



US Army Corps
of Engineers
Seattle District

Special Public Notice

“New Public Notice Procedures”

-Erratum-

Regulatory Branch
Post Office Box 3755
Seattle, Washington 98124-3755
Telephone (206) 764-3495
ATTN: Ms. Kristine Sanders

Public Notice Date: September 19, 2003
Erratum Date: October 2, 2003

On September 19, 2003, the U.S. Army Corps of Engineers, Seattle District, Regulatory Branch issued a Special Public Notice announcing the conversion from a paper public notice to an electronic version of the public notice.

In the section “New Mailing List,” it states that two tables were to be attached to the public notice. These were inadvertently left off of the original public notice. In this section the e-mail address to send information regarding preferences for the mailing list was also incorrectly listed. The corrected e-mail address is as follows:

Regulatory.NWS@nws02.usace.army.mil

This erratum corrects the inadvertent omission of the attached two tables and the e-mail address for comments. All other information shown on the Special Public Notice, “New Public Notice Procedures” remains unchanged.



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Public Notice Date: September 19, 2003
Expiration Date: October 19, 2003

ANNOUNCEMENT: The Regulatory Branch of the Seattle District, U.S. Army Corps of Engineers (Corps) issues public notices for certain proposed projects requiring Department of the Army permits, also known as Corps permits. Beginning November 1, 2003, the Regulatory Branch will discontinue mailing paper copies of public notices and replace them with an electronic version, available through our Regulatory Internet web page, or via electronic mail (e-mail). Applicants, agents, adjacent property owners, and individuals who do not have access to the Internet or e-mail will continue to receive paper copies of our public notices through traditional mail.

BACKGROUND: The Corps is required by Federal regulation to prepare public notices for permit applications for certain proposed projects in order to solicit comments from the public. The required contents of these public notices and the procedures for distributing them are described in the Code of Federal Regulations at 33 CFR 325.3.

The Seattle District prepared and mailed out approximately 140 public notices in 2002, and 103 to date in 2003. Each public notice was sent to between 200 and 500 agencies, businesses, organizations, and individuals who either requested to receive these copies, or is specified by Federal regulation to receive a copy. Copies were also mailed to adjacent property owners in the vicinity of the proposed project.

PURPOSE: The purpose of electronically distributing our public notices is to provide better service to our customers. The Seattle District is optimizing the use of technology and answering the requests of our customers. By using an electronic distribution system, and posting the public notice on our home page, our public notices will be distributed to a far greater number than only those on our existing mailing list. The electronic distribution will also allow us to issue the public notice on the day it is published. This same-day delivery will allow anyone wishing to make comments a greater amount of time to comment because there will not be the delay of transportation and delivery inherent with traditional mail.

The electronic distribution will expand communication with our customers and increase accessibility to our staff and public notices. An electronic link to the project manager will be provided with each public notice. And a public notice archive has been created to store public notices for one year from their publication date.

In addition to the benefits just listed, the electronic distribution will also help us save resources and comply with the Executive Order to reduce the use of paper in Federal agencies. Postage and reproduction costs continue to escalate. The cost of reproducing and mailing between 28,000 and 70,000 individual copies of these public notices each year is quite substantial. The new electronic distribution procedures will help us save time, money and paper.

NEW PROCEDURES: A paper copy of the public notice will continue to be mailed to all applicants, agents, adjacent property owners, and individuals who do not have access to the Internet or e-mail.

An electronic version of the public notice will be made available on our Regulatory Internet web page at <http://www.nws.usace.army.mil/reg.html>. After the public notice expiration date, the public notice will be moved to an archive and made available for one year. The archive is available through the same web page.

An electronic version of the public notice will also be e-mailed, as an attachment, to those individuals who request to be on our new electronic mailing list.

NEW MAILING LIST: The addresses on our current mailing list will be abandoned and replaced with an electronic mailing list. Attached are two tables identifying the new mailing lists. The first is organized by geographic area and the second is organized by special topic.

If you are interested in receiving public notices via e-mail, please submit your email address and identify which mailing lists you are interested in to Regulatory.NWS@nws02.usace.army.mil. Please submit by November 1, 2003.

If you do not own a personal computer and wish to receive public notices by traditional mail, you will need to submit your name, address and phone number to the following address:

U.S. Army Corps of Engineers
Seattle District, Regulatory Branch
ATTN: CENWS-OD-RG (Ms. Kristine Sanders)
Post Office Box 3755
Seattle, Washington 98124-3755

Per 33 CFR 325.3(d)(4), the District Engineer will update the mailing list at least once every two years. The creation of this new electronic mailing list fulfills this requirement.

SUBMITTING COMMENTS ON PUBLIC NOTICES: Comments on public notices will continue to be welcomed in writing. We will also start accepting comments via e-mail. All comments on public notices should include your name, address and phone number, and will need to originate from the author's e-mail account.

For Federal, Tribal, State and local agencies, we will accept comments submitted through one of the four methods described on the following page:

- 1) Send signed hard copy of original letter, on agency letterhead, through traditional mail.
- 2) Transmit, by facsimile, signed hard copy of letter on agency letterhead. Send signed hard copy of original letter through traditional mail.
- 3) Transmit, by e-mail attachment, the original hard copy of the letter on agency letterhead. For this option, the e-mail message transmitting the letter may be from someone other than the person in the signature block of the letter. An /s/ with a date is required in the signature block of the letter.
- 4) Transmit, by e-mail attachment, a scanned version of the signed hard copy of the original letter on agency letterhead. For this option, the e-mail message transmitting the letter may be from someone other than the person in the signature block of the letter. Send signed hard copy of original letter through traditional mail.

FINAL ANNOUNCEMENT: If you know of anyone not receiving this special public notice, who would be interested in our new public notice procedures, please forward them to our web page at <http://www.nws.usace.army.mil/reg.html> where they may obtain a copy of this document. We are excited to bring you this new service and look forward to serving you better.

Seattle District, Regulatory Branch
PUBLIC NOTICE MAILING LISTS
Geographic Distribution Lists

LIST 1	LIST 8
Clallam County	Chelan County
Jefferson County	Douglas County
Kitsap County	Okanogan County
Mason County	
LIST 2	LIST 9
Grays Harbor County	Yakima County
Pacific County	Kittitas County
	Grant County
LIST 3	LIST 10
Whatcom County	Skamania County
Skagit County	Klickitat County
San Juan County	
LIST 4	LIST 11
Island County	Ferry County
Snohomish County	Stevens County
	Pend Oreille County
LIST 5	LIST 12
King County	Spokane County
Pierce County	Lincoln County
	Adams County
	Whitman County
LIST 6	LIST 13
Thurston County	Benton County
Lewis County	Franklin County
	Walla Walla County
LIST 7	LIST 14
Wahkiakum County	Columbia County
Cowlitz County	Asotin County
Clark County	Garfield County

Seattle District, Regulatory Branch
PUBLIC NOTICE MAILING LISTS
Special Topic Distribution Lists

ALL	MONTHLY DECISIONS ISSUED
Select if you want to be on all public notice mailing lists.	Select if you want to receive public notices with a list of the decisions made on a monthly period. This information is also available on the Regulatory website.
SPECIAL PUBLIC NOTICES	CONSULTANTS
Select if you want to receive special public notices (SPNs). SPNs include information on topics other than proposed projects.	This list is restricted to consultants and agents and would include mailing topics specifically for consultants and agents, such as delineation manual changes.

Seattle District, Regulatory Branch
PUBLIC NOTICE MAILING LISTS

