The Park Attendant shall not permit campers to set up or occupy sites in violation of any rules or policies. Picnickers, sightseers, and other day users shall not be permitted to park in or occupy campsites. The Park Attendant shall not grant exceptions to regulations or policies without prior approval from a Corps Ranger.

2.3.9 RANGER ASSISTANCE. The Park Attendant shall be alert and observant to detect actual and/or potential violations of rules and regulations, disturbances, accidents, injuries, incidents, and any situations or conditions that could adversely affect the health and safety of park visitors or the operation of the park. These incidents shall be reported immediately and accurately to Corps Rangers or the Powerhouse Operator. The Park Attendant shall contact local law enforcement or other emergency agencies first only in extreme emergencies and when Corps Rangers are not available. The Park Attendant has NO law enforcement authority and shall not attempt to enforce regulations beyond the level of reminding visitors of correct procedures. Situations requiring action beyond the reminding stage shall be referred to a Corps Ranger for resolution. The main duties of the Park Attendant during emergency situations shall be to observe and report to Corps personnel. In

the event of a medical emergency, the Park Attendant may initiate first aid to the level of their ability until help can be obtained. The Park Attendant shall provide statements, logs, and other information to be used in the preparation of written incident reports to be completed by government employees.

It may be necessary due to the proposed modernization of Corps facilities and staffing shortages that Park Attendants shall assume a greater roll in informing/educating visitors of rules and regulations when deficiencies are noted. These duties may include but are not limited to the following: Calling a deputy without ranger notification, encouraging compliance with the park's rules and regulations, asking campers to leave the park if continued non-compliance with rules and regulations and any other items that would normally be considered routine ranger duties (except writing warnings and citations). If exercising this level of authority is necessary, Park Attendants will be informed at Park Attendant training.

2.3.10 SAFETY INSPECTIONS. (Excluding Riley Creek Fee Park Attendant) As a part of routine park surveillance duties, each day the Park Attendant shall conduct and document a thorough safety inspection of all park facilities. Inspections shall be performed and documented and safety/maintenance deficiencies shall be reported in accordance with procedures and forms to be furnished at the orientation meeting. This is a critical function performed by park attendants.

2.3.10.1 CAMPSITE SAFETY INSPECTION. The Park Attendant shall make a thorough safety inspection of each campsite each time it is vacated. All hazards shall be corrected or removed before another user occupies a campsite. If any hazard cannot be corrected, the Park Attendant shall close the campsite for use and immediately notify the COR.

2.3.11 RADIO PROCEDURES. The Park Attendant shall remain within hearing distance of the Government-furnished radio in order to respond to calls from Corps Rangers. The radio shall remain on during the entire period from 7:00 AM until 11:00 PM each workday. Radio communications shall be limited to necessary official business only, and shall conform to current Project standards and procedures. The Park Attendant shall respond to any radio communications directed to them.

2.3.12 LOST AND FOUND. The Park Attendant shall process lost and found items reported or detected by himself, the public, Corps employees, or other Park Attendants in accordance with the Park Attendant Manual. Items of significant value shall be maintained in the Park Office safe or in the Park Attendant's residence until they can be turned over to a Corps Ranger. (Items of significant value are: wallets, money, credit cards, rings, watches, jewelry, cameras, expensive articles of clothing, etc.) Corps Rangers shall be notified as soon as possible when items of significant value have been found. Any other items shall be placed in the park lost-and-found box located at the designated exchange point.

2.3.13 LIFE RINGS. The Park Attendant shall be responsible for maintaining the

Government-furnished life rings and jugs on designated posts. If a life ring is removed or destroyed, it shall be replaced immediately by the Park Attendant from a stock of Government-furnished life rings and jugs.

2.3.14 FIREWOOD BOX. (Excluding Riley Creek Custodian Park Attendant) The Park Attendant shall be responsible for unlocking and locking the firewood box in the park.

2.3.15 LP READING. (Excluding Riley Creek Fee Park Attendant) The Park Attendant shall be responsible for reading the gauge on the LP tanks in their parks each week and indicate the reading on a form provided by the government. Anytime the reading is 25% or lower the Park Attendant shall report it to a Ranger.

2.3.16 MISCELLANEOUS. The Park Attendant shall perform miscellaneous duties related to the routine operation of the park. These shall include but are not limited to, restocking brochure racks and posting bulletin boards (Excluding Riley Creek Custodian Park Attendant), delivering emergency messages to campers, gathering and recording data within the park. The Park Attendant shall also maintain a written record of complaints and criticism of any nature from park visitors.

a. **Parking Cars.** The park attendants shall assist in directing the overflow vehicle traffic to the appropriate overflow parking locations during heavy use times. This may include, but is not limited to, the placement of temporary cones, barricades or signs, (provided by the government) to assist in directing the flow of traffic.

2.4 OPENING AND LOCKING THE PARK AND ENTRANCE GATE (Excluding Riley Creek Custodian Park Attendant).

2.4.1 OPENING PROCEDURES. The Park Attendant shall open the park promptly at 7:00 AM each day. Required duties to open the park include opening the entrance gate, recording the vehicle counter reading, and raising the flags.

2.4.2 CLOSING PROCEDURES. The Park Attendant shall close the park promptly at 10:00 PM each day. Required duties to close the park include lowering the flags at dusk, clearing visitors from the day use areas and locking the entrance gate at 10:00 PM.

2.4.2.1 DAY-USE AREA CLOSURES. See site-specific specifications for each Schedule.

2.4.3 ON-CALL PROCEDURES. The Park Attendant shall remain in the park and be on call at the attendant's site during the closed hours from 10:00 PM to 7:00 AM in order to maximize park security and to open the gates in case of emergency (i.e., medical, law enforcement, fire.). The Park Attendant shall open the gates during the closure period, 10:00 PM to 7:00 AM, only in cases of actual bona fide emergencies, or in instances where park visitors are inadvertently locked inside the park. However, under no circumstances shall camper's or day user's vehicles be admitted to the park during the closure period without prior approval from a Corps Ranger.

2.5 DOMESTIC WATER TESTING (Excluding Riley Creek Fee Park Attendant). The Park Attendant shall conduct a test to determine chlorine residual in the domestic water system each day in accordance with procedures to be provided at the orientation meeting. These tests shall be taken at the pump house and should be .40 to .50 mg/l. Higher and lower readings, low chlorine solution level, and other malfunctions shall be reported to the COR immediately for repair. The Park Attendant shall record the chlorine residual reading on a daily report and a monthly report each day as directed during the orientation meeting. The Government will furnish all of the testing and reporting supplies required. The Park Attendant shall not perform any adjustments, alterations, services, or repairs to any portion of the water system or chlorine system without prior approval from the COR.

2.6 CUSTODIAL WORK AT RESTROOMS. (Excludes Riley Creek Fee Park Attendant Except 2.6.6)

2.6.1 REQUIRED FREQUENCIES FOR INSPECTIONS AND ROUTINE CLEANINGS. The Park Attendant shall initially inspect the restrooms between the hours of 7:00 AM and 8:00 AM, and thereafter at least every 3 hours throughout each workday, to insure that the facilities remain stocked with supplies and in a clean and sanitary condition. Any conditions found or reported to the contrary, including but not limited to empty dispensers, plugged plumbing fixtures, or obvious dirt the Park Attendant shall, immediately correct unsanitary or unclean conditions. Any maintenance or repair work beyond Park Attendant's custodial responsibilities shall be put on a work order to be performed by Government personnel. The Park Attendant shall perform routine cleanings in accordance with the Site Specific Specifications.

2.6.2 REQUIRED FREQUENCY FOR MAJOR CLEANINGS. On Wednesday and Saturday during the hours specified for the first routine cleaning, in addition to performing the regularly scheduled routine cleaning requirements, the Park Attendant shall also perform ALL requirements for major cleaning, as specified hereafter.

2.6.3 GENERAL REQUIREMENTS FOR ALL CLEANINGS. During each routine and major cleaning the Park Attendant shall:

- a. Insure that the restroom is clean, sanitary, and fresh smelling. Appearance or smell to the contrary will be considered as evidence of non-compliance with cleaning specifications.
- b. Not use high-pressure sprays or excessive amounts of water inside the restroom building, especially on wood or Formica components.
- c. Unclog plumbing fixtures located above the floor slab, including toilets, urinals, and sinks.
- d. Set up appropriate Government furnished "CLOSED" signs at building

entrances during cleaning, remove signs 15 minutes after completion of cleaning, and store signs in utility room.

e. Dispose of waste cleaning water and cleaning agents by pouring down the drain tile located outside the restroom building. Never pour into toilets, sinks, or floor drains because these chemicals will kill the bacterial action in the septic tanks.

f. Wear rubber gloves during all cleaning operations to prevent possible disease, infection, and skin irritation from cleaning chemicals.

g. Never enter a restroom when it is occupied by anyone of the opposite sex, even if they approve. If a person of the opposite sex refuses to wait and enters during cleaning, the Park Attendant shall immediately exit and wait for them to leave.

2.6.4 REQUIREMENTS FOR ROUTINE CLEANING. The Park Attendant shall perform each of the following work requirements during each routine cleaning:

a. **Sidewalk.** The Park Attendant shall clean the sidewalk apron around the restroom building during each cleaning to remove all dirt, debris, litter, and organic litter. The Park Attendant shall clean sidewalks even when they are wet. Litter on sidewalks shall be picked up and disposed of in accordance with the paragraph: Litter Collection.

b. **Restocking Dispensers.** The Park Attendant shall install a full supply of toilet tissue, paper towels, sanitary napkin disposal bags, refuse receptacle liners, and any other materials necessary for the operation of the restrooms. Wrappers for toilet paper shall be removed before installing in dispenser. Partial rolls of toilet paper that are less than half of a roll will be replaced with a full roll at each cleaning, and the partial roll will be placed on top of the dispenser.

c. **Waste Receptacles.** Waste Receptacles shall include refuse containers, ashtrays, and sanitary napkin disposal containers. The Park Attendant shall: (1) wash and clean the exteriors of all waste receptacles with a germicidal disinfecting, deodorizing, cleaning agent to maintain a clean, fresh smelling, and sanitary condition; (2) bring waste receptacles to a streak and spot free shine; (3) empty waste receptacles during each cleaning; (4) remove refuse in and adjacent to the waste receptacles regardless of volume or source or origin; (5) place a new liner in each refuse or sanitary napkin disposal container each time one is emptied; and (6) deposit old liner with refuse in refuse dumpster. At no time shall bags of refuse be left on the ground awaiting collection beyond the completion of the cleaning. Waste receptacles shall be placed securely on/in their stands and lids must be placed back on the containers as part of each cleaning.

d. **Sinks and Counters.** The Park Attendant shall: (1) remove foreign objects from the sinks and drains; (2) wash and clean the counter top, sinks, faucets, and fittings with germicidal disinfecting, deodorizing, cleaning agent to maintain a clean, fresh smelling, and sanitary condition; (3) bring the counter tops, sinks, faucets, and fittings, including chrome

parts to a streak and spot free shine; and (4) clean underside of counter to remove insects, webs, and dust.

e. **Mirrors.** The Park Attendant shall bring mirrors to a streak and spot free shine.

f. **Fixtures.** Fixtures shall include toilet paper dispensers, paper towel dispensers, shelves, toilet handrails, and clothing hooks. The Park Attendant shall: (1) wash and clean all fixtures with a germicidal disinfecting, deodorizing, cleaning agent to maintain a clean, fresh smelling, and sanitary condition; and (2) bring fixtures to a streak and spot free shine.

h. **Toilets.** The Park Attendant shall: (1) remove foreign objects from the toilets; (2) wash and clean the seats (both top and bottom) and the rest of the toilet (exterior and inside toilet bowl) with a germicidal disinfecting, deodorizing, cleaning agent to maintain a clean, fresh smelling, and sanitary condition; and (3) bring the toilets including the chrome parts to a streak and spot free shine.

i. **Urinals.** The Park Attendant shall: (1) remove foreign objects from the urinals; (2) wash and clean all surfaces on the urinals and walls in the immediate vicinity of the urinals (18" on both sides of the urinal to the floor) with a germicidal disinfecting, deodorizing, cleaning agent to maintain a clean, fresh smelling, and sanitary condition; (3) bring the urinals including chrome parts to a streak and spot free shine; and (4) bring the wall in the immediate vicinity of the urinals to a streak and spot free finish.

j. **Walls, Partitions, Ceilings, Beams, Doors, Benches, Vents, Light Fixtures, Windows, and Window Sills.** The Park Attendant shall: (1) remove graffiti and clean to remove insects, webs, litter, dust, dirt, and organic matter from the walls, partitions, doors, vents, interior light fixtures, benches, windows, window sills, beams and ceilings; and (2) do whatever cleaning and washing is necessary to maintain a clean, fresh smelling, and sanitary condition with a germicidal disinfecting, deodorizing, cleaning agent to the items specified above in part (1).

k. **Floors.** The Park Attendant shall: (1) remove litter, refuse, dirt, mud, sand, needles, and other debris from the floor and drains; (2) wash and clean floors with a germicidal disinfecting, deodorizing, cleaning agent to maintain a clean, fresh smelling, and sanitary condition; and (3) rinse as required and mop or squeegee dry the floors after each washing to a streak and spot free appearance; (4) clean the base of walls, partitions, doors, toilets, and urinals to remove any mop ring deposited during floor cleaning.

l. **Pipe Chase and Utility Rooms.** The Park Attendant shall maintain all pipe chases and utility rooms in a neat and orderly condition.

m. **Spot Cleaning.** The Park Attendant shall perform whatever spot cleaning is necessary to maintain a clean, fresh smelling, and sanitary condition for those items specified in paragraph, Requirements for Major Cleaning, during each routine cleaning.

n. **Replacement of Light Bulbs.** The Park Attendant shall be responsible for replacing burned-out incandescent and fluorescent light bulbs in the restroom building. During cleanings of the restroom building the Park Attendant shall test to see that all lights work. Any burned-out bulbs discovered shall be replaced immediately from a stock of bulbs supplied by the Government.

2.6.5 **REQUIREMENTS FOR MAJOR CLEANING.** The Park Attendant shall perform each of the following work requirements during each major cleaning:

a. **Washing and Cleaning.** In addition to routine cleaning requirements, the Park Attendant shall: (1) wash and clean with a germicidal disinfecting, deodorizing, cleaning agent to maintain a clean, fresh smelling, and sanitary condition; and (2) bring to a streak and spot free finish the following: Waste receptacle interiors (to include only refuse and sanitary napkin disposal containers)

b. **Light Fixtures.** The Park Attendant shall remove light fixture lenses and clean the lenses and light receptacles to remove dust, dirt, insects, webs and other foreign materials. This includes exterior as well as interior lights.

c. **Building Exterior.** The Park Attendant shall wash down with a hose spray and/or hand brush exterior walls, eaves, and sidewalk aprons around the restroom to remove insects, nests, webs, stains, graffiti, or other dirt and debris. *Note: The Park Attendant shall sweep off litter and organic debris before hosing down the sidewalk apron.

d. **Pipe Chase and Utility Rooms.** In addition to normal cleaning requirements, the Park Attendant shall: (1) clean walls, pipes, shelves, water heaters, equipment, and electrical cabinets to leave a clean, dust-free and web-free appearance; (2) clean the janitor sink/mop basin to a clean, fresh smelling, and spot-free appearance; (3) clean the floors to remove dust, dirt, litter and debris.

2.6.6 **CLEANING OF THE PARK OFFICE (Excluding Riley Creek Custodial Park Attendant).** The Park Attendant shall clean the interior and exterior of the Park Office at least weekly, and as often as required to maintain a clean and sanitary condition.

2.7 **LITTER COLLECTION.** The Park Attendant shall pick up, collect, and dispose of litter from the entire recreation area at least once each day. Particular emphasis shall be directed to beach areas where large volumes of litter (organic and non-organic) and objects which pose a hazard to bare feet, such as glass, cans, pull tabs, and bottles must be continuously removed. Litter shall be disposed of in the refuse dumpsters provided and serviced by others. The Park Attendant for the collection of litter may use plastic garbage bags provided by the Government. See Site Specific Specifications for additional litter collection.

2.8 **REFUSE COLLECTION (Excluding Riley Creek Fee Attendant).** The Park

Attendant shall inspect all garbage cans at least once each day. Each can shall be emptied whenever it is over one half full of refuse. Each time a garbage can is emptied, a new plastic garbage bag provided by the Government shall be inserted and the old bag shall be removed and deposited into one of the refuse dumpsters provided and serviced by others. Garbage cans shall be placed securely on their stands, lids shall be placed back on the garbage cans, and dumpster lids shall be closed as part of each daily inspection/collection. Because garbage cans are located in areas not accessible by vehicle, a Government-furnished wheelbarrow and/or utility vehicle will be available for transporting garbage bags from the garbage cans to the dumpsters. NOTE: Experience has shown that the garbage cans located at the beach area fill rapidly during the peak summer months.

2.8.1 ALUMINUM CAN RECYCLE DRUMS. The Park Attendant shall inspect all recycle drums at least once each day. Each drum shall be emptied whenever it is over 3/4 full of aluminum cans. Each time the drum is emptied, a new plastic garbage bag provided by the Government shall be used and the full bags shall be stored in the locked dumpster and turned over to the volunteer group assigned to the park.

2.8.2 DUMPSTER INSPECTION AND UPKEEP. At least twice each week, on days specified by the Park Attendant Manual, the Park Attendant shall inspect each refuse dumpster and complete an inspection report indicating which dumpsters were emptied by others, as well as any dumpsters which were not emptied as scheduled. The Park Attendant shall insure that dumpster lids are maintained in the closed position. The Park Attendant shall install deodorizer/insecticide provided by the Government as often as required to insure effective odor and insect control.

2.8.3 CIGARETTE RECEPTACLES. The Park Attendant shall inspect the cigarette receptacles located at restrooms and park office at least once each day. Each cigarette receptacle shall be emptied of butts and litter. The Park Attendant shall fill the can with sand to ensure a safe receptacle for cigarette butts.

2.9 CAMPSITE AND PICNIC SITE CUSTODIAL WORK (Excluding Riley Creek Fee Park Attendant).

2.9.1 REQUIRED FREQUENCY OF CLEAN UP. The Park Attendant shall clean each campsite as soon as possible each time the site becomes vacant in order to provide a clean and sanitary facility for the next camper. Picnic sites shall be inspected daily, and cleaned as often as required to maintain a clean and sanitary condition.

2.9.2 LITTER. Litter and refuse shall be collected and removed as required by paragraph 2.7, **Litter Collection.**

2.9.3 FIRE RINGS AND GRILLS. The fire rings and/or waist-high grills shall be cleaned by removing ashes and other refuse daily for the waist-high grills and each time the site becomes vacant for the site fire rings. Scrape to remove any caked-on debris on fire rings and/or waist-high grills once each week. Ashes shall be placed into refuse dumpsters only after they have cooled sufficiently to pose no threat of starting a dumpster fire. Any

firewood shall be stacked neatly near the fire ring or grill. Any unauthorized or makeshift fire rings shall be entirely removed. The Park Attendant shall not lift or raise the base of, nor remove gravel from, any ground-mounted fire ring during cleaning procedures.

2.9.4 PICNIC TABLES. The picnic table shall be cleaned by sweeping, and as required by washing with water and a cleaning agent.

2.9.5 GROUNDS. The grounds within the campsite or picnic site zone of impact shall be raked to remove litter, debris, needles, ashes, and signs of makeshift fire rings and to smooth the soil surface. The area within a 4-foot radius around the fire ring or grill shall be raked down to mineral soil to reduce fire hazard.

2.9.6 NAILS. All nails shall be removed from trees.

2.9.7 CLEANING SUPPLIES. Government-furnished cleaning supplies, garbage bags, and hand tools including shovels, rakes, brooms, wheelbarrow, and claw hammer, may be used by the Park Attendant to perform campsite and picnic site maintenance.

2.10 PUMPHOUSE AND STORAGE SHED (Excluding Riley Creek Fee Attendant). The Park Attendant shall clean the interior and exterior of the pump house and storage shed on a weekly or as-needed basis. The interior walls, ceiling, electrical panels, control panels, plumbing, water tanks, pumps, compressors, and ventilators shall be cleaned, to remove dust, dirt, insects, and webs. The floor shall be swept and washed as needed. Exterior walls and eaves shall be washed down with a hose spray and/or hand brushed to remove insects, nests, webs, dirt, and debris.

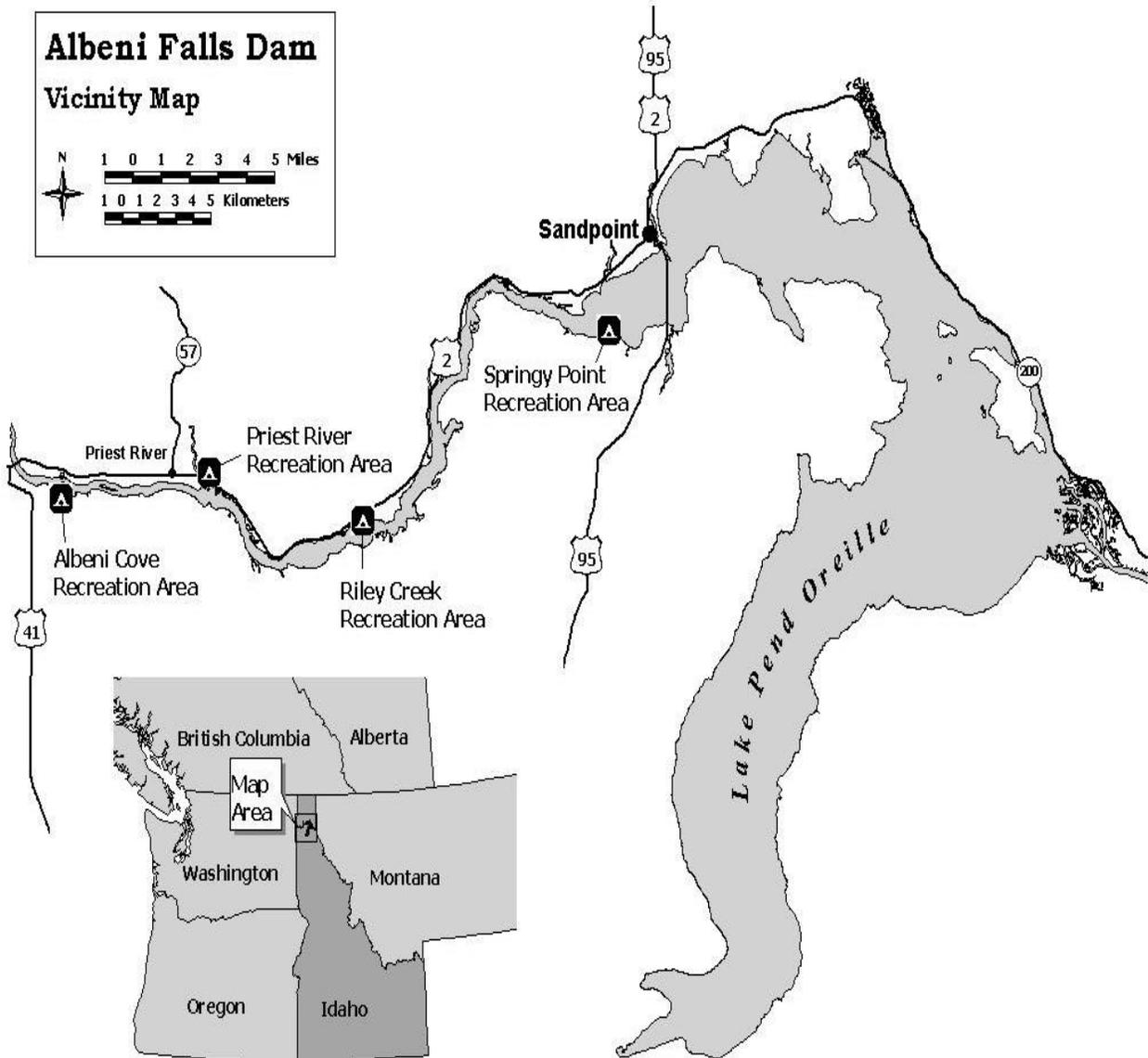
2.11 SWEEPING. The Park Attendant shall sweep sidewalks, walkways, paved trails adjacent to restrooms, stairways, and dumpster pads, on a weekly or as-needed basis, to remove needles, dirt, gravel, litter, and other debris. Sweeping of roadways and parking lots is not a requirement of this contract and will be performed by others.

2.12 DEBRIS REMOVAL. The Park Attendant shall remove debris, including tree limbs, brush and aquatic weeds, from roadways, parking lots, sidewalks, walkways, trails, campsites, picnic sites, beaches, and other public use facilities as often as required. The most significant requirement for debris removal will normally occur following windstorms. Debris removed shall be deposited in an area(s) designated by the COR. The Park Attendant shall immediately notify the COR in the event of large limbs, fallen trees or large amounts of aquatic weeds which cannot be removed without the use of chainsaws and/or other equipment. Removal of these items is not a requirement of this contract and will be performed by others.

2.13 WATER HYDRANT AND DRINKING FOUNTAIN (Excluding Riley Creek Fee Attendant). The Park Attendant shall clean the concrete or gravel drain pads for all water hydrants and drinking fountains as often as required to maintain a clean and sanitary condition, free of all debris, refuse, litter, and food remnants. The Park Attendant shall clean

drinking fountains by removing foreign objects and bringing fountains to a streak and spot free shine.

2.14 **POST MAINTENANCE.** The Park Attendant shall straighten and re-tamp any sign posts, barrier posts, and campsite number posts which are out of plumb as often as required to maintain vertical posts in a plumb position. A Government-furnished level and hand tools may be used by the Park Attendant to perform this work requirement.



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WAGE DETERMINATION NO: 94-2159 REV (17) AREA: ID,STATEWIDE

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REGISTER OF WAGE DETERMINATIONS UNDER

U.S. DEPARTMENT OF LABOR

FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL

WASHINGTON D.C. 20210

William W.Gross
Director

Division of
Wage Determinations

Wage Determination No.: 1994-2159
Revision No.: 17
Date Of Last Revision: 07/03/2001

State: Idaho Area: Idaho Statewide

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION TITLE	MINIMUM WAGE RATE
Administrative Support and Clerical Occupations	
Accounting Clerk I	7.22
Accounting Clerk II	8.87
Accounting Clerk III	9.98
Accounting Clerk IV	10.89
Court Reporter	15.67
Dispatcher, Motor Vehicle	12.77
Document Preparation Clerk	8.68
Duplicating Machine Operator	8.68
Film/Tape Librarian	8.80
General Clerk I	7.38
General Clerk II	8.30
General Clerk III	9.11
General Clerk IV	10.10
Housing Referral Assistant	11.28
Key Entry Operator I	8.43
Key Entry Operator II	9.24
Messenger (Courier)	8.21
Order Clerk I	9.03
Order Clerk II	9.91
Personnel Assistant (Employment) I	7.91
Personnel Assistant (Employment) II	8.77
Personnel Assistant (Employment) III	9.77
Personnel Assistant (Employment) IV	10.85
Production Control Clerk	12.68
Rental Clerk	10.03
Scheduler, Maintenance	10.03
Secretary I	10.03
Secretary II	10.56
Secretary III	11.28
Secretary IV	12.52
Secretary V	13.81
Service Order Dispatcher	11.79
Stenographer I	13.59
Stenographer II	15.11
Supply Technician	12.52
Survey Worker (Interviewer)	8.51

Switchboard Operator-Receptionist	8.80
Test Examiner	10.56
Test Proctor	10.56
Travel Clerk I	8.63
Travel Clerk II	9.06
Travel Clerk III	9.83
Word Processor I	9.41
Word Processor II	9.71
Word Processor III	10.31
Automatic Data Processing Occupations	
Computer Data Librarian	8.80
Computer Operator I	8.60
Computer Operator II	11.63
Computer Operator III	13.59
Computer Operator IV	16.60
Computer Operator V	16.75
Computer Programmer I (1)	12.87
Computer Programmer II (1)	18.39
Computer Programmer III (1)	19.40
Computer Programmer IV (1)	22.20
Computer Systems Analyst I (1)	16.78
Computer Systems Analyst II (1)	19.58
Computer Systems Analyst III (1)	23.37
Peripheral Equipment Operator	10.48
Automotive Service Occupations	
Automotive Body Repairer, Fiberglass	14.82
Automotive Glass Installer	12.83
Automotive Worker	11.54
Electrician, Automotive	12.97
Mobile Equipment Servicer	10.37
Motor Equipment Metal Mechanic	12.97
Motor Equipment Metal Worker	11.54
Motor Vehicle Mechanic	12.97
Motor Vehicle Mechanic Helper	9.85
Motor Vehicle Upholstery Worker	10.90
Motor Vehicle Wrecker	11.54
Painter, Automotive	12.32
Radiator Repair Specialist	12.52
Tire Repairer	10.02
Transmission Repair Specialist	12.97
Food Preparation and Service Occupations	
Baker	10.33
Cook I	7.70
Cook II	8.94
Dishwasher	7.20
Food Service Worker	6.57
Meat Cutter	12.63
Waiter/Waitress	7.64
Furniture Maintenance and Repair Occupations	
Electrostatic Spray Painter	12.32
Furniture Handler	10.87
Furniture Refinisher	12.32
Furniture Refinisher Helper	10.87
Furniture Repairer, Minor	10.90
Upholsterer	12.32
General Services and Support Occupations	
Cleaner, Vehicles	7.20

Elevator Operator	7.69
Gardener	9.84
House Keeping Aid I	7.24
House Keeping Aid II	7.64
Janitor	7.69
Laborer, Grounds Maintenance	8.33
Maid or Houseman	6.42
Pest Controller	9.39
Refuse Collector	10.16
Tractor Operator	10.95
Window Cleaner	8.11
Health Occupations	
Dental Assistant	10.93
Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	11.87
Licensed Practical Nurse I	10.02
Licensed Practical Nurse II	11.23
Licensed Practical Nurse III	12.57
Medical Assistant	9.77
Medical Laboratory Technician	13.06
Medical Record Clerk	11.24
Medical Record Technician	13.54
Nursing Assistant I	7.63
Nursing Assistant II	8.58
Nursing Assistant III	9.36
Nursing Assistant IV	10.50
Pharmacy Technician	12.19
Phlebotomist	11.24
Registered Nurse I	16.57
Registered Nurse II	18.89
Registered Nurse II, Specialist	18.89
Registered Nurse III	22.50
Registered Nurse III, Anesthetist	40.43
Registered Nurse IV	25.20
Information and Arts Occupations	
Audiovisual Librarian	14.70
Exhibits Specialist I	11.27
Exhibits Specialist II	14.41
Exhibits Specialist III	16.15
Illustrator I	10.01
Illustrator II	12.80
Illustrator III	14.34
Librarian	16.23
Library Technician	8.80
Photographer I	9.75
Photographer II	12.46
Photographer III	13.97
Photographer IV	17.18
Photographer V	21.12
Laundry, Dry Cleaning, Pressing and Related Occupations	
Assembler	6.50
Counter Attendant	6.47
Dry Cleaner	7.69
Finisher, Flatwork, Machine	6.47
Presser, Hand	6.47
Presser, Machine, Drycleaning	6.47
Presser, Machine, Shirts	6.47
Presser, Machine, Wearing Apparel, Laundry	6.47

Sewing Machine Operator	8.18
Tailor	8.68
Washer, Machine	6.78
Machine Tool Operation and Repair Occupations	
Machine-Tool Operator (Toolroom)	12.32
Tool and Die Maker	18.45
Material Handling and Packing Occupations	
Forklift Operator	10.75
Fuel Distribution System Operator	10.59
Material Coordinator	12.68
Material Expediter	12.68
Material Handling Laborer	9.67
Order Filler	10.95
Production Line Worker (Food Processing)	10.35
Shipping Packer	10.20
Shipping/Receiving Clerk	10.86
Stock Clerk (Shelf Stocker; Store Worker II)	11.54
Store Worker I	9.04
Tools and Parts Attendant	10.39
Warehouse Specialist	10.39
Mechanics and Maintenance and Repair Occupations	
Aircraft Mechanic	17.00
Aircraft Mechanic Helper	11.00
Aircraft Quality Control Inspector	18.31
Aircraft Servicer	14.00
Aircraft Worker	14.82
Appliance Mechanic	12.32
Bicycle Repairer	9.30
Cable Splicer	14.91
Carpenter, Maintenance	13.75
Carpet Layer	13.27
Electrician, Maintenance	17.15
Electronics Technician, Maintenance I	13.85
Electronics Technician, Maintenance II	20.00
Electronics Technician, Maintenance III	23.69
Fabric Worker	11.62
Fire Alarm System Mechanic	12.97
Fire Extinguisher Repairer	10.97
Fuel Distribution System Mechanic	12.97
General Maintenance Worker	11.54
Heating, Refrigeration and Air Conditioning Mechanic	14.59
Heavy Equipment Mechanic	15.48
Heavy Equipment Operator	14.56
Instrument Mechanic	17.86
Laborer	9.69
Locksmith	13.14
Machinery Maintenance Mechanic	14.04
Machinist, Maintenance	14.87
Maintenance Trades Helper	9.85
Millwright	15.80
Office Appliance Repairer	13.51
Painter, Aircraft	12.32
Painter, Maintenance	12.32
Pipefitter, Maintenance	17.54
Plumber, Maintenance	16.67
Pneudraulic Systems Mechanic	12.97
Rigger	13.88

Scale Mechanic	11.54
Sheet-Metal Worker, Maintenance	13.13
Small Engine Mechanic	11.54
Telecommunication Mechanic I	14.91
Telecommunication Mechanic II	17.03
Telephone Lineman	14.91
Welder, Combination, Maintenance	12.97
Well Driller	14.92
Woodcraft Worker	13.88
Woodworker	10.48
Miscellaneous Occupations	
Animal Caretaker	7.44
Carnival Equipment Operator	8.50
Carnival Equipment Repairer	10.27
Carnival Worker	7.20
Cashier	7.14
Desk Clerk	6.94
Embalmer	16.83
Lifeguard	9.02
Mortician	19.35
Park Attendant (Aide)	11.32
Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	8.69
Recreation Specialist	11.95
Recycling Worker	10.31
Sales Clerk	7.80
School Crossing Guard (Crosswalk Attendant)	8.28
Sport Official	9.02
Survey Party Chief (Chief of Party)	14.81
Surveying Aide	10.04
Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	13.46
Swimming Pool Operator	10.01
Vending Machine Attendant	9.77
Vending Machine Repairer	11.51
Vending Machine Repairer Helper	8.50
Personal Needs Occupations	
Child Care Attendant	6.52
Child Care Center Clerk	10.70
Chore Aid	7.39
Homemaker	7.25
Plant and System Operation Occupations	
Boiler Tender	13.83
Sewage Plant Operator	12.97
Stationary Engineer	14.91
Ventilation Equipment Tender	10.47
Water Treatment Plant Operator	12.97
Protective Service Occupations	
Alarm Monitor	10.24
Corrections Officer	18.00
Court Security Officer	19.14
Detention Officer	18.00
Firefighter	18.02
Guard I	8.92
Guard II	12.43
Police Officer	21.40
Stevedoring/Longshoremen Occupations	
Blocker and Bracer	11.50
Hatch Tender	13.09

Line Handler	11.22
Stevedore I	11.18
Stevedore II	12.23
Technical Occupations	
Air Traffic Control Specialist, Center (2)	27.00
Air Traffic Control Specialist, Station (2)	18.62
Air Traffic Control Specialist, Terminal (2)	20.50
Archeological Technician I	12.23
Archeological Technician II	13.67
Archeological Technician III	16.95
Cartographic Technician	13.46
Civil Engineering Technician	15.73
Computer Based Training (CBT) Specialist/ Instructor	15.68
Drafter I	12.98
Drafter II	14.13
Drafter III	18.04
Drafter IV	20.17
Engineering Technician I	10.72
Engineering Technician II	11.68
Engineering Technician III	14.91
Engineering Technician IV	16.72
Engineering Technician V	19.62
Engineering Technician VI	20.69
Environmental Technician	15.91
Flight Simulator/Instructor (Pilot)	17.31
Graphic Artist	15.45
Instructor	15.68
Laboratory Technician	13.06
Mathematical Technician	16.72
Paralegal/Legal Assistant I	11.54
Paralegal/Legal Assistant II	13.52
Paralegal/Legal Assistant III	15.69
Paralegal/Legal Assistant IV	20.00
Photooptics Technician	19.22
Technical Writer	19.46
Unexploded (UXO) Safety Escort	17.16
Unexploded (UXO) Sweep Personnel	17.16
Unexploded Ordnance (UXO) Technician I	17.16
Unexploded Ordnance (UXO) Technician II	20.76
Unexploded Ordnance (UXO) Technician III	24.88
Weather Observer, Combined Upper Air and Surface Programs (3)	14.74
Weather Observer, Senior (3)	18.01
Weather Observer, Upper Air (3)	14.74
Transportation/ Mobile Equipment Operation Occupations	
Bus Driver	10.60
Parking and Lot Attendant	7.01
Shuttle Bus Driver	9.28
Taxi Driver	8.49
Truckdriver, Heavy Truck	13.43
Truckdriver, Light Truck	9.28
Truckdriver, Medium Truck	10.16
Truckdriver, Tractor-Trailer	13.43

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.02 an hour or \$80.80 a week or \$350.13 a month.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3

weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span

of continuous service with the present contractor or successor, wherever employed, and with

the predecessor contractors in the performance of similar work at the same Federal

facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King

Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus

Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for

any of the named holidays another day off with pay in accordance with a plan communicated

to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as

numbered):

1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is

entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the

rate of basic pay plus a night pay differential amounting to 10 percent of the rate of

basic pay.

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular

tour of duty, you will earn a night differential and receive an additional 10% of basic pay

for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a

week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of

basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work

which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is

considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed

in a position that represents a high degree of hazard including working with or in close

proximity to explosives and incendiary materials involved in research, testing, manufacturing, inspection, renovation, maintenance, and disposal. Such as:

Screening,

blending, dying, mixing, and pressing of sensitive explosives pyrotechnic compositions such

as lead azide, black powder and photoflash power. All dry-house activities involving

propellants or explosives. Demilitarization, modification, renovation, demolition, and

maintenance operations on sensitive explosives and incendiary materials. All operations

involving regarding and cleaning of artillery ranges.
A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard. Including working with or in close proximity to explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation and, possibly adjacent employees, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used.
All operations involving, unloading, storage, and hauling of explosive and incendiary ordnance material other than small arms ammunition. (Distribution of raw nitroglycerine is covered under high degree hazard.)

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance: The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** NOTES APPLYING TO THIS WAGE DETERMINATION ****

Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30

days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the

action, together with the agency's recommendations and pertinent information including the

position of the contractor and the employees, to the Wage and Hour Division, Employment

Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of

Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves

the action via transmittal to the agency contracting officer, or notifies the contracting

officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations"

(the Directory) should be used to compare job definitions to insure that duties requested

are not performed by a classification already listed in the wage determination.

Remember,

it is not the job title, but the required tasks that determine whether a class is included

in an established wage determination. Conformances may not be used to artificially split,

combine, or subdivide classifications listed in the wage determination.

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