



Drawing Checklist

Version: May 5, 2003



1. GENERAL

- Use clear black lettering and fewest number of sheets possible; use 8 1/2- by 11-inch sheets
- State the purpose of the proposed or existing work
- List property owners and indicate number by number on plan view drawing
- Show datum used in plan and elevation drawings
- Use a graphic scale on all drawings
- Use a north arrow; prepare drawing with north being directed to the top of the page
- Label all proposed and existing work as such (e.g., Proposed Pier, Proposed Fill...)

2. TITLE BLOCK

- A completed title block (first example) must be on every sheet; for subsequent sheets you can use the abbreviated form (second example). All sheets will include the date and/or revision date.

PURPOSE: DATUM: ADJACENT PROPERTY OWNERS: 1. 2.	APPLICANT REFERENCE: 200 LOCATION ADDRESS	PROPOSED: IN: NEAR/AT: COUNTY: STATE: WA SHEET * OF * DATE:
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Reference: 200 Applicant: Proposed: At Washington Sheet * of * Date
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3. VICINITY MAP

- Clearly show location of project (e.g., arrow, circle, etc.)
- List latitude, longitude, section, township, and range
- Name waterways
- Show roads, streets, and/or mileage to nearest town or city limits

4. PLAN VIEW

- Show shorelines:
 - Tidal: Show mean high water (MHW) line, mean higher high water (MHHW) line
 - Lakes or streams: Show the ordinary high water (OHW) line
- Show dimensions of proposed structures/fills; distance to property lines; encroachment beyond applicable shoreline; show wetland boundaries and specific impacts to wetlands
- Indicate location, quantity, and type of fill, if any
- Show all existing structures or fills on subject and adjacent properties
- Show direction of currents such as tidal ebb and flood
- Indicate adjacent property ownership

5. ELEVATION AND/OR SECTION VIEW

- Show shorelines, MHW line, MHHW line, OHW line, wetland boundary
- Show original and proposed elevations, water depths, dimensions of proposed structures or fills, and pertinent vertical dimensions to top and base of structure/fill; use the same vertical and horizontal scale, if possible
- Use equal horizontal and vertical scales on Section View. Do not skew vertical scale.

For Examples Drawings:

http://www.nws.usace.army.mil/PublicMenu/Menu.cfm?sitename=REG&pagename=Drawing_Samples