



RFQ No. DACW67-02-Q-0020

**US Army Corps  
of Engineers®**  
Seattle District

AMENDMENT 0001

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**Project: PARK ATTENDANTS**

**Location: VARIOUS CAMPGROUNDS AT ALBENI FALLS, IDAHO**

**SERVICE SOLICITATION  
AND SPECIFICATIONS**

**Closing Date: 25 JANUARY 2002**  
**Closing Time: 1:00PM LOCAL TIME**

**REMARKS: Quotes may be faxed to (206) 764-6817, Attention: Susan Newby, or mailed to US Army, Corps of Engineers, Seattle District, Attention: Susan Newby, P.O. Box 3755, Seattle, WA 98124-3755.**

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 14-Jan-2002	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO.(If applicable)
6. ISSUED BY USA ENGINEER DISTRICT, SEATTLE ATTN: CENWS-CT P.O. BOX 3755 SEATTLE WA 98124-3755		CODE DACW67	7. ADMINISTERED BY (If other than item 6) CODE  <b>See Item 6</b>	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)			X	9A. AMENDMENT OF SOLICITATION NO. DACW67-02-Q-0020
			X	9B. DATED (SEE ITEM 11) 28-Dec-2001
				10A. MOD. OF CONTRACT/ORDER NO.
				10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended.				
Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A.THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B.THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C.THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D.OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) SEE ATTACHED CONTINUATION SHEET  POC: SUSAN NEWBY (206) 764-6780				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED	
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	16-Jan-2002	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

- a. The purpose of this amendment is to replace Section SF 30 of the solicitation, to replace the current questionnaires, to change each Schedule to reflect the corrected number of days for the second option period of Schedules A, B, C, and D, to correct the period of performance for Base plus the two Option periods, to include the calendars for Schedule D, and to replace pages 500, 501, 513 and 518 for the Solicitation Scope of Work.
- 1) The current Section SF 30 is replaced with the attached Section SF 30; **note that each deletion is lined out, replaced by underlined words, and the page that have changes has a horizontal line on the right of the paragraphs.** Importantly, offerors must read the attached Section SF 30 carefully for there are additional information that must be submitted with each quote.
  - 2) The current questionnaires (set of 3) are replaced by the attached questionnaires, referencing each Schedule. If you are quoting for Schedule A, there are three (3) attached questionnaires that are titled as Schedule A, that you must complete the top section and submit with your quote. The above direction reflects also the other schedules.
  - 3) Schedules A, B and C has been changed to correct the number of days for the second option periods for quoting purposes. Schedule D has been changed to reflect the correct period of performance, and to reflect the corrected number of days for the second option period.
  - 4) The 2002, 2003 and 2004 Calendars are added to Schedule D-1 and D-2 for quoting purposes.
  - 5) Replace Pages 500, 501, 513, and 518 of the Scope of Work; **note that each deletion is lined out and a horizontal line on the right of each page, reflects the changes.**
  - 6) Replace 2002 and 2003 Calendars for Schedule C – Riley Creek Fee Park Attendant; the Start Date for both calendars have been changed to reflect the actual Start Date.
- b. The Offer due date remains unchanged to 25 January 2002, to be received by this office by 1:00PM Local Time.
- c. The terms and conditions of this solicitation remain unchanged.
- d. There are no other changes as a result of this amendment.

Changes in Section SF 30

## NAICS Coding versus SIC Coding

**The computer program used to generate this document does not allow completion of Block 10, Standard Form (SF) 1449, with a NAICS code. The SIC Code, 7349, under Block 10, shall be read as if completed with the NAICS code 561790. The size standard is \$5.0 Million.**

\*\*\*\*\*  
**\*\*NOTE\*\***  
\*\*\*\*\*

**QUOTES ARE DUE INTO THIS OFFICE  
NO LATER THAN  
JANUARY 25, 2001  
AT  
1:00PM LOCAL TIME**

INFORMATION FOR WRITTEN QUOTES:

- Please note the following changes, clarifications, or additions to the terms in various provisions and clauses included in this solicitation.
- Whenever the words "offer", "proposal", "offerors", or similar terms are used in this solicitation, they shall be read to mean "quote", "quotation", "quoter", or similar corresponding term to reflect that this solicitation is a Request for Quotations (RFQ), not a Request for Proposals (RFP).
- Since this solicitation is a RFQ instead of an RFP, paragraphs (g) and (h) of FAR 52.212-1 are deleted.

**PROSPECTIVE OFFERORS:** THE DIRECTOR OF DEFENSE PROCUREMENT HAS ISSUED A FINAL RULE AMENDING THE DEFENSE FEDERAL ACQUISITION REGULATION SUPPLEMENT (DFARS) THAT REQUIRES CONTRACTORS TO BE REGISTERED IN THE DOD CENTRAL CONTRAL CONTRACTOR REGISTRATION (CCR) FOR AWARDS RESULTING FROM SOLICITATION ISSUED AFTER MAY 31, 1998. THIS RULE EFFICIENTLY IMPLEMENTS THE DEBT COLLECTION IMPROVEMENT ACT OF 1996 AS IT REQUIRES CONTRACTORS TO BE REGISTERED IN CCR FOR CONSIDERATION OF FUTURE SOLICITATIONS, AWARDS AND PAYMENT. REGISTRATION IS REQUIRED PRIOR TO AWARD OF ANY CONTRACT, BASIC AGREEMENT, BASIC ORDERING AGREEMENT OR BLANKET PURCHASE AGREEMENT FROM A SOLICITATION ISSUED AFTER MAY 31, 1998. NO CONTRACT AWARD WILL BE MADE TO AN UNREGISTERED CONTRACTOR. INTERNET ACCESS ALLOWS YOU TO REGISTER BY COMPLETING AN ELECTRONIC ON-LINE REGISTRATION APPLICATION FROM CCR HOMEPAGE AT <http://www.ccr2000.com/>. FOR FURTHER ASSISTANCE IN COMPLETING YOUR ON-LINE REGISTRATION, CONTACT THE NEAREST PROCUREMENT TECHNICAL ASSISTANCE CENTER (PTAC) NEAR YOU. A LIST OF THE NEAREST PTAC IS LOCATED AT: <http://www.rcacwv.com/ptac.htm>.

CONTRACTOR MUST PROVIDE DUN AND BRADSTREET NUMBER:

\_\_\_\_\_  
If contractor does not have DUNS number, contractor may register in CCR to retrieve a number (see internet address above, or you may call 888-333-0505).

CONTRACTOR MUST PROVIDE TAX IDENTIFICATION NUMBER:  
\_\_\_\_\_

**PERIOD OF PERFORMANCE:** PARK ATTENDANT SERVICES SHALL COMMENCE DURING THE FOLLOWING PERIODS. ~~ARRIVAL AT CAMPSITES MUST BE TWO WEEKS PRIOR TO EACH PERIOD.~~

~~BASE PERIOD: 6 MAY 2002 – 10 SEPTEMBER 2002~~

~~FIRST (1<sup>ST</sup>) OPTION PERIOD: 5 MAY 2003 – 9 SEPTEMBER 2003~~

~~SECOND (2<sup>ND</sup>) OPTION PERIOD: 3 MAY 2004 – 14 SEPTEMBER 2004~~

~~ARRIVAL AT CAMPSITES MUST BE THE THURSDAY OR FRIDAY PRIOR TO COMMENCEMENT OF EACH PERIOD. SEE SCHEDULES A, B, C, AND D FOR BASE PLUS FIRST AND SECOND OPTION PERFORMANCE PERIODS.~~

**NOTE:** Responses via Non-Facnet and Facnet will be accepted through the Seattle District office. This Request for Quotations (RFQ) is considered for Small Business Set-Aside Only; Large Business will not be considered. EDI contractor MUST request for the specifications and wage determination. Failure to do so will result in rejection of offers. Upon requesting a copy of the RFQ, the point of contact is:

SUSAN NEWBY, Contract Specialist

CONTRACTING WEB ADDRESS: <http://www.nws.usace.army.mil/>

(Click on Contract and Bid Information)

E-MAIL ADDRESS: [Susan.F.Newby@nws02.usace.army.mil](mailto:Susan.F.Newby@nws02.usace.army.mil)

TELEPHONE: (206) 764-6780 FACSIMILE: (206) 764-6817

**ITEMS TO SUBMIT WITH QUOTE:**

~~**Offerors must read the Solicitation prior to quoting. Representations and Certifications contained herein must be completed by quoters and returned with offers. All potential offerors must submit all pages the offeror has written information specifically for one schedule chosen. Each schedule has three pages for each reference you are providing. There is also a page for your narrative that must be submitted; if you need more pages to fully describe your past experience, you may submit up to three (3) pages of typed or manual written information to describe the experience. All offerors may quote on all schedules and each schedule includes two option periods; however, only one offeror will be awarded on one schedule. The Offeror Representations and Certifications must be completed and submitted with quote. Failure to do so may result in rejection of offers. The Representations and Certifications are located from pages 42 through 49, Federal Acquisition Regulation (FAR) Clause 52.212-3, of the Solicitation; please read carefully the items to fill out.**~~

~~**Offerors must quote on all line items per Schedule. Each schedule includes option periods. One Offeror will be awarded NO more than one contract. Offerors must read the Solicitation prior to quoting. Representations and Certifications contained herein must be completed by quoters and returned with offers.**~~

Any amendments that will follow, will be accepted until the time and date of closing.

Amendments must be acknowledged by signing the front page of the Standard Form (SF) 30, Amendment of Solicitation/Modification of Contract.

**SITE VISIT: RECOMMEND THAT ALL POTENTIAL OFFERORS VISIT THE SITE PRIOR TO SUBMITTING THEIR OFFER.**

POINT OF CONTACT: Park Ranger  
Albeni Falls Dam  
2376 E Hwy 2  
Oldtown, ID 83822  
(208) 437-3133

SELF-CONTAINED RECREATION VEHICLE DESCRIPTION. The offeror must provide a complete description of the self-contained recreation vehicle intended for use at the Government site as referenced in attached Statement of Work. This description shall accompany and be provided with offer as follows:

MAKE: \_\_\_\_\_

MODEL: \_\_\_\_\_

LENGTH: \_\_\_\_\_

MEET'S SELF-CONTAINED CLASSIFICATION:  YES  NO

OTHER COMMENTS: \_\_\_\_\_

**INSURANCE:** The potential Offeror must procure and maintain during the entire period of performance under this contract, the following insurance:

- a. Coverage complying with the State Laws governing insurance requirements pertaining to Workman's Compensation and Employer's Liability Insurance.
- b. Bodily Injury Liability Insurance with minimum limits of \$300,000.00 per occurrence must be required on the comprehensive form of the policy.
- c. Automobile Bodily Injury and Property Damage liability with minimum limits of \$100,000.00 per person and \$300,000.00 per occurrence for bodily injury liability shall be required.

Prior to the commencement of work hereunder, the Awardee must furnish to the Contracting Officer Representative, a certificate or written statement of the above – required insurance. Policies evidencing required insurance shall remain in effect for the entire period of the contract. The Awardee is required to notify the Contracting Officer Representative in writing of any cancellation or material change in the policies adversely affecting the interest of the Government within thirty (30) days of said cancellation or material change.

## Instructions on FAR 52.212-2, Evaluation – Commercial Items (Jan 1999).

This request for quotation contains Evaluation Factors for the Park Attendant Services identified in the Scope of Work. The Government reserves the right to make an award, which will be determined, the most advantageous to the Government based on Best Value evaluation factors.

The following factors shall be used to evaluate offers:

In accordance with the provisions contained herein, award will be made to a single offeror for each Schedule. The Government will select the most advantageous offer based on technical merit and cost. No quote shall be accepted that does not contain the total amount of work specified in this solicitation required for the schedule or job you are quoting on. To be considered for award, quotes shall conform to the terms and conditions contained in this solicitation. The evaluation process used to determine the most advantageous offer is as follows:

1. **Selection Board:** Contracting Officer may establish a selection board to conduct an evaluation of each quote received in response to this solicitation. The evaluation will be based exclusively on the merits and **written** content of the quote. The Board will not consider any information incorporated by reference or otherwise referred to.
2. **Evaluation Factors:** The Evaluation Criteria is Past Experience and Past Performance. Based on the criteria below, overall ratings are evaluated as follows:
  - a. PAST PERFORMANCE – Offerors must submit completed questionnaires (Contractor's Past Performance: forms are attached for each Schedule) for services, similar in accordance with ~~to~~ the scope of work for this solicitation, for other agencies or companies. No less than three (3) references of projects you have completed work with, will be submitted. ~~These projects must have been completed within the last five (5) years.~~

The upper part of the questionnaire will be completed by offerors, and the bottom half of questionnaire (interview questions) will be completed by the Government by contacting the references provided by offeror. The point of contact you include on the questionnaire will be contacted and will be asked the ~~following~~ questions located on each questionnaire for each Schedule. POC's responses shall be able to provide an overall rating:

- ~~1.Customer service skills.~~
- ~~2.Technical ability.~~
- ~~3.Technical performance, in relation to record keeping and collection and depositing of fee.~~
- ~~4.Ability to remain calm and pleasant under stressful conditions.~~
- ~~5.Ability to manage a reservation system.~~
- ~~6.Ability to perform custodial duties and maintain a clean/safe recreation environment.~~

Excellent: Exceeds requirements

Fair: Meets requirements

Unsatisfactory: Requirements not met.

Ratings provided by references will be determined by the Selection Board. The board will utilize the following rating system:

1. Green – Evaluated for exceeding requirements.
2. Amber – Evaluated on meeting requirements.
3. Red – Evaluated on not meeting requirements.

**PAST EXPERIENCE** – It is highly essential to provide sufficient material on the Evaluation Past Experience narrative (see attached page). Consideration will be given to the relevance, quality and depth of experience and qualifications required by the offeror for each key position. The greater relevance, quality, depth of experience and the qualifications required by the offeror, the higher the rating assigned.

3. **Price:** Price of the contract is considered secondary to the technical factors and will be independently evaluated to determine whether the proposed price is complete and reasonable and to aid in the determination of the offeror's understanding of the work and ability to perform the contract. Price will be evaluated but will not be scored.
4. **Basis of Award:** Only one contract will be awarded to only one offeror for each Schedule. Award shall be made to a higher rated offeror and may be awarded to a higher priced offeror if the offer is sufficiently more advantageous to the Government, inasmuch, to justify the payment of a higher price. The degree of importance of cost as a factor shall become more important when qualifications, past experience and performance are relatively equal in merit. Prices quoted for this project reflects all cost associated with the work required to complete the tasks identified in the Scope of Work and will be evaluated to reflect the Contractor's understanding of the project requirements, as well as the potential to provide the Best Value to the Government.

**PRICE HISTORY:**

2001	Rover Fee/Custodian	85.5 Days	\$11,937.50
2001	Riley Creek Fee	90.5 Days	\$12,550.00
2001	Riley Creek Custodian	89.5 Days	\$ 9,497.25
2001	Albeni Cove Fee/Custodian	97.5 Days	\$11,212.50

**QUESTIONNAIRE – CONTRACTOR’S PAST PERFORMANCE  
FOR SCHEDULE A: ALBENI COVE FEE/CUSTODIAN  
(OFFERORS MUST COMPLETE THIS PORTION)**

#1

REFERENCE NAME: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

DATE CALLED OR FAXED: \_\_\_\_\_

-----  
**INTERVIEW QUESTIONS  
CONTRACTOR’S PAST PERFORMANCE  
(GOVERNMENT WILL COMPLETE THIS PORTION)**

REFERENCE CONTACTED: \_\_\_\_\_

1. How would you rate in terms of Customer Service Skills?

 Excellent  Fair  Unsatisfactory

Comments:

2. How would you rate in terms of Technical Ability in utilizing computers and automated equipment?

 Excellent  Fair  Unsatisfactory

Comments:

3. How would you rate their technical performance as it relates to record keeping and collection and depositing of fees?

 Excellent  Fair  Unsatisfactory

Comments:

4. How would you rate their ability to remain calm and pleasant under stressful conditions?

 Excellent  Fair  Unsatisfactory

Comments:

5. How would you rate their ability to manage a reservation system?

 Excellent  Fair  Unsatisfactory

Comments:

6. How would you rate their ability to perform custodial duties and maintain a clean/safe recreation environment?

 Excellent  Fair  Unsatisfactory

Comments:

**QUESTIONNAIRE – CONTRACTOR’S PAST PERFORMANCE  
FOR SCHEDULE A: ALBENI COVE FEE/CUSTODIAN  
(OFFERORS MUST COMPLETE THIS PORTION)**

#2

REFERENCE NAME: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

DATE CALLED OR FAXED: \_\_\_\_\_  
-----

**INTERVIEW QUESTIONS  
CONTRACTOR’S PAST PERFORMANCE  
(GOVERNMENT WILL COMPLETE THIS PORTION)**

REFERENCE CONTACTED: \_\_\_\_\_

1. How would you rate in terms of Customer Service Skills?

 Excellent  Fair  Unsatisfactory

Comments:

2. How would you rate in terms of Technical Ability in utilizing computers and automated equipment?

 Excellent  Fair  Unsatisfactory

Comments:

3. How would you rate their technical performance as it relates to record keeping and collection and depositing of fees?

 Excellent  Fair  Unsatisfactory

Comments:

4. How would you rate their ability to remain calm and pleasant under stressful conditions?

 Excellent  Fair  Unsatisfactory

Comments:

5. How would you rate their ability to manage a reservation system?

 Excellent  Fair  Unsatisfactory

Comments:

6. How would you rate their ability to perform custodial duties and maintain a clean/safe recreation environment?

 Excellent  Fair  Unsatisfactory

Comments:

**QUESTIONNAIRE – CONTRACTOR’S PAST PERFORMANCE  
FOR SCHEDULE A: ALBENI COVE FEE/CUSTODIAN  
(OFFERORS MUST COMPLETE THIS PORTION)**

#3

REFERENCE NAME: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

DATE CALLED OR FAXED: \_\_\_\_\_

-----  
**INTERVIEW QUESTIONS  
CONTRACTOR’S PAST PERFORMANCE  
(GOVERNMENT WILL COMPLETE THIS PORTION)**

REFERENCE CONTACTED: \_\_\_\_\_

1. How would you rate in terms of Customer Service Skills?

 Excellent  Fair  Unsatisfactory

Comments:

2. How would you rate in terms of Technical Ability in utilizing computers and automated equipment?

 Excellent  Fair  Unsatisfactory

Comments:

3. How would you rate their technical performance as it relates to record keeping and collection and depositing of fees?

 Excellent  Fair  Unsatisfactory

Comments:

4. How would you rate their ability to remain calm and pleasant under stressful conditions?

 Excellent  Fair  Unsatisfactory

Comments:

5. How would you rate their ability to manage a reservation system?

 Excellent  Fair  Unsatisfactory

Comments:

6. How would you rate their ability to perform custodial duties and maintain a clean/safe recreation environment?

 Excellent  Fair  Unsatisfactory

Comments:

**PARK ATTENDANT EVALUATION PAST EXPERIENCE  
FOR SCHEDULE A: ALBENI COVE FEE/CUSTODIAN**

Offeror must provide a one to three (1-3) page narrative demonstrating offeror's experience as they relate to the Scope of Work of this Solicitation.

**Begin Here:**

**QUESTIONNAIRE – CONTRACTOR’S PAST PERFORMANCE  
FOR SCHEDULE B: RILEY CREEK CUSTODIAN  
(OFFERORS MUST COMPLETE THIS PORTION)**

#1

REFERENCE NAME: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

DATE CALLED OR FAXED: \_\_\_\_\_  
-----

**INTERVIEW QUESTIONS  
CONTRACTOR’S PAST PERFORMANCE  
(GOVERNMENT WILL COMPLETE THIS PORTION)**

REFERENCE CONTACTED: \_\_\_\_\_

1. How would you rate in terms of Customer Service Skills?

 Excellent  Fair  Unsatisfactory

Comments:

2. How would you rate their ability to remain calm and pleasant under stressful conditions?

 Excellent  Fair  Unsatisfactory

Comments:

3. How would you rate their ability to perform custodial duties and maintain a clean and safe recreation environment?

 Excellent  Fair  Unsatisfactory

Comments:

4. How would you rate their ability to run a non-automatic irrigation system that requires the installation of the sprinkler heads before each watering?

 Excellent  Fair  Unsatisfactory

Comments:

**QUESTIONNAIRE – CONTRACTOR’S PAST PERFORMANCE  
FOR SCHEDULE B: RILEY CREEK CUSTODIAN  
(OFFERORS MUST COMPLETE THIS PORTION)**

#2

REFERENCE NAME: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

DATE CALLED OR FAXED: \_\_\_\_\_

-----  
**INTERVIEW QUESTIONS  
CONTRACTOR’S PAST PERFORMANCE  
(GOVERNMENT WILL COMPLETE THIS PORTION)**

REFERENCE CONTACTED: \_\_\_\_\_

1. How would you rate in terms of Customer Service Skills?

Excellent  Fair  Unsatisfactory

Comments:

2. How would you rate their ability to remain calm and pleasant under stressful conditions?

Excellent  Fair  Unsatisfactory

Comments:

3. How would you rate their ability to perform custodial duties and maintain a clean and safe recreation environment?

Excellent  Fair  Unsatisfactory

Comments:

4. How would you rate their ability to run a non-automatic irrigation system that requires the installation of the sprinkler heads before each watering?

Excellent  Fair  Unsatisfactory

Comments:

**QUESTIONNAIRE – CONTRACTOR’S PAST PERFORMANCE  
FOR SCHEDULE B: RILEY CREEK CUSTODIAN  
(OFFERORS MUST COMPLETE THIS PORTION)**

#3

REFERENCE NAME: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

DATE CALLED OR FAXED: \_\_\_\_\_

-----  
**INTERVIEW QUESTIONS  
CONTRACTOR’S PAST PERFORMANCE  
(GOVERNMENT WILL COMPLETE THIS PORTION)**

REFERENCE CONTACTED: \_\_\_\_\_

1. How would you rate in terms of Customer Service Skills?

Excellent  Fair  Unsatisfactory

Comments:

2. How would you rate their ability to remain calm and pleasant under stressful conditions?

Excellent  Fair  Unsatisfactory

Comments:

3. How would you rate their ability to perform custodial duties and maintain a clean and safe recreation environment?

Excellent  Fair  Unsatisfactory

Comments:

4. How would you rate their ability to run a non-automatic irrigation system that requires the installation of the sprinkler heads before each watering?

Excellent  Fair  Unsatisfactory

Comments:

**PARK ATTENDANT EVALUATION PAST EXPERIENCE  
FOR SCHEDULE B: RILEY CREEK CUSTODIAN**

Offeror must provide a one to three (1-3) page narrative demonstrating offeror's experience as they relate to the Scope of Work of this Solicitation.

**Begin Here:**

**QUESTIONNAIRE – CONTRACTOR’S PAST PERFORMANCE  
FOR SCHEDULE C: RILEY CREEK FEE  
(OFFERORS MUST COMPLETE THIS PORTION)**

#1

REFERENCE NAME: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

DATE CALLED OR FAXED: \_\_\_\_\_  
-----

**INTERVIEW QUESTIONS  
CONTRACTOR’S PAST PERFORMANCE  
(GOVERNMENT WILL COMPLETE THIS PORTION)**

REFERENCE CONTACTED: \_\_\_\_\_

1. How would you rate in terms of Customer Service Skills?

 Excellent  Fair  Unsatisfactory

Comments:

2. How would you rate in terms of Technical Ability in utilizing computers and automated equipment?

 Excellent  Fair  Unsatisfactory

Comments:

3. How would you rate their technical performance as it relates to record keeping and collection and depositing of fees?

 Excellent  Fair  Unsatisfactory

Comments:

4. How would you rate their ability to remain calm and pleasant under stressful conditions?

 Excellent  Fair  Unsatisfactory

Comments:

5. How would you rate their ability to manage a reservation system?

 Excellent  Fair  Unsatisfactory

Comments:

**QUESTIONNAIRE – CONTRACTOR’S PAST PERFORMANCE  
FOR SCHEDULE C: RILEY CREEK FEE  
(OFFERORS MUST COMPLETE THIS PORTION)**

#2

REFERENCE NAME: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

DATE CALLED OR FAXED: \_\_\_\_\_

-----  
**INTERVIEW QUESTIONS  
CONTRACTOR’S PAST PERFORMANCE  
(GOVERNMENT WILL COMPLETE THIS PORTION)**

REFERENCE CONTACTED: \_\_\_\_\_

1. How would you rate in terms of Customer Service Skills?

 Excellent  Fair  Unsatisfactory

Comments:

2. How would you rate in terms of Technical Ability in utilizing computers and automated equipment?

 Excellent  Fair  Unsatisfactory

Comments:

3. How would you rate their technical performance as it relates to record keeping and collection and depositing of fees?

 Excellent  Fair  Unsatisfactory

Comments:

4. How would you rate their ability to remain calm and pleasant under stressful conditions?

 Excellent  Fair  Unsatisfactory

Comments:

5. How would you rate their ability to manage a reservation system?

 Excellent  Fair  Unsatisfactory

Comments:

**QUESTIONNAIRE – CONTRACTOR’S PAST PERFORMANCE  
FOR SCHEDULE C: RILEY CREEK FEE  
(OFFERORS MUST COMPLETE THIS PORTION)**

#3

REFERENCE NAME: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

DATE CALLED OR FAXED: \_\_\_\_\_  
-----

**INTERVIEW QUESTIONS  
CONTRACTOR’S PAST PERFORMANCE  
(GOVERNMENT WILL COMPLETE THIS PORTION)**

REFERENCE CONTACTED: \_\_\_\_\_

1. How would you rate in terms of Customer Service Skills?

 Excellent  Fair  Unsatisfactory

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2. How would you rate in terms of Technical Ability in utilizing computers and automated equipment?

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3. How would you rate their technical performance as it relates to record keeping and collection and depositing of fees?

 Excellent  Fair  Unsatisfactory

Comments:

4. How would you rate their ability to remain calm and pleasant under stressful conditions?

 Excellent  Fair  Unsatisfactory

Comments:

5. How would you rate their ability to manage a reservation system?

 Excellent  Fair  Unsatisfactory

Comments:

**PARK ATTENDANT EVALUATION PAST EXPERIENCE  
FOR SCHEDULE C: RILEY CREEK FEE**

Offeror must provide a one to three (1-3) page narrative demonstrating offeror's experience as they relate to the Scope of Work of this Solicitation.

**Begin Here:**

**QUESTIONNAIRE – CONTRACTOR’S PAST PERFORMANCE  
FOR SCHEDULE D-1: ROVER FEE COLLECTION/CUSTODIAN, PRIEST RIVER  
D-2: ROVER FEE COLLECTION/CUSTODIAN, ALBENI COVE  
(OFFERORS MUST COMPLETE THIS PORTION)**

#1

REFERENCE NAME: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

DATE CALLED OR FAXED: \_\_\_\_\_

**INTERVIEW QUESTIONS**

**CONTRACTOR’S PAST PERFORMANCE  
(GOVERNMENT WILL COMPLETE THIS PORTION)**

REFERENCE CONTACTED: \_\_\_\_\_

1. How would you rate in terms of Customer Service Skills?

 Excellent  Fair  Unsatisfactory

Comments:

2. How would you rate in terms of Technical Ability in utilizing computers and automated equipment?

 Excellent  Fair  Unsatisfactory

Comments:

3. How would you rate their technical performance as it relates to record keeping and collection and depositing of fees?

 Excellent  Fair  Unsatisfactory

Comments:

4. How would you rate their ability to remain calm and pleasant under stressful conditions?

 Excellent  Fair  Unsatisfactory

Comments:

5. How would you rate their ability to manage a reservation system?

 Excellent  Fair  Unsatisfactory

Comments:

6. How would you rate their ability to perform custodial duties and maintain a clean and safe recreation environment?

 Excellent  Fair  Unsatisfactory

Comments:

**QUESTIONNAIRE – CONTRACTOR’S PAST PERFORMANCE**

**FOR SCHEDULE D-1: ROVER FEE COLLECTION/CUSTODIAN, PRIEST RIVER  
D-2: ROVER FEE COLLECTION/CUSTODIAN, ALBENI COVE  
(OFFERORS MUST COMPLETE THIS PORTION)**

#2

REFERENCE NAME: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

DATE CALLED OR FAXED: \_\_\_\_\_

-----  
**INTERVIEW QUESTIONS**

**CONTRACTOR'S PAST PERFORMANCE  
(GOVERNMENT WILL COMPLETE THIS PORTION)**

REFERENCE CONTACTED: \_\_\_\_\_

1. How would you rate in terms of Customer Service Skills?

 Excellent  Fair  Unsatisfactory

Comments:

2. How would you rate in terms of Technical Ability in utilizing computers and automated equipment?

 Excellent  Fair  Unsatisfactory

Comments:

3. How would you rate their technical performance as it relates to record keeping and collection and depositing of fees?

 Excellent  Fair  Unsatisfactory

Comments:

4. How would you rate their ability to remain calm and pleasant under stressful conditions?

 Excellent  Fair  Unsatisfactory

Comments:

5. How would you rate their ability to manage a reservation system?

 Excellent  Fair  Unsatisfactory

Comments:

6. How would you rate their ability to perform custodial duties and maintain a clean and safe recreation environment?

 Excellent  Fair  Unsatisfactory

Comments:

**QUESTIONNAIRE – CONTRACTOR'S PAST PERFORMANCE  
FOR SCHEDULE D-1: ROVER FEE COLLECTION/CUSTODIAN, PRIEST RIVER**

**D-2: ROVER FEE COLLECTION/CUSTODIAN, ALBENI COVE  
(OFFERORS MUST COMPLETE THIS PORTION)**

#3

REFERENCE NAME: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

DATE CALLED OR FAXED: \_\_\_\_\_

-----

**INTERVIEW QUESTIONS**

**CONTRACTOR'S PAST PERFORMANCE  
(GOVERNMENT WILL COMPLETE THIS PORTION)**

REFERENCE CONTACTED: \_\_\_\_\_

1. How would you rate in terms of Customer Service Skills?

Excellent  Fair  Unsatisfactory

Comments:

2. How would you rate in terms of Technical Ability in utilizing computers and automated equipment?

Excellent  Fair  Unsatisfactory

Comments:

3. How would you rate their technical performance as it relates to record keeping and collection and depositing of fees?

Excellent  Fair  Unsatisfactory

Comments:

4. How would you rate their ability to remain calm and pleasant under stressful conditions?

Excellent  Fair  Unsatisfactory

Comments:

5. How would you rate their ability to manage a reservation system?

Excellent  Fair  Unsatisfactory

Comments:

6. How would you rate their ability to perform custodial duties and maintain a clean and safe recreation environment?

Excellent  Fair  Unsatisfactory

Comments:

**PARK ATTENDANT EVALUATION PAST EXPERIENCE  
FOR SCHEDULE D-1 and D-2: ROVER FEE/CUSTODIAN  
FOR PRIEST RIVER AND ALBENI COVE RECREATION AREAS**

Offeror must provide a one to three (1-3) page narrative demonstrating offeror's experience as they relate to the Scope of Work of this Solicitation.

**Begin Here:**

**SCHEDULE A: ALBENI COVE RECREATION AREA FEE/CUSTODIAN PARK ATTENDANT**

<u>ITEM NO</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
0001AA	BASE PERIOD (6 MAY 2002 - 10 SEPTEMBER 2002). Albeni Cove Recreation Area Fee/Custodian Park Attendant. 97-1/2 days plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule A.				
	Regular Scheduled Days	97	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	<b>TOTAL BASE PERIOD</b>				<b>\$ _____</b>
0001AB	FIRST OPTION PERIOD (5 MAY 2003 - 9 SEPTEMBER 2003). Albeni Cove Recreation Area Fee/Custodian Park Attendant. 97-1/2 days plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule A.				
	Regular Scheduled Days	97	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	<b>TOTAL 1ST OPTION PERIOD</b>				<b>\$ _____</b>
0001AC	SECOND OPTION PERIOD (3 MAY 2004 - 14 SEPTEMBER 2004). Albeni Cove Recreation Area Fee/Custodian Park Attendant. <del>97</del> <u>102</u> -1/2 days plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule A.				
	Regular Scheduled Days	<del>97</del> <u>102</u>	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	<b>TOTAL 2ND OPTION PERIOD</b>				<b>\$ _____</b>
	<b>TOTAL BASE + 1ST &amp; 2ND OPTION PERIOD</b>				<b>\$ _____</b>

**SCHEDULE B: RILEY CREEK RECREATION AREA CUSTODIAN PARK ATTENDANT**

<u>ITEM NO</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
0002A	BASE PERIOD (6 MAY 2002 - 10 SEPTEMBER 2002). Riley Creek Recreation Area Custodian Park Attendant. 89-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule B.				
	Regular Scheduled Days	89	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	<b>TOTAL BASE PERIOD</b>				<b>\$ _____</b>
0002AB	FIRST OPTION PERIOD (5 MAY 2003 - 9 SEPTEMBER 2003). Riley Creek Recreation Area Custodian Park Attendant. 89-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule B.				
	Regular Scheduled Days	89	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	<b>TOTAL 1ST OPTION PERIOD</b>				<b>\$ _____</b>
0002AC	SECOND OPTION PERIOD (3 MAY 2004 - 14 SEPTEMBER 2004). Riley Creek Recreation Area Custodian Park Attendant. <del>8994</del> -1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule B.				
	Regular Scheduled Days	<del>8994</del>	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	<b>TOTAL 2ND OPTION PERIOD</b>				<b>\$ _____</b>
	<b>TOTAL BASE + 1ST &amp; 2ND OPTION PERIOD</b>				<b>\$ _____</b>

**SCHEDULE C: RILEY CREEK RECREATION AREA FEE COLLECTION ONLY**

<u>ITEM NO</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
0003AA	BASE PERIOD (6 MAY 2002 - 10 SEPTEMBER 2002). Riley Creek Recreation Area Fee Collection Park Attendant. 90-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule C.				
	Regular Scheduled Days	90	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL BASE PERIOD				\$ _____
<hr/>					
0003AB	FIRST OPTION PERIOD (5 MAY 2003 - 9 SEPTEMBER 2003). Riley Creek Recreation Area Fee Collection Park Attendant. 90-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule C.				
	Regular Scheduled Days	90	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL 1ST OPTION PERIOD				\$ _____
<hr/>					
0003AC	SECOND OPTION PERIOD (3 MAY 2004 - 14 SEPTEMBER 2004). Riley Creek Recreation Area Fee Collection Park Attendant. <del>9094</del> -1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule C.				
	Regular Scheduled Days	9094	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL 2ND OPTION PERIOD				\$ _____
	TOTAL BASE + 1ST & 2ND OPTION PERIOD				\$ _____

**SCHEDULE D: ALBENI COVE & PRIEST RIVER ROVER FEE COLLECTION AND CUSTODIAN**

<u>ITEM NO</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
0004A	BASE PERIOD (6 MAY 2002 - <del>10-28</del> SEPTEMBER 2002). Albeni Cove & Priest River Rover Fee/Custodian Park Attendant. 88-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule D-1 and D-2.				
	Regular Scheduled Days	88	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL BASE PERIOD				\$ _____
0004AB	FIRST OPTION PERIOD (5 MAY 2003 - <del>9-27</del> SEPTEMBER 2003). Albeni Cove & Priest River Rover Fee/Custodian Park Attendant. 88-1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule D-1 and D-2.				
	Regular Scheduled Days	88	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL 1ST OPTION PERIOD				\$ _____
0004AC	SECOND OPTION PERIOD (3 MAY 2004 - <del>14-25</del> SEPTEMBER 2004). Albeni Cove & Priest River Rover Fee/Custodian Park Attendant. <del>8890</del> -1/2 days, plus 10 extra days, if needed, in accordance with the Scope of Work and Schedule D-1 and D-2.				
	Regular Scheduled Days	<del>8890</del>	Day	\$ _____	\$ _____
	Last day of the period (half day).	0.5	Day	\$ _____	\$ _____
	Extra days, if needed.	10	Day	\$ _____	\$ _____
	TOTAL 2ND OPTION PERIOD				\$ _____
	TOTAL BASE + 1ST & 2ND OPTION PERIOD				\$ _____

Rover Fee/Custodian Park Attendant

2002

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	<u>6</u>	7	<u>8</u>	<u>9</u>	<u>10</u>	11
12	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	17	18
19	<u>20</u>	<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>	25
26	27	<u>28</u>	<u>29</u>	<u>30</u>	<u>31</u>	
18 work days						

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
						<u>1</u>
2	3	4	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
9	10	11	12	<u>13</u>	<u>14</u>	<u>15</u>
<u>16</u>	<u>17</u>	18	19	20	<u>21</u>	<u>22</u>
<u>23</u>	<u>24</u>	<u>25</u>	26	27	28	<u>29</u>
<u>30</u>						
18 work days						

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<u>1</u>	<u>2</u>	<u>3</u>	4	5	6
<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	12	13
14	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	20
21	22	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>
28	29	30	<u>31</u>			
19 work days						

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				<u>1</u>	<u>2</u>	<u>3</u>
4	5	6	7	<u>8</u>	<u>9</u>	<u>10</u>
<u>11</u>	<u>12</u>	13	14	15	<u>16</u>	<u>17</u>
<u>18</u>	<u>19</u>	<u>20</u>	21	22	23	<u>24</u>
<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	29	30	31
19 work days						

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	6	7
8	<u>9</u>	<u>10</u>	<u>11</u>	12	13	14
15	16	<u>17</u>	<u>18</u>	<u>19</u>	20	21
22	23	24	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>
29	30					
14 1/2 work days						

Rover Fee/Custodian Park Attendant

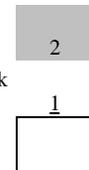
Start Date: May 6, 2002

End Date: Sept. 28, 2002

Shaded area represents PR work day

Shaded-Clear area with underline represents AC work day

Blocked area is half work day



Rover Park Attendant

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	10
11	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	16	17
18	<u>19</u>	<u>20</u>	<u>21</u>	<u>22</u>	<u>23</u>	24
25	26	<u>27</u>	<u>28</u>	<u>29</u>	<u>30</u>	<u>31</u>

19 work days

2003

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
1	2	3	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
<u>8</u>	9	10	11	<u>12</u>	<u>13</u>	<u>14</u>
<u>15</u>	<u>16</u>	17	18	19	<u>20</u>	<u>21</u>
<u>22</u>	<u>23</u>	<u>24</u>	25	26	27	<u>28</u>
<u>29</u>	<u>30</u>					

18 work days

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<u>1</u>	<u>2</u>	3	4	5
<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	11	12
13	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	19
20	21	<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>
27	28	29	<u>30</u>	<u>31</u>		

19 work days

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					<u>1</u>	<u>2</u>
<u>3</u>	4	5	6	<u>7</u>	<u>8</u>	<u>9</u>
<u>10</u>	<u>11</u>	12	13	14	<u>15</u>	<u>16</u>
<u>17</u>	<u>18</u>	<u>19</u>	20	21	22	<u>23</u>
<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	28	29	30
<u>31</u>						

19 work days

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	5	6
7	<u>8</u>	<u>9</u>	<u>10</u>	11	12	13
14	15	<u>16</u>	<u>17</u>	<u>18</u>	19	20
21	22	23	<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>
28	29	30				

13 1/2 work days

Rover Fee/Custodian Park Attendant

Start Date: May. 5, 2003

End Date: Sep. 27, 2003

Shaded-Clear area with underline represents AC work day

Shaded area represents PR work day

Blocked area is half work day

<u>2</u>
<u>1</u>

Rover Fee/Custodian Park Attendant

2004

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	<u>3</u>	4	<u>5</u>	<u>6</u>	<u>7</u>	8
9	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	14	15
16	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	22
23	24	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>
30	31	19 work days				

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
		1	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>
<u>6</u>	7	8	9	<u>10</u>	<u>11</u>	<u>12</u>
<u>13</u>	<u>14</u>	15	16	17	<u>18</u>	<u>19</u>
<u>20</u>	<u>21</u>	<u>22</u>	23	24	25	<u>26</u>
<u>27</u>	<u>28</u>	<u>29</u>	<u>30</u>			
20 work days						

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	9	10
11	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	17
18	19	<u>20</u>	<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>
25	26	27	<u>28</u>	<u>29</u>	<u>30</u>	<u>31</u>
19 work days						

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
<u>1</u>	2	3	4	<u>5</u>	<u>6</u>	<u>7</u>
<u>8</u>	9	10	11	12	<u>13</u>	<u>14</u>
<u>15</u>	<u>16</u>	<u>17</u>	18	19	20	<u>21</u>
<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>	26	27	28
<u>29</u>	<u>30</u>	<u>31</u>				
19 work days						

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			<u>1</u>	<u>2</u>	3	4
5	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	11
12	13	<u>14</u>	<u>15</u>	<u>16</u>	17	18
19	20	21	<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>
26	27	28	29	30		
13 1/2 work days						

**Rover Fee/Custodian Park Attendant**

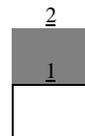
Start Date: May 3, 2004

End Date: Sep. 25, 2004

Shaded-Clear area with underline represents AC work day

Shaded area represents PR work day

Blocked area is half work day



## PARK ATTENDANTS - ALBENI FALLS PROJECT, Priest River, Idaho

- Fee Collection/Custodian for Albeni Cove ~~and Priest River Recreation Area~~
- Custodian (only) for Riley Creek Recreation Area
- Fee Collection (only) for Riley Creek Recreation Area
- Rover for Priest River and Albeni Cove Recreation Areas.

LOCATION: Albeni Cove Recreation Area Fee/Custodian - Schedule A

LOCATION: Riley Recreation Area:  
 Custodian (only) – Schedule B  
 Fee Collection (only) – Schedule C

LOCATION: Priest River and Albeni Cove Recreation Areas Rover – Schedule D

### Are You Up For The Challenge?

**These contract Park Attendant positions are stressful and physical.** After reading the solicitation thoroughly, you will find that the contract will require long duty hours, extensive public contact, and the ability to perform strenuous physical labor. This contract is much different than a *host* type program used by the Forest Service.

### PROFILE OF AN EFFECTIVE PARK ATTENDANT TEAM

- ◆ Ability to get along with people, maintains a friendly cooperative attitude, and maintains a firm and fair outlook when requesting compliance with regulations.
- ◆ Ability to control one's emotions under varying conditions.
- ◆ Experienced camping background and love of camping to aid in knowing what other campers expect in a properly operated park.
- ◆ Good record keeping ability and money management skill.
- ◆ Reasonably good health that will enable both attendants to perform all duties requested.
- ◆ Maintain personal appearance that shows pride in one's self and work performed.
- ◆ Honesty and integrity in personal and business dealings.
- ◆ Initiative to make that "extra" effort sometimes needed to deal with a situation or resolve a problem.

### OUR PHILOSOPHY ON CAMPGROUND OPERATIONS

The Park Attendants are willing to be helpful, friendly and courteous. Park Attendants are able to portray the "good guy" appearance and give helpful hints, explain our rules, let campers know in a friendly manner when they are not following campground rules or procedures. If a camper doesn't follow the advice given, the Park Attendants should call a Park Ranger to resolve the potential conflict. The Park Attendants are not to attempt to be an "enforcer". The Park Ranger and the Bonner County Sheriff's deputies are the people who handle these duties. It is important to understand that the Park Attendants are part of a larger team of professionals providing facilities and services to the public.

**SCOPE OF WORK  
FOR  
PARK ATTENDANT POSITIONS**

1. GENERAL

1.1. **WORK PERIOD.** Work under this contract shall be required during the periods identified on each yearly calendar for this contract. The contract is for one (1) Base Period plus two (2) Option Periods.

1.1.1. **OPTION TO EXTEND THE TERM OF THE CONTRACT SERVICE.** The Government may extend the term of this contract in accordance with the FAR Clause 52.217-9, by written notice to the Park Attendant; provided, that the Government shall give the Park Attendant a preliminary written notice of its intent to extend at least 15 days before each base/option period expires. The preliminary notice does not commit the Government to an extension. The total duration of this contract, including the exercise of any options under this clause, shall not exceed three years.

1.2. **WORK DAYS.** The Park Attendant shall maintain 24-hour availability at contracted campground at Albeni Falls, except for days off, according to attached scheduled calendar, by at least one Attendant. The Contracting Officer (CO) may request or direct changes to the schedule to meet changing operational needs.

1.2.1. **DAYS OFF.** End of duty on scheduled days off starts at 7:00 AM on first scheduled day off and ends at 7:00 AM on first scheduled day back to work. There are no days off during the first week of training. See Site Specific Specifications for schedule.

1.3. **WORK LOCATION.** Work shall be performed at the following locations in the vicinity of Lake Pend Oreille in Bonner County, Idaho. (See attached Map)

- a. Albeni Cove Recreation Area, approximately 2 miles east of Oldtown, Idaho.
- b. Priest River Recreation Area, approximately 1 mile east of Priest River, Idaho.
- c. Riley Creek Recreation Area, approximately 10 miles east of Priest River, Idaho.

1.4. **SCOPE OF WORK.** See Specifications for the following Positions:

- a. Albeni Cove FEE COLLECTION AND CUSTODIAN – Schedule A
- b. Riley Creek CUSTODIAN PARK ATTENDANT – Schedule B
- c. Riley Creek Recreation Area FEE COLLECTION DUTIES – Schedule C
- d. ~~Priest River~~ ROVER FEE COLLECTION AND CUSTODIAN – Schedule ~~D-1 and D-2~~

a. Send an original Bill for Collection, traveler's checks, personal checks, and cashier's check or money order certified to: **NRRS, P.O. Box 281470, Atlanta, GA 30384-1470.**

b. Retain another Bill for Collection, a copy of the cashier's check or money order and all credit card receipts for the Corps of Engineers Park Ranger at the Albeni Falls project.

ec. The Park Attendant is responsible for obtaining a money order or cashier's check from a local bank for the cash amounts collected once a week or anytime the total monies collected exceeds \$5000.

fd. The Park Attendant is responsible for the expense incurred in obtaining the money order or cashier's check and postage required to send the above items certified to the NRRS drop box. The Government will not reimburse these items.

ge. The Riley Creek Fee and the Albeni Cove Fee/Custodian Park Attendants shall collect quarters from the shower coin boxes and read the coin counters at least every other workday. The park attendant shall add the total dollar amount of the quarters into the Park Office program. The quarters will be converted with the rest of the cash into a cashier's check for submittal to the NRRS drop box.

hf. The Park Attendants will be subject to periodic unannounced audits by the Recreation Fee Cashier.

**2.3.8 VISITOR ASSISTANCE.** The Park Attendant shall become fully knowledgeable of all rules, regulations, policies, procedures, recreation areas, facilities, and programs. After campers enter the campground, the Park Attendant shall distribute copies of rules, regulations, and other items; assist campers in locating sites; answer questions and provide information; and advise campers of applicable regulations and conditions. The Park Attendant shall not permit campers to set up or occupy sites in violation of any rules or policies. Picnickers, sightseers, and other day users shall not be permitted to park in or occupy campsites. The Park Attendant shall not grant exceptions to regulations or policies without prior approval from a Corps Ranger.

**2.3.9 RANGER ASSISTANCE.** The Park Attendant shall be alert and observant to detect actual and/or potential violations of rules and regulations, disturbances, accidents, injuries, incidents, and any situations or conditions that could adversely affect the health and safety of park visitors or the operation of the park. These incidents shall be reported immediately and accurately to Corps Rangers or the Powerhouse Operator. The Park Attendant shall contact local law enforcement or other emergency agencies first only in extreme emergencies and when Corps Rangers are not available. The Park Attendant has **NO** law enforcement authority and shall not attempt to enforce regulations beyond the level of reminding visitors of correct procedures. Situations requiring action beyond the reminding stage shall be referred to a Corps Ranger for resolution. The main duties of the Park Attendant during emergency situations shall be to observe and report to Corps personnel. In

parts to a streak and spot free shine; and (4) clean underside of counter to remove insects, webs, and dust.

e. **Mirrors.** The Park Attendant shall bring mirrors to a streak and spot free shine.

f. **Fixtures.** Fixtures shall include toilet paper dispensers, paper towel dispensers, shelves, toilet handrails, and clothing hooks. The Park Attendant shall: (1) wash and clean all fixtures with a germicidal disinfecting, deodorizing, cleaning agent to maintain a clean, fresh smelling, and sanitary condition; and (2) bring fixtures to a streak and spot free shine.

g. **Toilets.** The Park Attendant shall: (1) remove foreign objects from the toilets; (2) wash and clean the seats (both top and bottom) and the rest of the toilet (exterior and inside toilet bowl) with a germicidal disinfecting, deodorizing, cleaning agent to maintain a clean, fresh smelling, and sanitary condition; and (3) bring the toilets including the chrome parts to a streak and spot free shine.

a.h. **Urinals.** The Park Attendant shall: (1) remove foreign objects from the urinals; (2) wash and clean all surfaces on the urinals and walls in the immediate vicinity of the urinals (18" on both sides of the urinal to the floor) with a germicidal disinfecting, deodorizing, cleaning agent to maintain a clean, fresh smelling, and sanitary condition; (3) bring the urinals including chrome parts to a streak and spot free shine; and (4) bring the wall in the immediate vicinity of the urinals to a streak and spot free finish.

b.i. **Walls, Partitions, Ceilings, Beams, Doors, Benches, Vents, Light Fixtures, Windows, and Window Sills.** The Park Attendant shall: (1) remove graffiti and clean to remove insects, webs, litter, dust, dirt, and organic matter from the walls, partitions, doors, vents, interior light fixtures, benches, windows, window sills, beams and ceilings; and (2) do whatever cleaning and washing is necessary to maintain a clean, fresh smelling, and sanitary condition with a germicidal disinfecting, deodorizing, cleaning agent to the items specified above in part (1).

e.j. **Floors.** The Park Attendant shall: (1) remove litter, refuse, dirt, mud, sand, needles, and other debris from the floor and drains; (2) wash and clean floors with a germicidal disinfecting, deodorizing, cleaning agent to maintain a clean, fresh smelling, and sanitary condition; and (3) rinse as required and mop or squeegee dry the floors after each washing to a streak and spot free appearance; (4) clean the base of walls, partitions, doors, toilets, and urinals to remove any mop ring deposited during floor cleaning.

d.k. **Pipe Chase and Utility Rooms.** The Park Attendant shall maintain all pipe chases and utility rooms in a neat and orderly condition.

l. **Spot Cleaning.** The Park Attendant shall perform whatever spot necessary to maintain a clean, fresh smelling, and sanitary condition for those items specified in paragraph, Requirements for Major Cleaning, during each routine cleaning.

Riley Creek Fee Park Attendant

2002

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>
<u>12</u>	13	14	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>
<u>19</u>	<u>20</u>	21	22	23	<u>24</u>	<u>25</u>
<u>26</u>	<u>27</u>	<u>28</u>	29	30	<u>31</u>	
19 work days						

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
						<u>1</u>
<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	6	7	8
9	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	14	15
<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	22
23	24	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>
30	21 work days					

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
<u>7</u>	8	9	10	<u>11</u>	<u>12</u>	<u>13</u>
<u>14</u>	<u>15</u>	16	17	<u>18</u>	<u>19</u>	<u>20</u>
<u>21</u>	<u>22</u>	<u>23</u>	24	25	26	<u>27</u>
<u>28</u>	<u>29</u>	<u>30</u>	<u>31</u>			
22 work days						

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	<u>3</u>
<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	9	10
11	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	17
18	<u>19</u>	<u>20</u>	<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>
25	26	27	<u>28</u>	<u>29</u>	<u>30</u>	<u>31</u>
21 work days						

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
<u>1</u>	2	3	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
<u>8</u>	<u>9</u>	<u>10</u>	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
7 1/2 work days						

**Fee Park Attendant**

Riley Creek Recreation Area

Start Date: May 6, 2002

End Date: ~~May-Sept.~~ 10, 2002

Shaded area underline represents work day

Blocked area is half work day

<u>1</u>

Riley Creek Fee Park Attendant

2003

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
20 work days						

June						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
20 work days						

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
22 work days						

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
22 work days						

Sep						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
6 1/2 work days						

**Fee Park Attendant**

Riley Creek Recreation Area

Start Date: ~~Sept-May~~ 5, 2003

End Date: Sep. 9, 2003

Shaded area underline represents work day

Blocked area is half work day

1